FRANKLIN COUNTY COMMISSIONERS MEETING AGENDA

LOCATION: Franklin County EOC, 120 County Way, Farmington
DATE AND TIME: July 21, 2026 @ 10:00 A.M.

The Franklin County Commissioners' meetings are open to the public. This meeting is also available virtually via Video Conferencing, Cloud Phone, Webinars, Chat, Virtual Events | Zoom. Here is the meeting ID# 492 510 0482 passcode 030621.

RECOGNITION:

APPOINTMENTS:

NEW BUSINESS:

1. **Administrator's Report**
2. **Minutes**
3. **Treasurer's Report**
4. **UT Roads - Update**
5. **TIF Projects**
6. **Deeds Office Space – Probate Courtroom**
7. **Department Presentation - Jail**
8. **Security System – Communications**
9. **Blue Star Accounting and Advising – Service Agreement**
10. **Policy Review Committee – Update**
11. **Carry Forward**
12. **Monthly Financial Review**

OLD BUSINESS:

1. **Treasurer Position - Elected vs Appointed**
2. **Commissioner's Goals**
3. **Radio Infrastructure Improvement Committee – Member Approval**
4. **CAD System Administrator Committee – Member Approval**

MISCELLANEOUS:

WARRANTS: County AP, UT & Payroll

ADJOURNMENT:

Meeting Packets are available to view by clicking on the link below:
Agendas & Minutes - Franklin County, Maine (franklincountymaine.gov)

County Commissioner's Meeting
Agenda Discussion and Analysis
July 21, 2026

RECOGNITION:

APPOINTMENTS:

NEW BUSINESS:

Administrator's Report

- A bill was sent to the State of Maine Bureau of Parks and Land in the amount of $660 for the grading of the #6 Road, in Township #6.
- I touched base with Jamie Martin, a representative from the IRA Mountain bridge project. He does not have any information to provide at this time. He should have information later next week.
- The Enterprise Contractual agreement was reviewed by legal, by our insurance carrier and by Sheriff Nichols, Chief Lowell, and Sargent Close prior to the sign off for the contract.
- We have had a termination of an employee in corrections so we will be posting to find a replacement for corrections.
- The departments have provided short written reports for the month of July.
- We are still updating data for various resources such as invoicing, banking, financial documents, and Federal sites to reflect staffing changes over the last half of FY 26.
- I spoke with legal about the status of the Caribou Pond Dam Project and as of last week, no update is available yet.

Recommendation: Motion to accept the Administrator's Report.

Minutes: Provided to you prior to the Commissioner's Meeting

Recommendation: Motion to approve July 7, 2026, Minutes.

Treasurer's Report: Included in the Packet

Recommendation: Motion to accept the Treasurer's Report.

UT Roads – Update

Comments: The UT Road Supervisor will provide the Commissioners with an update on current road and bridge projects, including the status of ongoing maintenance and construction activities, completed work, upcoming projects, and any operational issues requiring the Board's attention. The update will also include any significant scheduling changes, budget considerations, and anticipated work planned for the coming weeks.

Recommendations: None at this time.

TIF Projects

Comments: The TIF Committee has reviewed and made recommendations for the TIF projects, copies of which can be found in the packet.

Recommendation: None at this time.

Deeds Office Space – Probate Courtroom

Comments: Susan Black, Register of Deeds and Heidi Jordan, Register of Probate requested this matter be on the agenda to be discussed.

Recommendation- None at this time.

Department Presentation - Jail

Comments: Major Daley will provide the Commissioners with a brief presentation highlighting the Jails operations, core responsibilities, current initiatives, recent accomplishments, challenges, and upcoming priorities. This presentation is intended to provide the Board with a better understanding of the department's functions and ongoing efforts in support of Franklin County's mission.

Recommendation: None at this time.

Security System – Communications

Comments: During the FY2027 budget process, the Communications Center obtained quotes to replace the existing security system, including the surveillance cameras, door access/badging system, and doorbell/intercom system. At that time, it was determined that the project would not be included in the operating budget. Instead, it was recommended that the project be funded through ARPA Interest. Enclosed in your packet for the Commissioners' review is a revised quote from A3 Communications.

