FRANKLIN COUNTY COMMISSIONERS MEETING AGENDA

LOCATION: Androscoggin Bank Jay Branch, 6 Androscoggin Way, Jay, Maine
DATE AND TIME: December 1, 2026 @ 6:00 P.M.

The Franklin County Commissioners' meetings are open to the public. This meeting is also available virtually via Video Conferencing, Cloud Phone, Webinars, Chat, Virtual Events | Zoom. Here is the meeting ID# 492 510 0482 passcode 030621.

RECOGNITION:

PUBLIC COMMENTS:

APPOINTMENTS:

NEW BUSINESS:

1. Administrator's Report
2. Minutes - November 17, 2026
3. Holiday Schedule for Nonunion
4. New Commissioner Orientation

OLD BUSINESS:

5. Tasers
6. FY27/28 UT Budget – Review
7. Food Sovereignty
8. On-Call Services

MISCELLANEOUS:

WARRANTS: County AP, TIF, UT & Payroll

ADJOURNMENT:

Meeting Packets are available to view by clicking on the link below:
Agendas & Minutes - Franklin County, Maine (franklincountymaine.gov)

County Commissioner's Meeting
Agenda Discussion and Analysis
December 1, 2026

Androscoggin Bank, Jay Branch
6 Androscoggin Way, Jay

RECOGNITION:

APPOINTMENTS:

PUBLIC COMMENTS:

NEW BUSINESS:

Administrator's Report

- The Cultural Assessment Committee met and are moving forward with leadership training. They will have a proposal for review and approval at the next meeting.

Recommendation: Motion to accept the Administrator's Report as presented.

Minutes of November 17, 2026
Comment: In the flower folder is a copy of the minutes from the last meeting for review and approval.
Recommendation: Motion to approve the minutes of November 17, 2026, as presented.

Holiday Schedule for Nonunion Employees
Comments: In the packet you will find the Judicial Court Schedule for your review. This is the schedule you voted to follow last year.
Recommendation: Motion to approve the Non-union Holiday Schedule based on the XXXX.

New Commissioner Orientation
Comments: We would like to schedule an orientation for our new Commissioner. We need to schedule a date/time for this. It would be nice if current commissioners were able to attend for

guidance and support. If three or more attend it constitutes a meeting and we will have to provide notice.
Recommendation: Motion to host a Commissioner Orientation, on XXXX (date) at XXXX (time).

OLD BUSINESS:

Tasers
Comments: The Sheriff's Office is still working on pricing for this item. This item is here as a placeholder since the item was tabled.
Recommendation: No action at this time.

FY 2027/28 UT Budget – Review
Comments:

- MVR – the state has not issued their valuation numbers yet and likely won't until January. Based on feedback from the last meeting from Harold (Chip) about the average increase being $40m and the ambulance service building in a 3% increase, we believe this is a good number.
- Admin costs – We have accounted for a prorated portion of administration in this proposal and believe this is a good number for this budget cycle. If the Commissioners wish to reevaluate the calculation for succeeding years, we can add a proportionate share of other administrative staff to this line as the current proposed allocation is not 5%.
- If you approve this budget as presented, it will not require an additional public hearing (tentatively scheduled for December 15th) as the numbers will not have changed since November 17th.

Recommendation: Motion to approve the Fiscal Year 2027/2028 Unorganized Territory Budget in the amount of $XXXX expenditures, and to accept $XXXX in Revenue, for a total Unorganized Territory budget of $XXXX.

Food Sovereignty
Comments: In the packet is a draft of a Food Sovereignty Ordinance.
Recommendation: Motion to approve the Food Sovereignty Ordinance for the Unorganized Territory and to schedule a public hearing for December 15, 2026.

On-Call Services Contract
Comments: In the packet is updated pricing from the current Electrical vendor.
Recommendation: Motion to approve extending for an additional two years the Electrical contract with IEC. Inc.

