FRANKLIN COUNTY COMMISSIONERS MEETING AGENDA

LOCATION: Franklin County EOC, 120 County Way, Farmington
DATE AND TIME: November 4, 2026 @ 10:00 A.M.

The Franklin County Commissioners' meetings are open to the public. This meeting is also available virtually via Video Conferencing, Cloud Phone, Webinars, Chat, Virtual Events | Zoom. Here is the meeting ID# 492 510 0482 passcode 030621.

RECOGNITION: Communications –Appreciation and Accommodations

PUBLIC COMMENTS:

APPOINTMENTS:

NEW BUSINESS:

1. **Administrator's Report**
2. **Minutes**
3. **Treasurer's Report**
4. **Coburn Gore Border Crossing**
5. **Joel Gilbert and Charlie Woodworth – Greater Franklin Economic & Community Development**
6. **Jail – Taser Discussion**
7. **Deeds – Reserve Account**
8. **Communications – Reserve Account**
9. **UT FY27-28 Budget Review**
10. **Vacation Leave Policy - Discussion**
11. **Food Drive/Pajama Drive/Chester Greenwood Day Parade**
12. **NCEU – Union Negotiations**
13. **MOU – Sandy River Watershed Geomorphic Study Community Action Grant**
14. **Food Sovereignty - Discussion**

OLD BUSINESS:

1. **Radio Infrastructure Upgrade Project - Update**
2. **Chester Greenwood Day Tree Lighting**
3. **Board of Assessment Review – Approval/Process**
4. **Regional Fire and EMS Services – Discussion only**

MISCELLANEOUS:

WARRANTS: County AP, TIF, UT & Payroll

ADJOURNMENT:

Meeting Packets are available to view by clicking on the link below:
Agendas & Minutes - Franklin County, Maine (franklincountymaine.gov)

County Commissioner's Meeting
Agenda Discussion and Analysis
November 4, 2026

RECOGNITION: Communications – Appreciation and Accommodations

APPOINTMENTS:

PUBLIC COMMENTS:

NEW BUSINESS:

Administrator's Report

- Rae Anne Coburn has accepted the part-time Corrections Officer position with the Franklin County Detention Center. Her first day will be November 1, 2026.
- Scott Croteau has accepted the full-time Cook position (replacing Lisa Davis who is retiring at the end of the year). His first day will be November 16, 2026.
- We have received correspondence from Attorney Belleau regarding the poverty abatement decision, a copy of which can be found in your flower folder.
- The Maine Department of Transportation is planning the replacement of Blackwell Bridge (#0382) that carries Howard Road over W. Branch Carrabasset River in Salem Township, located 0.44 of a mile north of Route 142, a copy of the location map can be found in your flower folder. If you choose to be a consulting party, please let me know, and we will complete the Consulting Party Application, a copy of which can be found in your flower folder.
- I survived the first week!

Recommendation: Motion to accept the Administrator's Report.

Motion to approve the hiring of Rae Anne Coburn for the part-time Corrections Officer position with the Franklin County Detention Center.

Motion to approve the hiring of Scott Croteau for the full-time Cook position with the Franklin County Detention Center.

Minutes: Provided to you prior to the Commissioner's Meeting

Recommendation: Motion to approve October 20, 2026, Minutes.

Treasurer's Report: Included in the Packet

Recommendation: Motion to accept the Treasurer's Report.

Coburn Gore Border Crossing

Comments: More information will be provided during the meeting for discussion and consideration.

Recommendation: None at this time

Joel Gilbert and Charlie Woodworth – Greater Franklin Economic & Community Development

Comments: Greater Franklin will provide an update on its ongoing economic and community development initiatives throughout Franklin County.

Recommendation: None at this time.

Jail – Taser Discussion

Comments: Major Daley, Franklin County Detention Center has requested an opportunity to discuss the anticipated replacement of its current Taser equipment as part of the FY28 budget. The existing equipment is outdated and becoming obsolete, with cartridges currently being used beyond their expiration dates. Major Daley obtained a proposal from Axon Enterprise, Inc., for upgraded TASER 10 equipment, training, and related services at a total cost of $101,802 over five years, with annual payments of $20,360.40. Major Daley anticipates requesting authorization to sign a pricing agreement

intended to secure 2026 pricing without committing the County to the purchase or imposing penalties should the upgrade not be approved during the budget process.

Recommendation: Motion to sign quote with Axon Enterprise, Inc.

Deeds – Reserve Account

Comments: Susan Black, Register of Deeds, is requesting the Commissioners' approval to transfer $1,175.00 from the Microfilm Reserve Account to the Surcharge Account, as recommended by Blue Star Accounting. Since the Registry of Deeds has discontinued the practice of microfilming documents, the remaining funds are no longer needed for their original purpose. The proposed transfer would allow these funds to be utilized more appropriately within the department.

Recommendation: Motion to approve transferring $1,175.00 from the Deeds Microfilm Reserve Account to the Deeds Surcharge Account.

Communications – Reserve Account

Comments: Kyle Ellis, Communication's Director is requesting the Commissioners' approval to consolidate three existing reserve accounts into one Dispatch Equipment Reserve Account, as recommended by Blue Star Accounting. The proposal includes transferring $374.18 from the Dispatch Radio Reserve and $3,017.00 from the I Am Responding (IAR) Reserve into the existing Dispatch Equipment Reserve, resulting in a combined balance of $21,202.62.

Recommendation: Motion to approve transferring $374.18 from the Dispatch Radio Reserve and $3,017.00 from the I Am Responding (IAR) Reserve into the existing Dispatch Equipment Reserve.

UT FY27-28 Budget Review

Comments: Included in your packet please find the proposed FY2027 Unorganized Territory (UT) Budget, which reflects total expenditures of $3,010,370, an increase of $87,132 (2.98%) over the prior fiscal year. The increase is primarily attributed to higher

snow removal contract costs and fire protection and public safety expenses. These increases are partially offset by reductions in roads and bridges, administration, solid waste, and other services. Capital reserve contributions remain unchanged at $557,640. The proposed budget reflects an overall increase in the tax commitment of $88,252 (3.46%).

Recommendation: Motion to set the public hearing for November 17, 2026, at XXXXXX.

Vacation Leave Policy

Comments: The draft in the packet delineates a quarterly accrual for employees eligible for vacation benefits. Accrual will be at the beginning of each quarter with a provision for advance use provided supervisor and HR approval. This is a first reading and will be distributed to the unions for informational considerations.

Recommendation: None at this time.

Food Drive/Pajama Drive/Chester Greenwood Day Parade

Comments: Staff requests authorization to participate in the following:

A. Franklin County Employee Food Drive;
B. Franklin County Children's Task Force Pajama Drive; and
C. Chester Greenwood Day Parade

Participation in the parade provides an opportunity for county staff to engage positively with the community, promote county services, and demonstrate county pride during an important community celebration. Staff participation would help strengthen public relationships and showcase Franklin County's commitment to community involvement. Participation would be voluntary.

Recommendation: Motion to approve County staff to participate in the Franklin County Employee Food Drive, Franklin County Children's Task Force Pajama Drive, and Chester Greenwood Day Parade.

NCEU – Union Negotiations

Comments: We have received notification that the NCEU wishes to open negotiations and are requesting we commence at the beginning of December.

Recommendations: Motion to appoint a Commissioner Representative to the negotiations team.

MOU – Sandy River Watershed Geomorphic Study Community Action Grant

Comments: The County has received notification that two grants have been awarded for this project, and it is requested that the County accept the role as fiscal agent for the grants.

Recommendation: Motion to accept the two CRP grants in the amount of $197,730 each from the Maine Office of Community Affairs, accept the role as the fiscal agent, assign a designee to Docusign the MOU, and designate XXXX to sign the contracts.

Food Sovereignty – Discussion

Comments: Commissioner Skolfield has requested this matter to be included on the agenda. Included in your packet please find the applicable statute regarding ordinances authorized under the Maine Food Sovereignty Act.

Recommendations None at this time.

OLD BUSINESS:

Radio Infrastructure Upgrade Project – Update

Comments: The committee met and has a recommendation for award.

Recommendation: Motion to award the Regional Emergency Communications System Study to TeleVate in the amount of $74,171.

Chester Greenwood Day Tree Lighting

Comments: The committee is requesting that they be allowed to use Solo fire pits in the parking lot and have a food truck at the courthouse on the day of the event.

Recommendation: Motion to approve.

Board of Assessment Review – Approval/Process

Comments: In your packet is draft policy, process, outline of staggered terms, application and advertisement. The appointed members of the Board of Assessment Review will be required to participate in a BAR training course on December 5 at the Wilton Town Office.

Recommendation: Motion to approve policy, process, outline of staggered terms, application and advertisement.

Regional Fire and EMS – discussion only

Comments: This will be a discussion only.

Recommendation: None at this time.

PAM PRODAN, TREASURER – Report November 4, 2026, Franklin County Commissioners mtg.

Current cash and investment (CDARS) balances from trio-web.com Ledger Detail Report
General Fund Operating Cash $5,320,395.27
General Fund Payroll Cash $1,065,063.24
ARPA Fund Cash $189,518.77
UT General Fund Cash $1,418,584.73
UT TIF Fund Cash $459,974.11
UT TIF CDARS: $3,565,688.51

Interest rates

General Fund Operating Cash 3.25% as of 9/30/2026 invested w/Intrafi Cash Service at Androscoggin Savings
ARPA Fund Cash 2.43% as of 9/30/2026 invested w/ Intrafi Cash Service at Frankin Savings
UT General Fund Cash 3.25% as of 9/30/2026 invested w/Intrafi Cash Service at Androscoggin Savings
UT TIF Fund Cash 3.25% as of 9/30/2026 invested w/Intrafi Cash Service at Androscoggin Savings
UT TIF CDARS 3.19845% maturity date of 8/27/2026 was re-invested on Thursday 9/3/2026 at Androscoggin Savings for a term of 26-weeks at 3.51% APY. Maturity date 3/4/2027.