Recommendation: Provided the Commissioners wish to, an appropriate motion is: to approve the replacement of the Communications Center security system, including the surveillance cameras, door access/badging system, and doorbell/intercom system, by A3 Communications, utilizing ARPA Interest, in an amount of $49,076, and authorize the County Administrator to execute all necessary documents.

Blue Star Accounting and Advising – Service Agreement

Comments: Provided for the Commissioners' review is the Engagement Letter from Blue Star Accounting & Advising for professional accounting and advisory services. Administration requests that the Commissioners review the agreement and, if acceptable, authorize the Chair to execute the Engagement Letter on behalf of Franklin County.

Recommendation: Motion to sign the Consulting Services Engagement Letter with Blue Star Accounting and advising.

Policy Review Committee – Update

Comments: The HR Director will provide the Commissioners with an update on the activities of the Policy Review Committee, including the committee's progress in reviewing and revising County policies, policies currently under consideration, and anticipated recommendations and timelines for future policy updates.

Recommendation: None at this time.

Monthly Financial Review

Comments: BlueStar Accounting has provided the June 2026 Financial Review Report for your review.

Recommendation: Signoff on the June 2026 Financial Review Report as prepared by Bluestar Accounting.

Carry Forward

Comments: Administration is requesting approval to carry forward unused FY2026 capital appropriations for those departments that remained within their approved budgets during the fiscal year. The total amount requested to be carried forward is $42,102.69, subject to adjustment for any outstanding FY2026 invoices that have not yet been received or processed. Any eligible outstanding FY2026 expenditures will be deducted from the applicable department's carry-forward amount before the final transfer is completed. The attached spreadsheet provides a detailed breakdown of the requested carry-forward amounts by department.

Recommendation: Motion to approve the carry forward the FY2026 capital expense carry-forward requests, in the amount of up to $42,102.69, with the understanding that the final carry-forward amount will be reduced by any outstanding FY2026 invoices applicable to each department.

OLD BUSINESS:

Treasurer Position - Elected vs Appointed

Comments: Commissioner Saviello requested this matter be discussed. Documentation on the process is provided in your packet.

Recommendation: None at this time.

Commissioner's Goals

Comments: Administration is looking for feedback with respect the goals you have set. Are there any recommended changes?

Recommendation: None at this time.

Radio Infrastructure Improvement Committee – Member Approval

Comments: At the Commissioner Meeting held on July 7, 2026, the Boards requested Sergeant Close to provide names of potential committee members for the Radio Infrastructure Improvement Committee. The recommended committee members have been provided in your packet.

Recommendation: Motion to approve the recommended members of the Franklin County Radio Infrastructure Improvement Committee as presented.

CAD System Administrator Committee – Member Approval

Comments: At the Commissioner Meeting held on July 7, 2026, the Boards requested Sergeant Close to provide names of potential committee members for the Radio Infrastructure Improvement Committee. The recommended committee members have been provided in your packet.

Recommendation: Motion to approve the recommended members of the Franklin County Radio Infrastructure Improvement Committee as presented.

PAM PRODAN, TREASURER – Report July 21, 2026, Franklin County Commissioners mtg.

Current cash and investment (CDARS) balances from trio-web.com Ledger Detail Report

General Fund Operating Cash $2,356,995.43
General Fund Payroll Cash $539,182.75
ARPA Fund Cash $386,316.86
UT General Fund Cash $988,189.75
UT TIF Fund Cash $661,739.55
UT TIF CDARS: $3,529,256.99

Interest rates

General Fund Operating Cash 3.25% as of 6/30/2026 invested w/Intrafi Cash Service at Androscoggin Savings
ARPA Fund Cash 2.40% as of 6/30/2026 invested w/ Intrafi Cash Service at Frankin Savings
UT General Fund Cash 3.25% as of 6/30/2026 invested w/Intrafi Cash Service at Androscoggin Savings
UT TIF Fund Cash 3.25% as of 6/30/2026 invested w/Intrafi Cash Service at Androscoggin Savings
UT TIF CDARS 3.19845% maturity date of 8/27/2026 invested at Androscoggin Savings