2026 Holiday Schedule

HOLIDAY	DATE, DAY OBSERVED
New Year's Day	Thursday, January 1, 2026
Martin Luther King, Jr. Day	Monday, January 19, 2026
Presidents Day	Monday, February 16, 2026
Patriot's Day	Monday, April 20, 2026
Memorial Day	Monday, May 25, 2026
Juneteenth	Friday, June 19, 2026
Independence Day	Friday, July 3, 2026
Labor Day	Monday, September 7, 2026
Indigenous Peoples' Day	Monday, October 12, 2026
Veterans' Day	Wednesday, November 11, 2026
Thanksgiving Day	Thursday, November 26, 2026
Thanksgiving Friday	Friday, November 27, 2026
Christmas Eve	Thursday, December 24, 2026
Christmas Day	Friday, December 25, 2026

Judicial Court

FRANKLIN COUNTY UNORGANIZED TERRITORIES
Local Food Sovereignty Ordinance

Section 1. Short Title

This Ordinance shall be known and may be cited as the "Local Food Sovereignty Ordinance."

Section 2. Authority and Purpose.

This Ordinance is intended to provide residents of the Unorganized Territories of Franklin County with increased access to local food, to support the ability of residents to produce, sell, purchase and consume locally produced foods, and to reduce governmental regulation of local foods to the extent permitted by and pursuant to 7 M.R.S. §§ 281 et seq. This Ordinance is enacted pursuant to 7 M.R.S. § 284 and 30-A M.R.S. § 7505.

Section 3. Definitions.

As used in this Ordinance, the following words have the meanings stated below:

A. Direct producer-to-consumer transaction. "Direct producer-to-consumer transaction" means an exchange of food or food products directly between a food producer and a consumer by barter, trade or purchase on the property or premises owned, leased or rented by the food producer; at roadside stands, fundraisers, farmers' markets and community social events; or through buying clubs, deliveries or community-supported agriculture programs, herd-share agreements and other private arrangements.

B. Food or food products. "Food or food products" means food or food products that are grown, produced, processed, or prepared for human consumption, including, but not limited to, vegetables, fruit, milk or milk products, meat or meat products, poultry or poultry products, fish or fish products, seafood or seafood products, fresh produce, cider or juice, acidified foods or canned fruits or vegetables.

C. State food law. "State food law" means any provision of Title 7 or Title 22 of the Maine Revised Statutes that regulates direct producer-to-consumer transactions.

Section 4. License and Inspection Exemptions.

A. Notwithstanding any other provision of the ordinances of this County to the contrary, producers, growers, and processors of food or food products in the Unorganized Territories of Franklin County are exempt from licensure and inspection requirements contained in State food law (as defined above) with respect to their direct producer-to-consumer transactions as defined herein.

B. Pursuant to 7 M.R.S. § 285, the exemption provided in section 4(A) above does not apply to any transactions involving meat, meat products, poultry or poultry products, as those terms are defined in 22 M.R.S. § 2511. All such transactions remain subject to state inspection and licensing pursuant to Chapter 562-A of Title 22 of the Maine Revised Statutes and the rules adopted thereunder.

Section 5. Severability.

If any section or provision of this Ordinance is declared to be invalid by a court of competent jurisdiction, such decision shall not invalidate any other section or provision of this ordinance.

Section 6. Effective Date.

The Effective Date of this Ordinance shall be the date of its adoption, and the Ordinance shall expire two (2) years from said Effective Date.

_____
Robert Carlton, Chair

_____
Thomas Skolfield, Vice Chair

_____
Fen Fowler

_____
Jeffrey Gilbert

_____
Thomas Saviello

This ordinance was adopted at a meeting of the Franklin County Commissioners called and held on the 1st day of December 2026.

_____
Clerk

IEC
ELECTRICAL & DATA SERVICES

404 Fairbanks Ave | Farmington, ME 04938
Office 207 684-6100 | Fax 207 684-6102
Email: info@iecinc.us | web: www.iecinc.us

November 23, 2026
Revision #1

Proposal

TO: Jamie Sullivan
FROM: IEC Inc

RE: Franklin County Buildings Service Contract

We submit the following Proposal for Franklin County Buildings Electrical Servies, as detailed in RFP issued by Franklin County Facilities Department. Services will be scheduled in a timely manner within business hours, or after-hours as required for emergencies.