Town Tax Payments

The first payment, fifty percent (50%), of each municipality's county tax for the fiscal year ending June 30, 2027, was due on or before September 1, 2026. Pursuant to 36 M.R.S.A. Sec. 892-A, interest begins November 1, 2026, at 7.00% per annum. As of this report, all municipalities have made their first payments, totaling $5,336,869.50. See next page for payments. The second payment will be due on or before February 1, 2027.

Warrants

Warrants for signatures 11/4/2026 not all finalized at the time of this writing (10/30/2026)

AP County Warrant $156,194.48
AP UT Warrant $3,164.09
AP UT TIF Warrant $22,909.13

Payroll Warrant for signatures 11/4/2026
$247,098.36 ck. date 10/29/2026

County Taxes 1st Half FY 27 paid as of 10-30-2026 by municipalities of Franklin County:

AVON	$50,150.50	8/10/2026
CARRABASSETT VALLEY	$1,097,204.50	9/16/2026
CARTHAGE	$72,665.50	8/26/2026
CHESTERVILLE	$141,964.00	10/22/2016
COPLIN PLANTATION	$54,429.00	8/31/2026
DALLAS PLANTATION	$191,833.50	8/24/2026
EUSTIS	$223,432.00	8/10/2026
FARMINGTON	$671,102.50	10/28/2026
INDUSTRY	$124,078.00	8/20/2026
JAY	$367,850.50	9/21/2026
KINGFIELD	$164,549.00	7/27/2026
NEW SHARON	$143,752.50	10/13/2026
NEW VINEYARD	$105,526.00	8/31/2026
PHILLIPS	$103,737.50	10/21/2026
RANGELEY	$727,916.00	9/28/2026
RANGELEY PLANTATION	$260,816.50	10/29/2026
SANDY RIVER PLANTATION	$197,339.50	9/17/2026
STRONG	$113,206.50	10/27/2026
TEMPLE	$50,431.00	10/1/2026
WELD	$141,403.00	10/1/2026
WILTON	$333,482.00	8/17/2026

TOTAL DUE FIRST PMT. $5,336,869.50

UNORGANIZED TOWNSHIPS $639,609.00

Franklin County, Maine

FRANKLIN COUNTY COMMISSIONERS
Franklin County, Maine
October 19, 2026

To: Maine Department of Transportation, State and Federal Officials, and Other Appropriate Agencies, Office of the Governor

Subject: Route 27 Corridor Improvements in Preparation for the New Coburn Gore Border Crossing

Dear Commissioner and Agency Representatives:
The Franklin County Commissioners are writing to express our strong interest in the timely planning and implementation of necessary improvements to Route 27corridor in anticipation of the modernization and expansion of the New Coburn Gore Border Crossing.
The proposed border crossing project represents a significant investment in our region's international transportation infrastructure. While the modernization may provide economic opportunities and improve the movement of commercial goods between Maine and Canada, it also raises important concerns regarding the capacity, safety, and long-term maintenance of the roadways serving the crossing.
The communities along this corridor, including Franklin County Unorganized Territory, Carrabassett Valley, Eustis, Coplin Plantation, Stratton, and surrounding areas, depend on these roads for daily travel, tourism, forestry operations, commercial transportation, school transportation, and emergency response. An increase in commercial truck traffic could place additional demands on roadways that already present challenges in certain locations.
We believe it is essential that transportation planning for the border crossing be coordinated with a comprehensive assessment of the Route 27 corridor and its connecting

Tom Saviello	Fen Fowler	Tom Skolfield	Bob Carlton	Jeff Gilbert
District #1	District #2	District #3	District #4	District #5

Susan A. Pratt
Interim County Administrator
spratt@franklincountymaine.gov

roadways. Improvements should be identified and prioritized well in advance of the anticipated increase in traffic, rather than addressed only after safety concerns or infrastructure deficiencies become more pronounced.

We respectfully request that the Maine Department of Transportation work collaboratively with Franklin County, affected municipalities, emergency service providers, regional organizations, and other appropriate state and federal agencies to develop a coordinated corridor improvement plan.

Areas that should be evaluated include, but are not limited to:

- **Roadway safety and capacity:** Assessing road conditions, roadway widths, shoulders, curves, grades, intersections, and other locations that may present challenges for increased commercial vehicle traffic.
- **Passing lanes and turnouts:** Identifying opportunities for additional passing lanes, safe pull-off areas, and paved turnouts that can accommodate commercial vehicles and be maintained during winter conditions.
- **Emergency response:** Evaluating the potential effects of increased traffic on fire, emergency medical services, law enforcement, and the ability of emergency vehicles to travel safely and respond promptly.
- **Commercial transportation and forestry:** Ensuring that improvements accommodate the region's forest products industry, commercial vehicles, local businesses, and other essential transportation needs.
- **Traffic management and signage:** Reviewing signage, traffic patterns, speed management, and other measures needed to promote safe travel for residents, visitors, and commercial drivers.
- **Infrastructure preservation:** Assessing pavement conditions, drainage, bridges, and other infrastructure to determine what improvements are needed to support anticipated traffic volumes and vehicle weights.
- **Funding and implementation priorities:** Establishing a phased plan that identifies high-priority projects, estimated costs, potential funding sources, responsible agencies, and realistic implementation schedules.

We also encourage meaningful public participation throughout this process. Municipal

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officials, residents, businesses, emergency service providers, and other stakeholders should have an opportunity to identify local concerns and contribute to the development of practical solutions.

Franklin County stands ready to assist in bringing the affected communities and agencies together to advance these discussions. A coordinated regional approach will help ensure that the needs of individual municipalities are considered alongside the broader transportation and economic interests of western Maine.

We recognize that planning, design, funding, and construction of highway improvements require time and coordination. For that reason, we urge the Maine Department of Transportation and other responsible agencies to begin or advance the necessary corridor assessments and improvement planning as a priority, in coordination with the border crossing project schedule.

Our objective is to ensure that the benefits of the New Coburn Gore Border Crossing are realized while protecting public safety, supporting local economies, preserving the quality of life in our communities, and maintaining a reliable transportation network for the future.

Thank you for your attention to this important regional issue. We look forward to working collaboratively with your agencies and the affected communities to identify and implement the improvements necessary to serve our region safely and effectively.

Sincerely,

Franklin County Board of Commissioners

Bob Carlton

Fen Fowler

Jeff Gilbert

Thomas Saviello

Thomas Skolfield

120 County Way, Suite 4, Farmington, Maine 04938. (207) 778-6614

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GreaterFranklin
Economic and Community Development

Memorandum

To: Franklin County Commissioners
From: Greater Franklin Economic & Community Development (Greater Franklin)
Date: November 2026
Subject: Economic and Community Development Progress Update Since September

Since September, Greater Franklin Economic and Community Development (Greater Franklin) has continued to advance several initiatives focused on **economic growth, business development, community revitalization, and regional collaboration** throughout Franklin County.

Business Development & Entrepreneurship

One of our most significant recent accomplishments has been the launch of the **Top Gun Greater Franklin Business Accelerator and Incubator Program**. Working in partnership with the University of Maine's Maine Center for Entrepreneurs, local chambers of commerce, and regional partners, this initiative is designed to identify and support entrepreneurs and small business owners throughout Franklin County. The program will provide participants with business coaching, networking opportunities, access to resources, and a pathway to compete for a **$25,000 business pitch prize**. This effort positions Franklin County as a leader in entrepreneurial development and business growth in rural Maine.

Economic Development Planning & Research

Greater Franklin has also been conducting and supporting several economic development studies and analyses intended to inform future investments and strategic decision-making. Recent efforts include:

- Community and regional economic profile development.
- Municipal and county economic trend analysis.
- Comparative economic research assessing Greater Franklin's competitive position relative to peer communities.
- Data collection and reporting to support grant applications and economic development planning.

- Ongoing research into housing, workforce development, infrastructure, and entrepreneurship needs across the region.

These studies are helping build the data-driven foundation necessary to attract funding, guide policy decisions, and support sustainable economic growth.

Community & Regional Engagement

Over the past several weeks, Greater Franklin has continued strengthened partnerships with municipalities, chambers of commerce, educational institutions, nonprofit organizations, and private-sector stakeholders. Preparations are underway for regional listening forums and business engagement activities designed to gather feedback from local leaders, business owners, elected officials, and community members about priorities and opportunities facing Franklin County.

Grant Development & Funding Opportunities

Greater Franklin continues to identify and pursue grant opportunities that support economic and community development goals. Current efforts include assistance with tourism, entrepreneurship, downtown revitalization, community development, housing, and business-support initiatives. These activities are intended to leverage outside investment and expand resources available to Franklin County communities.

Looking Ahead

In the coming months, Greater Franklin will continue implementing the Top Gun accelerator program, advancing economic development research projects, supporting municipal partners, pursuing strategic funding opportunities, and fostering entrepreneurship throughout the county. Our focus remains on creating a stronger economy, supporting local businesses, and enhancing quality of life for Franklin County residents.

We appreciate the Commissioners' continued support of economic and community development efforts and look forward to providing additional updates as these initiatives progress.

Jamie Sullivan

From: Major Hart Daley
Sent: Tuesday, October 13, 2026 11:36 AM
To: Jamie Sullivan
Cc: Scott R. Nichols Sr.
Subject: Commissioner's Meeting Oct 20th

Internal (hdaley@franklincountymaine.gov)

Safe Spam Phish More...

Good morning Jamie,

Could I be placed on the agenda for the upcoming Commissioner's meeting on Oct 20th? I would like to have a short discussion on the purchase of new tasers for the 26-27 budget year. I just want them to start thinking about the matter. Our current tasers are outdated and becoming obsolete. We are running them with expired cartridges at this point.

I will present them with some information, and I will be asking them to sign a quote (at the following meeting after they have digested the information) which would lock in a price point for us **without** any commitment or penalty if they don't approve the upgrade next year.

Thank you in advance,

Hart

Major Hart Daley
Jail Administrator
Franklin County Detention Center
121 County Way, Farmington, Maine 04938
Franklin County Maine
W: (207) 860-4222 M: (207) 305-5575
HDaley@franklincountymaine.gov

Axon Enterprise, Inc.