Warrants

Warrants for signatures 7/21/2026 not all finalized at the time of this writing (7/17/2026)

AP County Warrant FY27 $81,289.10
AP UT Warrant FY27 $219,232.09
AP ARPA Warrant FY27 $3,273.33
AP County Warrant FY26 $231,012.88
AP UT Warrant FY26 $1,153.78

Payroll Warrant $292,529.06 ck. date 7/09/2026

Franklin County Emergency Management Agency
140 Main Street, Suite 1, Farmington Maine 04938
Office: 207.778.5892 Fax: 207.778.5894
Amanda Simoneau, *Director* asimoneau@franklincountymaine.gov
Lexi Daggett, Deputy *Director* ldaggett@franklincountymaine.gov

7/16/2026

Franklin County Emergency Management participated in a Medical Response & Surge Exercise on June 23, 2026, at the Augusta Civic Center. This exercise included local first responders, medicals staff from MaineHealth, and other relevant players. This was a discussion-based tabletop exercise (TTX) that focused on healthcare system coordination and medical surge response during a mass casualty event.

Franklin County also worked with the Healthy Community Coalition and Western Public Health District Liaison Lauren Gauthier to bring together local partners for a round-table discussion and meet and greet the Director, Dr. Va, from the Maine CDC. This meeting was held 7/10 at the Franklin County EOC. This was an opportunity to share how things work in a rural area, what the challenges are and how we can better work together.

Franklin County EMA is continuing to work with local partners with the radio infrastructure update. We are still moving forward with the RFP to get a communications study done and determine what needs to be done to improve communications.

Franklin County EMA is working with Franklin RCC and other first responders to get the GIS mapping file complete to get that finalized and uploaded into the CAD system. This project is part of the Pro Suite needed updates.

Franklin County EMA is working with the Maine Appalachian Trail Club (MATC) for an upcoming helicopter lift in August. We have been working to schedule a meeting (7/21) to bring all responders to the table to discuss the details around the logistics of this event.

Franklin County EMA has been working with former Warming Centers, local ER Director, and the St. Josephs Church discussing the needs and capabilities to have Cooling Centers here in Franklin. There have been a couple informal meetings, and now we are in the beginning stages of developing a policy determining the parameters of when the center would open, the rules regarding the facility use, and who will be manning the center. We anticipate a soft opening beginning in August.

Franklin County EMA is working with other County EMA's to develop a resource manual, where the counties will input their resources that are deployable for other counties to know what can be requested during emergencies. This will help broaden our resource capabilities locally and allow us to better pre-plan knowing the distance (time) to receive requested items.

Commissioner's Office Monthly Report

July 2026
Commissioner's Office

Interim County Administrator - It has been a busy time at the office. With the change in fiscal year, we had to make changes for payroll and update employees. The group collaborated to get everyone on scale, and I thank them for this effort. All this was a new process for those involved. I also have been working on the Enterprise Agreement to provide vehicles for the Sheriff's Office. This was reviewed by both legal and MCCA Risk-Pool and changes were made accordingly. The Sheriff, Chief and Sargeant Close reviewed the final documents and then I signed off on them as directed by the Commissioners.

We are preparing to move some of our records that are stored in the vault at the courthouse to provide storage space for Probate. We have been actively seeking applications for a Maintenance position and for the County Administrator. We are getting changes for access to grants and the various sites that need to be updated. Things are looking much better for those are to who have access and can-do reporting. This along with banking and software changes in access has been time consuming.

The office has been busy keeping up with the incoming FOAA requests.

Human Resources Update

Recruitment and Hiring

The Human Resources Department continues to actively recruit for several key positions throughout Franklin County. Current recruitment efforts are as follows:

- **County Administrator** – The recruitment process for the County Administrator position remains active. Applications continue to be accepted and reviewed in accordance with the recruitment timeline established by the County. Additional updates will be provided as the process progresses.

- **Custodian/Maintenance** – Eight (8) applications have been received to date. The position will remain open for an additional week to maximize the applicant pool. Once the posting closes, applications will be evaluated, and the most qualified candidates will be invited to participate in the interview process.