SCOPE OF WORK:

- Provide on-call electrical services at all Franklin County-owned and -operated buildings.
- Diagnosis and repair of electrical systems and components as requested in a timely manner.
- Installation and maintenance of wiring, outlets, switches, panels and lighting as requested in a timely manner.
- Emergency response to power outages and hazardous conditions, within two hours.
- Generator maintenance and hook-up services.
- Electrical work related to HVAC and building automation systems.
- Upgrades to meet NEC and ADA compliance.
- Energy efficiency improvements (e.g., LED conversions).
- Preventative Maintenance and inspections.
- Coordinate with building maintenance staff for installations and outage as needed.
- Provide State of Maine electrical permits as required.

INSURANCE AND COMPLIANCE:

- Please see attached COI with insurance coverages.
- All installations will be in compliance with local AHJ and the latest revision of the National Electrical Code, NFPA 70. IEC Inc. is a State of Maine Certified Construction Subcontractor.
- IEC workforce has current OSHA training and adheres to all safety protocols.

CONTRACTOR EXPERIENCE:

- IEC, Inc. is a licensed electrical contractor operating in Maine since 2003. IEC employs approximately (30) licensed electricians and has successfully completed competitively bid electrical projects for over twenty years, some valuing over $2 Million dollars.
- IEC, Inc. has provided electrical maintenance, new projects, and upgrades for Franklin County facilities from 2003 to present day, including projects such as the new Franklin County Sherriff's Office expansion.
- IEC, Inc. has performed contract-based service contracts for the following, reference contacts included:
    - Mt. Blue RSU 9 – Mike Turner, mdturner@mybluersd.org, (207)491-1069
    - Mike & Marley Cerminara, mcerminara@icloud.com (207)491-7455

- Maine Health – Tyler Sergio, Tyler.Sergio@mainehealth.org (785)307-1962
- Saddleback – Jared Emerson, (207)837-2495
- Sugarloaf – Windy Boucher, wboucher@sugarloaf.com (204)491-6227

- State of Maine Master Electrical License for Michael S Carleton, Owner: MS60017774
- State of Maine Licenses for Workforce:
  - Michael Carleton, Master Electrician: MS60017774
  - James Carleton, Master Electrician: MS60022625
  - Andrew Carleton, Master Electrician: MS60021835
  - Sean Cavanaugh, Master Electrician: MS60021303
  - Josh DeRaspe, Master Electrician: MS60021767
  - Levi Daku, Journeyman Electrician: JY40094786
  - Adam Sage, Journeyman Electrician: JY40090855
  - Skyler Cavalier, Journeyman Electrician: JY40095080
  - Dylan Upham, Limited Master Electrician: LM50017994
  - Jacob Dostie, Journeyman Electrician: JY40094301

RATES:

- Hourly Rate, Business Hours (7am-4pm): $110.00 Licensed / $100.00 Apprentice, Helper
- Hourly Rate, After Business Hours for Emergencies: $165.00 Licensed / $150.00 Apprentice, Helper
- Material mark-up 10%

EXCLUSIONS:

- Any excavation or backfill.
- Any Utility or make-ready fees.
- Any HVAC control wiring.

Please call if you would like to discuss this proposal in greater detail. Thank you for your interest in our services.

SIGNED: electronically signed by *Michael Carleton*
Michael Carleton, President

Contract Acceptance

On behalf of the Owner, I hereby sign into contract hiring IEC, Inc. for electrical work as outlined above and associated with the project.

IEC, Inc (Sub)Contractor	*(Owner and/or Contractor)*
By (signature /title)	*By (signature/title)*
Date	*Date*

Due to market volatility and ongoing supply chain issues, IEC Inc is incorporating the following clause into all proposals and contracts:

In the event of a delay in product availability or price increase of materials procured by any manufacturer and/or distributor, the contract sum, time of completion or contract requirements shall be adjusted by a change order. A signed proposal constitutes acceptance of this.

Warranties: One year warranty from date of substantial completion on all craftsmanship and materials. Some materials may include additional manufactures warranties in which case IEC, Inc will work on the Owners behalf to secure replacement or repair parts at no charge. Any Labor to replace/repair warrantied materials after one year will be billed at current labor rates.

Resolution of dispute: If a dispute arises concerning the provision of this contract or the performance by the parties, then the parties agree to settle this dispute by mediation. Location of mediation will be mutually agreed upon in Franklin County in the State of Maine.

Change Orders: Any alteration or deviation from the above description that involves extra cost will be executed upon both parties entering a written change order. No additional work will be performed without a signed Change Order.