17800 N 85th St, Scottsdale, Arizona 85255, United States
VAT: 86-0741227
Domestic: (800) 978-2737 | International: +1 800.978.2737

Q-909848-002 Acct: 149246

Issued	Sep 9, 2026
Expires	Sep 30, 2026
Payment Terms	N/A
Mode of Delivery	AUTO-GND

Franklin County Sheriff's Office - ME

Currency: USD

CUSTOMER DETAILS

SHIP TO	BILL TO	SALES REPRESENTATIVE	PRIMARY CONTACT
Franklin County Sheriff's Office - ME 121 County Way Farmington, ME 04938-5200 USA	Franklin County Sheriff's Office - ME 123 County Way Farmington, ME 04938-5200 USA	Spencer Bassett Phone: (857) 557-6015 Email: sbassett@axon.com	

QUOTE SUMMARY

Program Length	60 Months
Contract Start	Aug 1, 2027
Contract End	Jul 31, 2032
TOTAL CONTRACT	
Net Total	$101,802.00
Est. Tax	$0.00
Total Contract Value	$101,802.00

DISCOUNT SUMMARY

List Price	$150,492.66
Total Savings	$48,690.66
Discount	32.35%
Avg. Savings / Year	$9,738.13

PAYMENT SUMMARY

DATE	SUBTOTAL	EST. TAX	TOTAL
Jul 1, 2027	$20,360.40	$0.00	$20,360.40
Jul 1, 2028	$20,360.40	$0.00	$20,360.40
Jul 1, 2029	$20,360.40	$0.00	$20,360.40
Jul 1, 2030	$20,360.40	$0.00	$20,360.40
Jul 1, 2031	$20,360.40	$0.00	$20,360.40
Total	**$101,802.00**	**$0.00**	**$101,802.00**

SUMMARY PRICING FOR TERM

ITEM	DESCRIPTION	QTY	TERM (START)	UNBUNDLED	LIST PRICE	NET PRICE	SUBTOTAL	EST. TAX	TOTAL
CEW									
C00032	TASER 10 Certification Standard Plan	10	60 (8/2027)	$130.86	$90.99	$87.35	$52,410.00	$0.00	$52,410.00
C00029	Bundle - TASER 10 Certification Standard Add-on	20	60 (8/2027)	$55.56	$43.33	$41.16	$49,392.00	$0.00	$49,392.00
100614	Axon TASER 10 - Holster - Blade-Tech RH	20	—	—	$90.30	$0.00	$0.00	$0.00	$0.00
						CEW Total	$101,802.00	$0.00	$101,802.00
VIRTUAL REALITY									
102605	VR Instructor Certification + Implementation (Inside Sales)	1	—	—	$3,500.00	$0.00	$0.00	$0.00	$0.00
						Virtual Reality Total	$0.00	$0.00	$0.00
							SUBTOTAL	**EST. TAX**	**TOTAL**
	Total						$101,802.00	$0.00	$101,802.00

DELIVERY SCHEDULE

ESTIMATED SHIPPING DATE: Jul 1, 2027

Shipping Location: **121 County Way, Farmington, ME, 04938-5200, USA**

HARDWARE	QTY
Axon Body - Dock Powercord - North America	1
Axon Body - Dock Wall Mount - Bracket Assembly	1
Axon TASER - Battery Pack - Tactical	11
Axon TASER - Cleaning Kit	1
Axon TASER - Dock - Six-Bay Plus Core	1
Axon TASER - Target - Conductive Professional Ruggedized	1
Axon TASER - Target Frame - Professional 27.5 in X 75 in	1
Axon TASER 10 - Cartridge - Halt	210
Axon TASER 10 - Cartridge - Inert	110
Axon TASER 10 - Cartridge - Live	450
Axon TASER 10 - Command Box	2
Axon TASER 10 - Handle - Yellow Class 3R	10
Axon TASER 10 - Holster - Blade-Tech RH	20
Axon TASER 10 - Holster - Safariland RH	10
Axon TASER 10 - Magazine - Halt Training Blue	4
Axon TASER 10 - Magazine - Inert Red	10
Axon TASER 10 - Magazine - Live Duty Black	10
Axon TASER 10 - Magazine - Live Training Purple	10
Axon TASER 10 - Replacement Interposer Bucket	1
Axon TASER 10 - Replacement Tool Kit - Interposer Bucket	1
Axon VR - Controller - TASER 10	2
Axon VR - Headset - Battery	1
Axon VR - Headset - HTC Focus Vision	2
Axon VR - Holster - TASER 10 Safariland Gray - LH	1
Axon VR - Holster - TASER 10 Safariland Gray - RH	2
Axon VR - Tactical Bag	2
Enhanced Hook-and-Loop Training (Halt) Suit (V2)	1
SOFTWARE	**QTY**
VR TASER Skills Plan	10
SERVICES	**QTY**
Axon TASER 10 - Replacement Access Program - Duty Cartridge	30
VR Instructor Certification + Implementation (Inside Sales)	1
WARRANTIES	**QTY**
Axon TASER - Ext Warranty - Battery Pack T7/T10	11
Axon TASER - Ext Warranty - Dock Six-Bay T7/T10	1
Axon TASER 10 - Ext Warranty - Handle	10

Axon VR - Ext Warranty - Headset	2
Axon VR - Ext Warranty - TASER Controller	2

ESTIMATED SHIPPING DATE: Aug 1, 2027

Shipping Location: **121 County Way, Farmington, ME, 04938-5200, USA**

SOFTWARE	QTY
Axon TASER - Data Science Program	30
Axon TASER - Evidence.Com License	31
Axon VR - User Access - TASER Skills	30

SERVICES	QTY
Axon TASER - On Demand Certification	30

ESTIMATED SHIPPING DATE: Jul 1, 2028

Shipping Location: **121 County Way, Farmington, ME, 04938-5200, USA**

HARDWARE	QTY
Axon TASER 10 - Cartridge - Halt	150

ESTIMATED SHIPPING DATE: Jul 1, 2029

Shipping Location: **121 County Way, Farmington, ME, 04938-5200, USA**

HARDWARE	QTY
Axon TASER 10 - Cartridge - Halt	150

ESTIMATED SHIPPING DATE: Jan 1, 2030

Shipping Location: **121 County Way, Farmington, ME, 04938-5200, USA**

HARDWARE	QTY
Axon VR - TAP Refresh 1 - Headset	2
Axon VR - TAP Refresh 1 - TASER Controller	2

ESTIMATED SHIPPING DATE: Jul 1, 2030

Shipping Location: **121 County Way, Farmington, ME, 04938-5200, USA**

HARDWARE	QTY
Axon TASER 10 - Cartridge - Halt	150

ESTIMATED SHIPPING DATE: Jul 1, 2031

Shipping Location: **121 County Way, Farmington, ME, 04938-5200, USA**

HARDWARE	QTY
Axon TASER 10 - Cartridge - Halt	150

TERMS & CONDITIONS

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

STANDARD TERMS AND CONDITIONS

Axon Master Services and Purchasing Agreement:
This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at https://www.axon.com/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:
The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:
Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

EXCEPTIONS TO STANDARD TERMS AND CONDITIONS

Rewrite Estimates
Estimated Amounts and Contract Terminations. Any amounts stated as due under existing or terminated contracts — including contract transfer balances carried forward to new or pending contracts — are estimates based on payments received as of the calculation date. These estimates may be adjusted if new contracts are not executed on the anticipated dates or if expected payments are not made.

Refresh Shipment Timing
Technology Assurance Plan (TAP) Refresh Prior to Renewal. For Customers with expiring agreements that include TAP refresh rights, Axon may, in its discretion, ship refresh hardware under the existing contract while renewal or replacement agreements are in progress. Any such shipments will be deemed made under the terms of the existing contract until the new contract is fully executed, after which any applicable updates, fees, or adjustments will apply.

Shipment Timing
Shipment Variance . Estimated shipment dates are provided for planning purposes only and are not guarantees. Axon may ship hardware before or after the estimated shipment date, and failure to meet an estimated shipment date will not, by itself, constitute a breach, provided Axon uses commercially reasonable efforts to meet estimated shipment dates.

Signature
9/9/2026

Date Signed

MEMORANDUM

TO: Franklin County Commissioners
FROM: Susan Black, Register of Deeds
DATE: November 4, 2026

SUBJECT: Fund Transfer Request: Microfilm Reserve Account to Surcharge Account

RECOMMENDATION:
Approve the transfer of **$1,175.00** from the Microfilm Reserve Account to the Surcharge Account.

BACKGROUND & RATIONALE:
This request follows a recommendation from the county accountant to reallocate these funds. Because our office has discontinued the practice of microfilming documents, the funds remaining in the Microfilm Reserve Account are no longer required for their original purpose.

I fully agree with the accountant's assessment that moving this balance to the Surcharge Account is the most appropriate and beneficial use of these resources.

Franklin **C**ounty **R**egional **C**ommunications **C**enter

124 County Way Farmington, Maine

Kyle Ellis – Director of Communications

October 21, 2026

Memorandum - reserve accounts for Franklin County RCC

To: Franklin County Commissioners

From: Kyle Ellis, Director of Communications

Good day,

I would like approval to combine the 3 reserve accounts that are for the communication center. The accounts are for radios, equipment and I Am Responding (IAR). This request is based on the recommendation of Marc, Blue Star Accounting firm.

Recommended transfer amounts:

$374.18 from dispatch radio reserve to dispatch equipment reserve

$3017.00 from I Am Responding reserve to dispatch equipment reserve

$17,811.44 current balance in the equipment reserve account.