- **Patrol Major** – Five (5) applications were received for this promotional opportunity within the Sheriff's Office. Candidate interviews have been scheduled for **July 28, 2026**.

Following the interview process, the selection committee will evaluate all candidates and determine the next steps in the hiring process.

- **Patrol Deputy** – Five (5) applications were received. Interviews have been completed, and a conditional offer of employment has been extended to the selected candidate. The candidate is currently completing the required pre-employment process, including a comprehensive background investigation and polygraph examination, prior to final appointment.

- **Communications Specialist** – Seven (7) applications were received for the Communications Specialist position. Interviews have been completed, and the selected candidate(s) have advanced to the background investigation phase. Upon successful completion of all pre-employment requirements, the County anticipates filling this critical position.

The Human Resources Department remains committed to attracting and retaining qualified employees while ensuring each recruitment process is conducted in a fair, transparent, and timely manner.

Franklin County, Maine
Facilities Maintenance Department
Monthly Report to the County Commissioners

Submitted by: Brandon Gray, Facilities Supervisor
Reporting Period: June/July 2026

Executive Summary

The Facilities Maintenance Department continued to maintain County buildings and grounds through preventive maintenance, repairs, inspections, and support services. During this reporting period, staff focused on maintaining safe, reliable, and efficient facilities while responding promptly to operational needs.

Maintenance Activities

- Completed routine preventive maintenance on HVAC, electrical, plumbing, and mechanical systems.
- Responded to maintenance requests from County departments.
- Performed building inspections to identify maintenance and safety concerns.
- Completed scheduled repairs to County facilities and equipment.
- Maintained grounds, parking areas, sidewalks, and exterior building components as needed.

Completed Projects:

A space has been provided at the Courthouse for a courtroom for Judge Joly's. Facilities staff have taken steps to make sure Judge Joly's space is ready and functioning.

Upcoming projects:

Courthouse:

- Fixing the Employee entry door sill so the door can shut properly.
- Replacing the concrete at the base of the Handicap ramp.
- Pluming in public bathroom on the 1st floor is being replaced to ensure the sink won't get plugged or leak again.

Preventive Maintenance:

- HVAC systems inspected/ Filters cleaned
- Emergency lighting and exit signs tested.
- Fire extinguishers and life safety equipment were inspected.

- Generator(s) exercised and inspected.
- Plumbing fixtures and water systems checked.
- Building security systems inspected. Identify additional opportunities to improve building efficiency and reliability.

Respectfully Submitted,

Brandon Gray
Facilities Supervisor
Franklin County, Maine

MAINE REVENUE SERVICES
REAL ESTATE, CONTROLLING INTEREST & FORECLOSED PROPERTY TRANSFER TAX REPORT

COUNTY OF FRANKLIN ME
Susan A. Black County Register of Deeds

Recording Period Month: June Year: 2026

1) Total Real Estate Transfer Tax Collected:	**103,161.70**
2) Total Controlling Interest Transfer Tax Collected	**0.00**
3) Total Foreclosed Property Transfer Tax Collected	**0.00**
4) Total	**103,161.70**
5) County's 9.2% Commission	**9,490.88**
6) Remittance to State (4 minus 5)	**93,670.82**

I CERTIFY THAT THE FOREGOING IS A TRUE ACCOUNT OF ALL REAL ESTATE TRANSFER TAX, CONTROLING INTEREST TRANSFER TAX AND FORECLOSED PROPERTY TRANSFER TAX RECEIPTS WHICH HAVE BEEN RECEIVED BY ME IN MY OFFICIAL CAPACITY FOR **June, 2026**

Registrar of Deeds

Date

The Registrar or County Treasurer is to make payment directly to the State of Maine. Please make check payable to the State Treasurer in the amount noted on Line #6, and forward with this report no later than the tenth of the month to:

MAINE REVENUE SERVICES
PROPERTY TAX DIVISION
P.O. BOX 9106
AUGUSTA, MAINE 04332-9106

BOARD OF COMMISSIONERS

Dear Sirs:

I herewith respectfully submit my official report as Register of Deeds for Franklin, Maine, for the month of June 2026