The new total for the dispatch equipment reserve will be **$21,202.62.**

Thank you,

Kyle Ellis

FRANKLIN COUNTY
UT COUNTY SERVICES BUDGET

	Adopted FY25 Budget	Adopted FY26 Budget	Proposed FY27 Budget
9000 Roads & Bridges			
9001 Summer Roads	$ 380,000.00	$ 480,000.00	$ 440,000.00
Total Roads & Bridges	$ 380,000.00	$ 480,000.00	$ 440,000.00
9100 Snow Removal			
9101 Madrid	$ 101,520.00	$ 101,520.00	$ 140,000.00
9102 Langtown	$ 15,000.00	$ 15,000.00	$ 18,750.00
9103 Washington Perkins	$ 136,000.00	$ 136,000.00	$ 170,000.00
9104 West Freeman	$ 84,125.00	$ 84,125.00	$ 105,156.25
9105 Freeman Salem	$ 388,567.00	$ 388,567.00	$ 435,195.05
9190 Salt	$ 52,000.00	$ 62,000.00	$ 65,000.00
Total Snow Removal	$ 777,212.00	$ 787,212.00	$ 934,101.30
9200 Solid Waste			
9201 Phillips (Madrid)	$ 36,107.07	$ 41,342.52	$ 45,477.00
9202 Eustis (Coburn Gore)	$ 80,000.00	$ 82,500.00	$ 87,000.00
9203 Kingfield (Salem)	$ 80,000.00	$ 114,068.00	$ 100,000.00
9204 Rangeley (North)	$ 29,396.06	$ 23,040.56	$ 21,444.44
9205 Weld (Washington/Perkins)	$ 5,222.56	$ 7,074.91	$ 6,651.10
9206 Wilton (Washington/Perkins)	$ 4,663.00	$ 7,099.72	$ 7,853.42
Total Solid Waste	$ 235,388.69	$ 275,125.71	$ 268,425.96
9300 Fire Protection & Public Safety			
9301 Phillips (Madrid)	$ 30,030.00	$ 36,674.35	$ 40,341.00
9302 Kingfield (Salem/Freeman, Foster Hill)	$ 12,000.00	$ 12,000.00	$ 12,000.00
9303 Rangeley (Northwest UT)	$ 42,713.78	$ 42,314.68	$ 46,169.35
9304 Strong (West Freeman)	$ 26,879.00	$ 27,416.58	$ 28,239.08
9305 Salem (Coverage - Strong, Kingfield, Phillips)	$ 47,000.00	$ 50,040.00	$ 52,544.20
9306 Weld (Perkins)	$ 6,667.40	$ 12,521.39	$ 12,237.70
9307 Wilton (Washington)	$ 3,220.00	$ 3,625.20	$ 3,697.70
9308 Eustis (Coburn Gore, etc.)	$ 58,500.00	$ 60,500.00	$ 65,000.00
9350 Northstar Ambulance	$ 70,009.00	$ 71,268.00	$ 73,416.00
9355 Street Lights - Coburn Gore/Madrid	$ 2,500.00	$ 3,500.00	$ 3,500.00
9360 E-911 Salary	$ 18,000.00	$ 18,720.00	$ 19,261.60
9365 Animal Control	$ 20,000.00	$ 20,000.00	$ 20,000.00
9370 UT Deputy	$ 188,444.00	$ 230,000.00	$ 235,000.00
9375 UT Deputy Equipment	$ 25,000.00	$ 35,000.00	$ 45,000.00
Total Fire Protectionb & Public Safety	$ 550,963.18	$ 623,580.20	$ 656,406.63
9400 Community Support & Recreation			
9401 Freeman Ridge Cemetery	$ 2,000.00	$ 2,750.00	$ 2,750.00
9402 Mt Abram Salem Cemetery	$ 2,796.00	$ 2,927.95	$ 3,167.45
9403 Madrid Cemetery	$ 3,000.00	$ 3,000.00	$ 3,000.00
9404 UT General Cemeteries	$ 6,300.00	$ 9,300.00	$ 10,000.00
9450 Kingfield Library	$ 3,000.00	$ 3,000.00	$ 3,000.00
Total Community Support & Recreation	$ 17,096.00	$ 20,978.00	$ 21,917.45

FRANKLIN COUNTY
UT COUNTY SERVICES BUDGET

		Adopted FY25 Budget	Adopted FY26 Budget	Proposed FY27 Budget
9500 Other Services				
9501	Audit	$ 4,500.00	$ 9,500.00	$ 7,200.00
	Legal	$ -	$ -	$ 10,000.00
	Landfill - Coburn Gore	$ -	$ 15,000.00	$ -
	Gravle Pit - Madrid - Survey	$ -	$ 15,000.00	$ -
	Total Other Services	$ 4,500.00	$ 39,500.00	$ 17,200.00
9600 Other				
9601	Capital Outlay	$ -	$ -	$ -
9690	Contingency	$ -	$ -	$ -
RSRV	E-911 Reserve	$ 17,640.00	$ 17,640.00	$ 17,640.00
RSRV	Paving Reserve	$ 100,000.00	$ 100,000.00	$ 100,000.00
RSRV	Roads and Bridges Reserve	$ 1,100,000.00	$ 400,000.00	$ 400,000.00
RSRV	Fleet Vehicles Reserve	$ 20,000.00	$ 20,000.00	$ 20,000.00
RSRV	Communications Maint / Towers Reserve	$ 5,500.00	$ 20,000.00	$ 20,000.00
	Total Other	$ 1,243,140.00	$ 557,640.00	$ 557,640.00
9700 UT Administration				
9701	Administration	$ 159,165.02	$ 139,201.79	$ 114,678.25
	Total UT Administration	$ 159,165.00	$ 139,202.00	$ 114,678.25
TOTAL EXPENDITURES AND ADDITIONS TO FUND BALANCE		**$ 3,367,465.00**	**$ 2,923,238.00**	**$ 3,010,369.59**
6000 Revenue				
6100	Excise Taxes	$ 200,000.00	$ 200,000.00	$ 200,000.00
6110	Payments in Lieu of Taxes	$ -	$ -	$ -
6325	Local Road Assistance Program	$ 38,936.00	$ 74,820.00	$ 73,700.00
6330	Snowmobile	$ 150.00	$ 150.00	$ 150.00
6905	Interest	$ 100,000.00	$ 100,000.00	$ 100,000.00
6999	Miscellaneous	$ 500.00	$ 500.00	$ 500.00
	Total Revenue	$ 339,586.00	$ 375,470.00	$ 374,350.00
Use of Reserves and Unassigned Fund Balance				
RSRV	Use of Capital Reserves	$ -	$ -	$ -
UAFB	Use of Unassigned Fund Balance	$ 300,000.00	$ -	$ -
	Total Use of Reserves and Unassigned Fund Balance	$ 300,000.00	$ -	$ -
TOTAL REVENUES AND USES OF FUND BALANCE		**$ 639,586.00**	**$ 375,470.00**	**$ 374,350.00**
TOTAL TAX COMMITMENT		**$ 2,727,879.00**	**$ 2,547,768.00**	**$ 2,636,020.00**

FRANKLIN COUNTY | UNORGANIZED TERRITORY

Budget Comparison & Financial Trends

FY2026 Adopted vs. FY2027 Proposed | Commissioners' Review

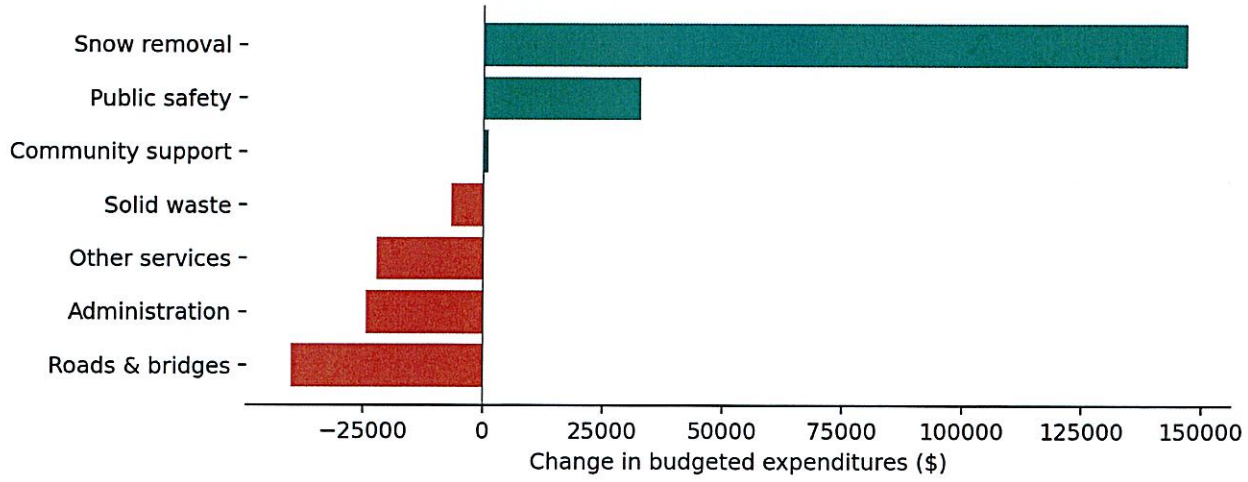
Overview. Total proposed expenditures increase by **$87,132 (2.98%)**, while the tax commitment increases by approximately **$88,252 (3.46%)**. Budgeted revenue declines approximately **$1,120 (0.30%)**. Snow removal is the principal driver of increased spending.

1 | Expenditure comparison

Budget category	FY2026	FY2027	Change
Roads & Bridges	$480,000	$440,000	-8.33%
Snow Removal	$787,212	$934,101	+18.66%
Solid Waste	$275,126	$268,426	-2.44%
Fire Protection & Public Safety	$623,580	$656,407	+5.26%
Community Support & Recreation	$20,978	$21,917	+4.48%
Other Services	$39,500	$17,200	-56.46%
Capital Reserve Contributions	$557,640	$557,640	+0.00%
Administration	$139,202	$114,678	-17.62%
TOTAL EXPENDITURES	**$2,923,238**	**$3,010,370**	**+2.98%**

Figures rounded to the nearest dollar. Percentages are calculated from the displayed budget amounts.

2 | Significant increases and decreases



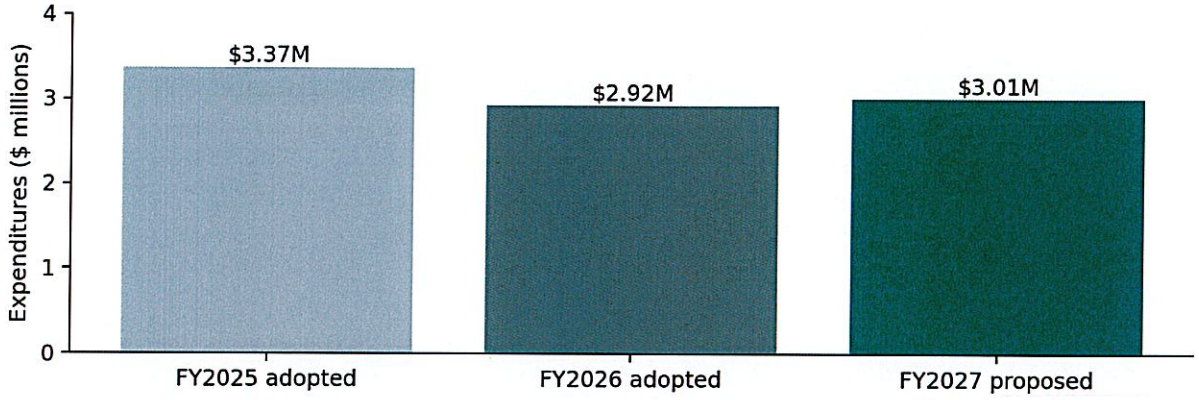
Increases. Snow Removal rises $146,889 (18.66%), with changes concentrated in Madrid, Washington/Perkins, West Freeman, Langtown, and Freeman/Salem. Fire Protection and Public Safety increases $32,826 (5.26%), reflecting higher

emergency-service and equipment allocations. Community Support and Recreation rises $939 (4.48%).

Decreases. Roads and Bridges declines $40,000 (8.33%); Administration declines $24,524 (17.62%); Other Services declines $22,300 (56.46%), largely reflecting removal of prior allocations for the Coburn Gore landfill and Madrid gravel pit survey; and Solid Waste declines $6,700 (2.44%).

3 | Stable areas and multi-year trend

Capital reserve contributions remain at **$557,640**; excise tax revenue remains at **$200,000**; Animal Control at **$20,000**; and Kingfield Library at **$3,000**. These stable allocations provide continuity amid contract-driven increases.



The three-year pattern shows a decline in spending from FY2025 to FY2026, followed by a moderate FY2027 increase. The earlier decline is associated in part with lower capital reserve contributions.

4 | Key trends and considerations

Contract cost pressure: Snow removal and public safety are the primary drivers of growth. **Offsetting reductions:** Lower administration, roads, and other-service appropriations moderate the overall increase. **Revenue:** Essentially flat revenue means most of the expenditure increase flows through to the tax commitment. **Infrastructure:** Reduced roads funding should be evaluated against anticipated maintenance needs.

5 | Summary for Commissioners

The proposed FY2027 Unorganized Territory budget reflects a measured overall increase of 2.98%, despite substantial cost pressure in snow removal and public safety. Reductions in several other categories help contain growth, while capital reserve funding remains unchanged. Continued monitoring of service contracts, infrastructure requirements, and revenue sources will be important to maintaining a sustainable budget.

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FRANKLIN COUNTY
Annual Vacation Leave — Quarterly Accrual

Effective Date:	**Regulation #:**
Revision Date:	**Supersedes:**
Approved By County Commissioners	**Date:**

A. Vacation Accrual

Eligible employees shall accrue annual vacation leave quarterly based on their applicable service or experience classification and established annual vacation entitlement.

Vacation leave shall be earned and credited in four equal quarterly installments, each representing twenty-five percent (25%) of the employee's established annual vacation entitlement, at the beginning of each calendar quarter: **January 1, April 1, July 1, and October 1.**

Vacation entitlements remain consistent with the County's established vacation schedule.

Advancement to the Next Vacation Entitlement Level

Employees who become eligible for an increased vacation entitlement based on their completed years of service or prior experience formally recognized by the County shall advance to the next applicable vacation level effective January 1 of the calendar year following the date they meet the required threshold.

Advancement to a higher vacation entitlement level shall not occur on the employee's individual employment anniversary date or during the calendar year in which the eligibility requirement is met.

The increased vacation entitlement shall be reflected in the employee's quarterly vacation credits beginning January 1 of the following calendar year. An employee who meets a threshold on January 1 shall advance on January 1 of the following calendar year.

Period of Employment	40-Hour Week	37.5-Hour Week	32.5-Hour Week
Less than 4 years of service: Three (3) weeks annually.	120 hours	112.5 hours	97.5 hours
4 years but less than 9 years of service: Four (4) weeks annually.	160 hours	150 hours	130 hours
9 years but less than 14 years of service: Five (5) weeks annually.	200 hours	187.5 hours	162.5 hours

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Period of Employment	40-Hour Week	37.5-Hour Week	32.5-Hour Week
14 or more years of service: Six (6) weeks annually.	240 hours	225 hours	195 hours

B. Vacation Leave for New Employees — Quarterly Accrual Schedule

New employees shall accrue vacation leave based on their applicable service or experience classification and established annual vacation entitlement, as determined by the County.

Employees shall receive the full quarterly vacation allotment for the calendar quarter in which they begin employment, regardless of their start date or month within that quarter. For an employee hired after the first day of a quarter, the full initial quarterly allotment shall be earned and credited on the employee's first day of employment. Vacation leave shall not be prorated based on the date of hire.

Following the initial credit upon hire, vacation leave shall be earned and credited at the beginning of each applicable calendar quarter: **January 1, April 1, July 1, and October 1**, subject to applicable law.

The tables below identify the vacation hours credited for each calendar quarter based on the employee's established workweek and annual vacation entitlement.

Table 1. Quarterly vacation accrual — 40-hour workweek

Accrual quarter (full quarter)	3 Weeks (120 hrs.)	4 Weeks (160 hrs.)	5 Weeks (200 hrs.)	6 Weeks (240 hrs.)
Q1: January–March	30	40	50	60
Q2: April–June	30	40	50	60
Q3: July–September	30	40	50	60
Q4: October–December	30	40	50	60

Table 2. Quarterly vacation accrual — 37.5-hour workweek

Accrual quarter (full quarter)	3 Weeks (112.5 hrs.)	4 Weeks (150 hrs.)	5 Weeks (187.5 hrs.)	6 Weeks (225 hrs.)
Q1: January–March	28.125	37.5	46.875	56.25
Q2: April–June	28.125	37.5	46.875	56.25
Q3: July–September	28.125	37.5	46.875	56.25
Q4: October–December	28.125	37.5	46.875	56.25

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Table 3. Quarterly vacation accrual — 32.5-hour workweek

Accrual quarter (full quarter)	3 Weeks (97.5 hrs.)	4 Weeks (130 hrs.)	5 Weeks (162.5 hrs.)	6 Weeks (195 hrs.)
Q1: January–March	24.375	32.5	40.625	48.75
Q2: April–June	24.375	32.5	40.625	48.75
Q3: July–September	24.375	32.5	40.625	48.75
Q4: October–December	24.375	32.5	40.625	48.75

Example: Employee hired during the third quarter

An employee hired July 1, with a 40-hour workweek and a recognized vacation entitlement of four weeks (160 hours), would earn:

Quarter	Vacation earned	Cumulative earned
Q1	0	0
Q2	0	0
Q3	40	40
Q4	40	80
Total first year	80	80

C. Use of Earned Vacation

Employees may request and use earned, available vacation leave, subject to supervisory approval, departmental staffing requirements, and applicable law.

Employees should submit vacation requests sufficiently in advance to allow supervisors to plan for operational needs.

Approval shall be based on the employee's anticipated available vacation balance on the requested leave dates, including scheduled quarterly credits and any separately approved advance under Section D. Vacation may not be used in excess of earned, available leave unless separately authorized under Section D.

D. Advance Use of Vacation Leave

Employees may request vacation leave before it has been earned, subject to the following conditions:

1. **Advance Limit:** Advance vacation shall not exceed 40 hours or the amount scheduled to be earned and credited on the next two quarterly credit dates, whichever is less.
2. **Approval:** Requests must be submitted in writing and jointly approved by the Department Head and Human Resources before the leave is taken.
3. **Verification:** Human Resources shall verify the employee's available vacation balance, projected accrual, and any outstanding vacation advances before approving the request.

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4. **Authorization Agreement:** Employees must sign a Vacation Advance Authorization Agreement acknowledging that any unearned advance may be subject to recovery upon separation, to the extent permitted by applicable law and any required written authorization.
5. **Reconciliation of Advanced Leave:** Approved vacation advances shall be deducted from the employee's next scheduled quarterly vacation credit. Any remaining outstanding advance shall be deducted from subsequent quarterly credits until fully reconciled. Vacation advances shall not increase the employee's established annual vacation entitlement.
6. **Outstanding Advances:** Additional vacation advances shall not ordinarily be approved while a previous advance remains outstanding unless jointly authorized by the Department Head and Human Resources.

Exceptions: Exceptions exceeding the standard 40-hour advance limitation may be jointly approved by the Department Head and Human Resources based on documented circumstances, the employee's projected future vacation accrual, and departmental operational needs. All exceptions must be documented in writing. Approval of vacation advances and exceptions is discretionary and subject to staffing and operational requirements. Any recovery of unearned vacation upon separation shall comply with applicable Maine and federal law and collective bargaining agreements.

E. Separation from Employment

Upon separation from County employment, the employee's vacation balance shall be reconciled based on all vacation leave earned and credited through the final date of employment, less vacation previously used or paid. Vacation credited **on January 1, April 1, July 1, or October 1** shall be fully earned on that date and shall not be prorated or reduced solely because the employee separates before the end of the quarter. Employees separating before a future quarterly credit date shall not receive that future quarter's allotment.

Only earned, unused vacation leave shall be eligible for separation payout, subject to applicable County policy, collective bargaining agreements, and law.

Vacation leave approved and used in advance of accrual shall be identified separately. Any recovery of unearned vacation shall be subject to applicable law and any required written authorization.

A. Quarterly Vacation Accrual

Example: Quarterly Vacation Accrual

- John Smith is entitled to 160 hours (4 weeks) of vacation annually.
- He earns 40 hours at the beginning of each quarter.

Date	Vacation Hours Earned
January 1	40 hours
April 1	40 hours
July 1	40 hours
October 1	40 hours
Annual Total	160 hours

Example: Advancement to the Next Vacation Level

John completes 9 years of service on June 15, 2027, qualifying him for 200 hours (5 weeks) of annual vacation.

- 2027: John continues earning 160 hours annually (40 hours per quarter).
- January 1, 2028: John's annual vacation entitlement increases to 200 hours.
- 2028: John begins earning 50 hours per quarter.

Bottom line: Employees earn 25% of their annual vacation entitlement each quarter. When they qualify for a higher vacation level, the increase takes effect January 1 of the following year, not on their anniversary date.

B. Vacation Leave for New Employees — Quarterly Accrual Schedule

Example - After the initial vacation credit on their hire date, the employee follows the same quarterly schedule as existing employees.

Bottom line: an employee hired May 15 receives their initial credit that day, then their next credit July 1, followed by October 1 and January 1.

D. Advance Use of Vacation Leave

Example: Advance Use of Vacation Leave

- John Smith earns 160 hours of vacation annually, credited at 40 hours each quarter.
- John has used all his available vacation time but would like to take an additional 40 hours (one week) in February.
- John submits a written request to his Department Head and Human Resources.
- After reviewing John's vacation balance and staffing needs, both approve the request.

Date	Action	Vacation Balance
February 1	Current available balance	0 hours
February 15	Uses 40 hours of advanced vacation	-40 hours
April 1	Earns next quarterly allotment of 40 hours	0 hours
July 1	Earns next quarterly allotment of 40 hours	40 hours

Result: John was allowed to take vacation before earning it. His April 1 accrual automatically repaid the 40-hour advance.

What if John requests 60 hours instead?

- Because the request exceeds the standard 40-hour limit, both the Department Head and Human Resources must review and jointly approve the exception.
- If approved, the 60-hour advance would be deducted from John's next two quarterly credits: 40 hours on April 1 and the remaining 20 hours on July 1.
- Bottom line: The Department Head and HR jointly manage vacation advances and exceptions. The County Administrator's approval is not required.

E. Separation from Employment

Example: Separation from Employment

- John Smith earns 160 hours of vacation annually, credited at 40 hours per quarter.
- John resigns from Franklin County on May 15, 2027.

Description	Vacation Hours
January 1 — Vacation earned	40
April 1 — Vacation earned	40
Total vacation earned	80
Vacation already used	30
Unused earned vacation at separation	50 hours

What happens?

- John earned 80 hours because he was employed on January 1 and April 1.
- He used 30 hours, leaving 50 hours of earned vacation.
- John does not receive the July 1 or October 1 vacation allotments because he resigned before those dates.
- The remaining 50 hours are eligible for payout, subject to County policy and any applicable collective bargaining agreement.

Bottom line: John keeps all vacation earned through his resignation date, including the full April 1 quarterly credit, even though he did not work the entire quarter.

NATIONAL CORRECTIONAL EMPLOYEES UNION

195 Russell Street, Ste B-13 Hadley, MA 01035

October 27, 2026

Carrie Castonguay
Interim County Administrator
120 County Way, Suite 4
Farmington, Maine 04938

RE: REQUEST FOR SUCCESSOR CONTRACT NEGOTIATIONS

Dear Interim County Administrator Castonguay,

The National Correctional Employees Union (NCEU) desires to commence negotiations, on behalf of the bargaining unit employees, for a successor collective bargaining agreement. The union is currently collecting and preparing our initial proposal. We hope to secure some dates from the county in mid-to-late November and early December. Please contact NCEU to secure a date and time for the initial meeting.

Respectfully Submitted,

G. Peruzzi

Giovanna Peruzzi
Regional Director
National Correctional Employees Union
195 Russell Street, Suite B-13 Hadley, MA 01035
gperuzzi@nceu.org | (413)788-6238 Office | (603)710-8947 Cell

MEMORANDUM OF UNDERSTANDING
Sandy River Watershed Geomorphic Study Community Action Grant

This Memorandum of Understanding ("MOU") is entered into by and between the Town of Farmington, Maine, the Town of Starks, Maine, and the Town of Norridgewock, Maine (collectively referred to as the "Municipalities"), and Franklin County, Maine ("County").

WHEREAS, the Town of Farmington, Maine, the Town of Starks, Maine, and the Town of Norridgewock, Maine (collectively, the "Municipalities") have been awarded Community Action Grant funding in the amount of $161,000 and LD1 funding in the amount of $36,370 (the "Grant") for eligible activities and projects within their respective jurisdictions; and

WHEREAS, the Municipalities desire to ensure that Grant funds are administered in a manner that promotes sound financial management, timely reporting, compliance with grant requirements, and efficient implementation of grant-funded activities; and

WHEREAS, Franklin County, Maine possesses the administrative and financial capacity to serve as fiscal agent for the Grant funds awarded to the Municipalities; and

WHEREAS, the Municipalities desire to designate Franklin County as the fiscal administrator for the receipt, management, accounting, disbursement, and reporting of the Grant funds for the duration of the award period; and

WHEREAS, the parties acknowledge that the Municipalities shall remain the grant recipients and shall retain responsibility for project implementation and compliance within their respective jurisdictions, while Franklin County shall perform fiscal administration and reporting functions as set forth herein; and

WHEREAS, the parties are authorized under the laws of the State of Maine to enter into intergovernmental agreements for the administration of public programs and funds;

NOW, THEREFORE, the parties agree as follows:

DRAFT

1. Purpose
The purpose of this MOU is to establish an agreement whereby the Municipalities authorize Franklin County to receive, administer, manage, and disburse Community Action Grant funds awarded to the Municipalities for the duration of the grant award period.

2. Grant Award
The Municipalities have been awarded Community Action Grant and LD1 funding pursuant to Contract No. [CT 07E 2026102100000000873] in the total amount of $197,730.

3. Responsibilities of Franklin County
Receive and hold grant funds; maintain accounting systems; process reimbursements; submit reports; maintain records; cooperate with audits; provide financial status reports.

4. Responsibilities of the Municipalities
Remain responsible for implementation; ensure eligibility of expenditures; provide documentation; cooperate with compliance requirements.

5. Authority to Act
The Municipalities authorize Franklin County to act as fiscal agent solely for the purposes described herein.

6. Administrative Costs
Administrative costs shall be limited to those expressly allowed by the Grant program.

7. Compliance
All parties shall comply with applicable laws, regulations, grant conditions, reporting requirements, and auditing standards.

8. Grant Reporting Requirements
Franklin County shall maintain records, prepare reports, retain documentation, and coordinate closeout reporting. Municipalities shall provide supporting documentation and information necessary for reporting.

9. Liability
Each party shall be responsible for its own acts and omissions.

10. Term
This MOU shall remain in effect for the duration of the Grant award period.

DRAFT

11. Amendments
This MOU may be amended only by written agreement signed by all parties.

12. Entire Understanding
This MOU constitutes the entire understanding among the parties.

DRAFT

Signatures

TOWN OF FARMINGTON

Name: _____

Title: _____

Date: 9/29/2026

TOWN OF STARKS

Name: _____

Title: _____

Date: 9/29/2026

TOWN OF NORRIDGEWOCK

Name: _____

Title: _____

Date: 9/29/2026

FRANKLIN COUNTY

Name: _____

Title: _____

Date: 9/29/2026

DRAFT

Effective Date: October 27, 2026

§7505. Ordinances authorized under the Maine Food Sovereignty Act

The county commissioners of each county may adopt ordinances regarding traditional foodways and direct producer-to-consumer transactions in accordance with Title 7, chapter 8-F. Ordinances adopted by the county commissioners govern traditional foodways and direct producer-to-consumer transactions in any unorganized territory within the county whose residents have opted, in a manner prescribed by the county commissioners, to have the ordinance apply in that unorganized territory. [PL 2025, c. 309, §20 (AMD).]

SECTION HISTORY

PL 2021, c. 625, §6 (NEW). PL 2025, c. 309, §20 (AMD).

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Title 36: TAXATION

Part 2: PROPERTY TAXES

Chapter 105: CITIES AND TOWNS

Subchapter 8: ABATEMENT

§844-M. County board of assessment review

1. Organization. A county board of assessment review, as authorized by section 844, subsection 1-A, consists of 5 or 7 members, at least one of whom must be a licensed real estate appraiser and one of whom must be a member of the general public, who serve staggered terms of at least 3 but no more than 5 years. The terms must be determined by rule of the board. The board shall elect annually a chair and a secretary from among its members. A county official or the spouse of a county official may not be a member of the board. Any question of whether a particular issue involves a conflict of interest sufficient to disqualify a member from voting on that issue must be decided by a majority vote of the members, excluding the member who is being challenged. The county commissioners may dismiss a member of the board for cause before the member's term expires.

[PL 1995, c. 262, §9 (NEW).]

2. Meetings; records. The chair shall call meetings of the board as required. The chair shall also call meetings of the board when requested to do so by a majority of the board members or by the county commissioners. A majority of the board's members constitutes a quorum. The chair shall preside at the meetings of the board and is the official spokesperson of the board. The secretary shall maintain a permanent record of the board meetings, the correspondence of the board and the records that are required as part of the various proceedings brought before the board. The records maintained or prepared by the secretary must be filed in the county commissioners' office and subject to public inspection in accordance with Title 1, chapter 13, unless excepted from the definition of public records under Title 1, section 402, subsection 3 or otherwise exempt from disclosure under Title 1, chapter 13.

[PL 1995, c. 262, §9 (NEW).]

3. Hearing. The board shall adopt rules to establish the procedure for the conduct of a hearing; however, the chair may waive any rule upon good cause shown.

[PL 1995, c. 262, §9 (NEW).]

4. Evidence. The board shall receive oral or documentary evidence and, as a matter of policy, provide for the exclusion of irrelevant, immaterial or unduly repetitious evidence. Each party may present its case or defense by oral or documentary evidence, submit rebuttal evidence and conduct cross-examination that is required for a full and true disclosure of the facts.

[PL 1995, c. 262, §9 (NEW).]

5. Testimony; record; notice. The transcript or tape recording of testimony, if such a transcript or tape recording has been prepared by the board, and the exhibits, with all papers and requests filed in the proceeding, constitute the record. Decisions become a part of the record and must include a statement of findings and conclusions, as well as the reasons or basis for those findings and conclusions, upon the material issues of fact, law

or discretion presented and the appropriate order, relief or denial of relief. If the board determines that the applicant is over-assessed, it shall grant such reasonable abatement as the board determines proper. Notice of a decision must be mailed or hand delivered to all parties and the county commissioners within 10 days of the board's decision.

[PL 1995, c. 262, §9 (NEW).]

6. Appeals. A party may appeal the decision of the county board of assessment review to the Superior Court in accordance with the Maine Rules of Civil Procedure, Rule 80B. If the county board of assessment review fails to give written notice of its decision within 60 days of the date the application was filed, unless the applicant agrees in writing to further delay, the application is deemed denied and the applicant may appeal to the Superior Court as if there had been a written denial.

[PL 1995, c. 262, §9 (NEW).]

FRANKLIN COUNTY
BOARD OF ASSESSMENT REVIEW POLICY
(5 Members, 2 Alternates)

1. Purpose and Authority
   The Franklin County Board of Assessment Review (BAR) is established pursuant to Title 30-A M.R.S. §302 to hear and decide property tax abatement appeals from taxpayers when the municipal assessors have denied, or failed to act upon, a timely abatement application. The Board functions as a quasi-judicial body and operates independently of the County Commissioners, except that members are appointed by the Commissioners. **(Title 36 (2)(105)(8) §844-M)**

2. Composition of the Board
   a. The Board shall consist of five (5) voting members and two (2) alternates.
   b. Members should collectively represent experience or knowledge in one or more of the following areas: real estate, municipal assessment, law, finance, construction, public administration, or related fields.
   c. Alternates shall serve in place of voting members who are absent, unavailable, or recused due to conflict of interest.
   d. Members must be residents of Franklin County and may not be employees or officials involved in municipal assessment decisions within the jurisdiction of an appealed case.

3. Appointment and Terms
   a. Members and alternates shall be appointed by the Franklin County Commissioners at a public meeting.
   b. Terms for all members and alternates shall be three (3) years and staggered so that no more than two terms expire in any given year.
   c. Members may be reappointed without limitation.
   d. Vacancies shall be filled by appointment for the remainder of the unexpired term.

4. Oath of Office
   All appointed members and alternates must be sworn in by the County Clerk or other authorized official before conducting any BAR business.

5. Conflict of Interest and Recusal
   a. Any member who has a personal, financial, professional, or familial relationship to an appellant or property under appeal must disclose the conflict and recuse themselves.
   b. Alternates shall be seated in place of recused members.
   c. A lack of impartiality or appearance of bias is grounds for recusal.

6. Meetings and Hearings
   a. The BAR shall meet as needed to hear and decide appeals.
   b. Hearings must be scheduled within a reasonable time after a valid appeal is filed.

c. Meetings and hearings are public, except for deliberations, which may be held privately as permitted under Maine law.
d. A quorum shall consist of three (3) voting members.
e. Decisions shall be made by majority vote of the members present.

7. Filing of Appeals
   An appeal to the BAR is permitted only when:
   • The municipal assessors have denied an abatement request; or
   • The assessors have not acted on a properly filed request within 60 days; and
   • The municipal assessed valuation exceeds $1,000,000 or meets another statutory threshold, as applicable.

Appeals must be filed with the County Administrator Office and must include:
• A completed appeal form;
• A copy of the abatement request filed with the municipality;
• Supporting documentation;

Pre-Hearing Procedures
a. Parties may submit written statements, evidence, and witness lists by deadlines set by the Board.
b. The Clerk shall notify the appellant, municipality, BAR members, and alternates of the hearing date, time, and procedures.
c. The Board may request additional information from either party.

8. Hearing Procedures
   a. The Chair shall call the hearing to order and explain the process.
   b. The appellant presents evidence first, followed by the municipality.
   c. Each party may call witnesses and present documents.
   d. Board members may ask clarifying questions.
   e. The Chair may set reasonable time limits to maintain order.
   f. After evidence is taken, the Board will deliberate and vote. Deliberations may be held in executive session but all votes must be taken publicly.

9. Standards of Review
   The appellant has the burden of proving that:
   • The assessment is manifestly wrong; or
   • The assessment is discriminatory; or
   • The property was substantially overvalued; and
   • The municipal assessment methodology was not applied consistently.

10. Findings and Decision
    a. The Board shall issue a written decision containing findings of fact and conclusions of law.
    b. A copy of the decision shall be mailed to the appellant and the municipality within

a reasonable time.

c. Decisions of the BAR are final at the County level and may be appealed to the Maine Superior Court pursuant to Rule 80B.

11. Administrative Support

The Franklin County Administrator's Office shall:

- Maintain records of all appeals and decisions
- Provide notice of hearings
- Assist the Board with procedures and documentation
- Retain permanent files in accordance with county record retention policies

12. Annual Review

The Board shall meet annually, even if no appeals were heard, to:

- Review policies and procedures
- Identify training needs
- Confirm member and alternate statuses
- Prepare for upcoming tax cycles

13. Adoption

This policy is adopted by the Franklin County Commissioners on _____ and remains in effect until amended or repealed.

Checklist: Forming a County Board of Assessment Review (Maine)

1. Legal Preparation

- Review Title 30-A §302 and related Maine statutes
- Confirm required board size (5 or 7)
- Determine number of alternates
- Draft or revise BAR policy/ordinance

2. Define Board Structure

- Set term lengths (recommended: 3-year staggered terms)
- Establish qualification criteria
- Define conflict-of-interest rules
- Outline training expectations

3. Recruitment

- Announce vacancy publicly
- Advertise on county website, newspapers, and civic networks
- Invite professionals with relevant backgrounds
- Provide application and disclosure forms

4. Screening

- Collect applications and resumes
- Review for qualifications, impartiality, and availability
- Conduct interviews (optional)
- Prepare a recommendation list for commissioners

5. Appointment

- Present candidates to County Commissioners
- Commissioners vote to appoint members and alternates
- Document appointments in meeting minutes
- Assign staggered terms

6. Onboarding

- Administer Oath of Office

- Provide orientation materials:
  - Maine property tax law basics
  - Appeal procedures
  - BAR policy and hearing rules
  - Prior case examples (if any)

7. Operating Procedures

- Finalize and adopt:
  - Hearing process
  - Submission deadlines
  - Evidence requirements
  - Forms for appeals and written decisions
  - Rules for deliberation and findings

8. Public Posting

- Post board member list and terms
- Make appeal forms and procedures publicly accessible
- Provide contact information for filing appeals

9. Ongoing Maintenance

- Annual review of procedures
- Provide periodic training
- Ensure vacancies are filled promptly

HOW POTENTIAL MEMBERS APPLY TO SERVE ON THE BAR

1. Public Notice of Vacancies
   • The County posts notice of open BAR seats on:

- The Franklin County website
- County building notice boards
- Local newspapers, if desired
- Direct outreach to professionals (real estate, legal, finance)
  • The notice includes:
- Number of openings
- Minimum qualifications
- Term length
- Deadline for application

2. Submission of an Application Packet
   Applicants submit the following to the County Administrator:

• A completed "Board of Assessment Review Application Form"
• A letter of interest describing:

- Relevant experience
- Reason for wanting to serve
- Ability to participate in quasi-judicial hearings
  • A resume or summary of qualifications
  • A conflict-of-interest disclosure
  • Contact information

Applications may be submitted by:
• Email to the County Administrator
• Mail or in-person delivery to the Emergency Operations Center

3. County Administrator will Review for Completeness
   The County Administrator:
   • Confirms the application packet is complete
   • Logs the applicant into the BAR candidate file
   • Provides optional follow-up questions if needed

4. Review by County Administration
   The County Administrator or designee:
   • Reviews qualifications
   • Ensures no direct conflicts of interest

- May conduct informal interviews or reference checks
- Prepares a recommendation memo for the County Commissioners

5. Commissioner Review and Appointment
   During a public meeting, the County Commissioners:
   - Review all applicant packets
   - Discuss qualifications and staffing needs
   - Vote to appoint members and alternates
   - Assign staggered term lengths

6. Notification and Onboarding
   The County Administrator:
   - Notifies applicants of the appointment decision
   - Schedules the Oath of Office
   - Provides orientation materials/ training
   - Adds new members to the BAR roster

FRANKLIN COUNTY
APPLICATION FOR APPOINTMENT
BOARD OF ASSESSMENT REVIEW (BAR)

Purpose:
The Franklin County Board of Assessment Review hears appeals of municipal property tax abatement decisions in accordance with 36 M.R.S. §§ 841–843 and 30-A M.R.S. §302. Members serve in a quasi-judicial capacity and must be impartial, knowledgeable, and capable of analyzing evidence.

---

1. Applicant Information

Full Name: _____
Mailing Address: _____
Town/City: _____ ZIP: _____
Phone: _____ Email: _____

Are you a resident of Franklin County? (required)
☐ Yes ☐ No

---

2. Qualifications and Professional Background

Check all areas in which you have experience or training:
☐ Property appraisal or real estate valuation
☐ Municipal assessing or taxation
☐ Law, quasi-judicial process, or administrative hearings
☐ Finance, accounting, or auditing
☐ Construction, engineering, or land use
☐ Public administration or board/committee service
☐ Other relevant experience (describe):

Briefly describe your qualifications relevant to BAR service:

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3. Statement of Interest

Why would you like to serve on the Franklin County Board of Assessment Review?

---

4. Availability

BAR hearings are scheduled as needed and must comply with statutory timelines.
Are you able to attend daytime or evening hearings with reasonable notice?
☐ Yes ☐ No
If not, please explain:

5. Conflict of Interest Disclosure

Maine law requires that BAR members be impartial and avoid both actual and apparent conflicts. Please answer the following:

1. Do you hold any elected or appointed municipal position involved in assessing or tax administration?
   ☐ Yes ☐ No
2. Do you or your employer provide property tax consulting, representation, appraisal, or assessing services in Franklin County?
   ☐ Yes ☐ No
3. Do you have any financial interests, business relationships, or close personal relationships that may create a conflict or appearance of conflict in BAR matters?
   ☐ Yes ☐ No
4. Have you been involved in any property valuation dispute that could affect your impartiality?
   ☐ Yes ☐ No

If you answered Yes to any item above, please describe:

Note: A disclosed conflict does not automatically disqualify an applicant, but undisclosed conflicts may result in removal from the BAR.

6. Ethical and Legal Acknowledgments

If appointed, do you agree to:
• Abide by Maine statutes governing property tax appeals and BAR procedures?
• Maintain impartiality and avoid ex parte communication?

- Complete required training as provided by the County?
- Take the Oath of Office before exercising duties?

☐ Yes ☐ No

---

7. References

Name: _____ Phone: _____
Relationship: _____

Name: _____ Phone: _____
Relationship: _____

---

8. Signature

I affirm that the information provided is true and complete. I understand that BAR members serve in a quasi-judicial capacity under Maine law and must act impartially and ethically.

Signature: _____ Date: _____

Submit completed applications to:
Franklin County Commissioners Office
120 County Way Suite 4, Farmington, ME 04938
Email: _____

Staggered Terms(3 year appointment following first appointments)

5 person BAR

1 people- serve from December 1, 2026 to Dec. 1, 2027

2 people- serve from December 1, 2026 to Dec. 1, 2028

2 people- serve from December 1,2026 to Dec. 1, 2029

7 person BAR

2 people- serve from December 1, 2026 to Dec. 1, 2027

2 people- serve from December 1, 2026 to Dec. 1, 2028

3 people- serve from December 1,2026 to Dec. 1, 2029

Franklin County Board of Assessment Review

VOLUNTEER OPPORTUNITY

Make a difference in your community!

Franklin County is seeking applicants for the Board of Assessment Review!

Are you interested in serving your community and helping ensure a fair and transparent property assessment appeals process? We encourage Franklin County residents to apply!

Who should apply?

We welcome residents who demonstrate fairness, impartiality, sound judgment, and a commitment to public service.

Experience is a plus!

Experience in real estate, municipal assessment, law, finance, public administration, construction, or related fields is welcome.

No prior board experience?

Training will be provided!

Board members will serve staggered initial terms of 1–3 years, as determined through the County's appointment process.

APPLICATION DEADLINE:

NOVEMBER 16, 2026

Have Questions or Want to Apply?

Contact the Franklin County Commissioners' Office:

120 County Way, Suite 4
Farmington, Maine

207-778-6614

ccastonguay@franklincountymaine.gov

Help strengthen Franklin County by supporting fairness, accountability, and public trust.

APPLY TODAY!

YOUR COMMUNITY NEEDS PEOPLE LIKE YOU!

Get Involved. Make a Difference.

Questions for the Commissioners:

Do you wish to have 5 or 7 members to the Board of Assessment Review (BAR)?

Do you wish to have 2 alternates to the BAR?

Do you wish to provide a stipend to the members and/or alternates?

Are there any changes you wish to make to the Policy?

Are you in favor of the staggered terms as delineated?

Are there changes to the application you would like to see?

Is the advertisement acceptable or if not, what changes do you wish to see?

Franklin County, Maine

October 1, 2026

Franklin County Firemen's Association
c/o Chris McKay
Subject: Request to Convene Municipalities for Regional Fire and EMS Collaboration

Dear Franklin County Firemen's Association:

On behalf of the Franklin County Commissioners, I am writing to request your assistance in convening a regional discussion among the municipalities of Franklin County to explore collaborative solutions for the delivery and sustainability of fire and emergency medical services (EMS).

We recognize the essential role that fire departments and EMS providers play in protecting the health, safety, and well-being of our communities. At the same time, municipalities throughout Franklin County are facing increasing costs associated with staffing, equipment, vehicles, training, facilities, and the delivery of these critical services. These financial pressures are placing growing demands on local budgets and taxpayers.

The Commissioners believe that bringing municipal leaders, fire and EMS representatives, and other appropriate stakeholders together would provide an important opportunity to identify shared challenges, discuss potential efficiencies, and explore regional approaches that could help stabilize costs while maintaining reliable, high-quality emergency services.

We respectfully request that your organization take the lead in convening an initial meeting of municipal representatives and fire and EMS leadership to begin these discussions. The goal would be to establish an open, collaborative dialogue focused on identifying opportunities for regional cooperation, shared resources, coordinated purchasing, equipment planning, and other sustainable approaches that may benefit our communities.

120 County Way, Suite 4, Farmington, Maine 04938. (207) 778-6614

Tom Saviello	Fen Fowler	Tom Skolfield	Bob Carlton	Jeff Gilbert
District #1	District #2	District #3	District #4	District #5

Susan A. Pratt
Interim County Administrator
spratt@franklincountymaine.gov

Franklin County, Maine

We recognize that each municipality has unique needs, resources, and service arrangements. Any regional solution must respect local governance and be developed through the participation and cooperation of those directly responsible for providing and funding these services.

Franklin County is supportive of this effort and welcomes the opportunity to participate in these discussions. We believe that a collaborative approach, grounded in shared information and mutual understanding, can help our communities address rising costs and strengthen the long-term sustainability of fire and EMS services throughout the County.

Thank you for your leadership and consideration of this request. We look forward to working together toward solutions that serve the best interests of all Franklin County residents.

Sincerely,

Susan A. Pratt
Interim County Administrator

120 County Way, Suite 4, Farmington, Maine 04938. (207) 778-6614

Tom Saviello	Fen Fowler	Tom Skolfield	Bob Carlton	Jeff Gilbert
District #1	District #2	District #3	District #4	District #5

Susan A. Pratt
Interim County Administrator
spratt@franklincountymaine.gov

Franklin County, Maine

FRANKLIN COUNTY COMMISSIONERS
November 4, 2026

To: Fire Department Chiefs, Town Managers, and One Selectboard Representative from Each Municipality in Franklin County

Subject: Invitation to a Facilitated Meeting on Regional Fire Collaboration

Dear Fire Chiefs, Town Managers, and Selectboard Representatives:

On October 1, 2026, the Franklin County Commissioners requested the assistance of the Franklin County Firemen's Association in convening a regional discussion among Franklin County municipalities to explore collaborative solutions for the delivery and long-term sustainability of fire services.

As a follow-up to that request, we are inviting each municipality to participate in a facilitated meeting bringing together fire service leadership, municipal administration, and elected representatives to begin identifying opportunities for regional cooperation. Municipalities throughout Franklin County face increasing costs associated with staffing, equipment, vehicles, training, facilities, and the delivery of essential emergency services. These pressures create significant challenges for local budgets and taxpayers. We believe that a countywide conversation can help identify opportunities to manage these costs while maintaining dependable, high-quality services for our residents.
The purpose of this meeting is to establish an open and constructive dialogue among those directly responsible for providing, managing, and funding fire services. With the assistance of a facilitator, participants will have an opportunity to identify common challenges, share experiences, and explore potential solutions that may benefit multiple communities.

120 County Way, Suite 4, Farmington, Maine 04938. (207) 778-6614

Tom Saviello	Fen Fowler	Tom Skolfield	Bob Carlton	Jeff Gilbert
District #1	District #2	District #3	District #4	District #5

Carrie Castoguay
County Administrator
ccastonguay@franklincountymaine.gov

DRAFT

Franklin County, Maine

Areas for discussion may include:

- **Shared resources and equipment:** Exploring opportunities to share specialized equipment, facilities, and other resources where practical.
- **Coordinated purchasing:** Identifying opportunities to reduce costs through joint purchasing and coordinated equipment replacement planning.
- **Staffing and training:** Discussing recruitment, retention, training, and other approaches to strengthen the availability and readiness of personnel.
- **Regional cooperation:** Exploring potential service arrangements, mutual support, and other collaborative models that could improve efficiency and service sustainability.
- **Funding and long-term planning:** Identifying potential grants, shared investments, and financial strategies to address rising costs.

We recognize that every municipality has unique needs, resources, and service arrangements. This meeting is not intended to establish a predetermined regional model or require any community to commit to a particular course of action. Rather, it is an opportunity to examine shared challenges, develop a better understanding of available options, and determine which ideas warrant further consideration.

We ask each municipality to designate the following two or three representatives to participate:

1. The Fire Department Chief.
2. The Town Manager or municipal administrator.
3. One representative of the Selectboard.
4.

Having these perspectives represented will help ensure that the discussion addresses operational realities, financial considerations, and local governance. We encourage participants to come prepared to share their experiences, identify challenges, and consider opportunities for working together. The meeting will be both in person at the EOC with a zoom option also available for those who wish.

120 County Way, Suite 4, Farmington, Maine 04938. (207) 778-6614

Tom Saviello	Fen Fowler	Tom Skolfield	Bob Carlton	Jeff Gilbert
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Carrie Castoguay
County Administrator
ccastonguay@franklincountymaine.gov

DRAFT

Franklin County, Maine

Meeting Details
Date: [To be determined]
Time: [To be determined]
Location: [To be determined]
Facilitator: [To be determined]
Zoom Link:

The intended outcome is to identify common priorities, establish areas for further exploration, and agree upon practical next steps for continued discussion. Franklin County is prepared to participate in this effort and support a collaborative process that respects municipal authority while seeking sustainable solutions for our region.

We believe that bringing our communities together is an important first step toward addressing rising costs and strengthening the long-term delivery of fire services throughout Franklin County.

Please confirm your municipality's representatives and direct any questions to Amanda Simoneau at 778-5892.

Thank you for your continued service and commitment to the safety and well-being of Franklin County residents. We look forward to working together on this important regional initiative.

Sincerely,
Susan A. Pratt
On behalf of the Franklin County Commissioners

DRAFT

120 County Way, Suite 4, Farmington, Maine 04938. (207) 778-6614

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