	Recorded	E-Recorded	Total
INSTRUMENTS AND PLANS RECORDED:	**192**	**309**	**501**
RECORDING FEES (NOT INCLUDING COPIES, FAXES, MISCELLANEOUS FEES)	**9,635.00**	**13,790.00**	**23,425.00**
ESCROW DEPOSITS INTO RECORDING ACCOUNTS			**0.00**
COPIES, FAXES, ECT.			**1,909.90**
9.2% REAL ESTATE TRANSFER TAX	**551.03**	**8,939.84**	**9,490.88**
9.2% CONTROLLING INTEREST TRANSFER TAX	**0.00**	**0.00**	**0.00**
TOTAL PAID TO COUNTY			**34,825.78**
SURCHARGE FEE TO BE RECORDED IN REVENUE LINE 1065-3700	**840.00**	**1,970.00**	**2,810.00**

Registrar of Deeds

July 16, 2026

Date

Personally appear the above named Register of Deeds and subscribed to the above report Before Me,

Notary Public

Franklin County Probate Court

Margot Joly
JUDGE

Heidi P. Jordan
REGISTER

Sheri L. Lopez
DEPUTY REGISTER

Date: July 16, 2026

To: Franklin County Commissioners

From: Heidi Jordan, Register of Probate

Re: Report

The following are statistics for the first half of 2026.

Income:
$53,680 was received in fees.

Estates:
85 informal estates were processed.

Hearings:
68 hearings were held.

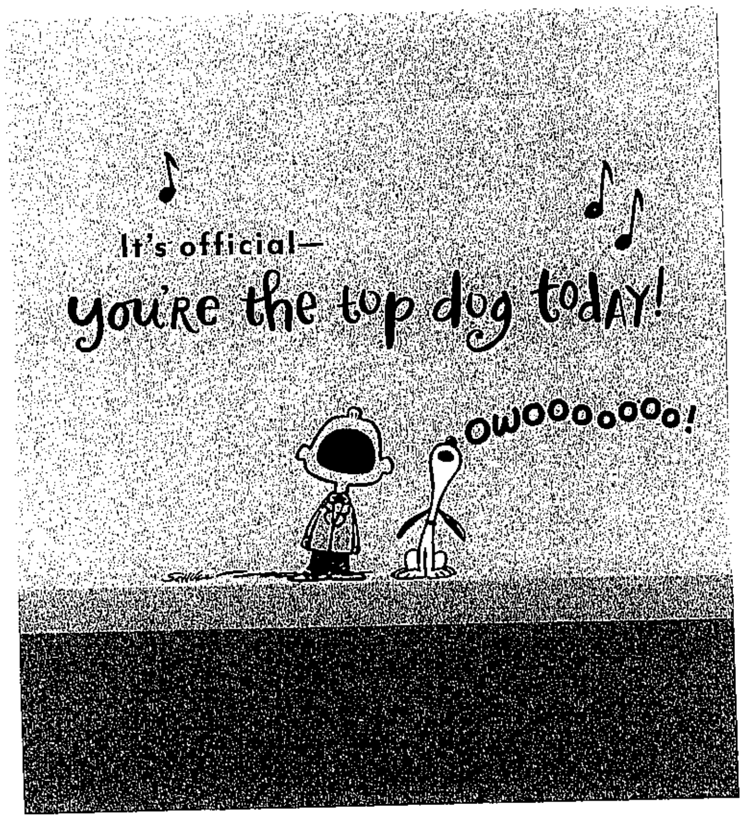
Records preservation:
300 files (6600 pages) were preserved.

Passports:
188 new applications for a passport were processed.

Passport photos:
211 passport photos were taken.

Along with this report I am including a copy of a nice thank you note that deputy Sheri Lopez received this week.

140 Main Street, Suite 6 Farmington, ME 04938 (207) 778-5888



Sheri-

Thank you for helping me navigate all the steps involved in processing my grandfather's will. I know you were simply "doing your job," but your kindness, patience, and willingness to help made very complicated process feel a little less overwhelming.

Thank you,

Abby DiPasquale

Monthly Report from Franklin County RCC

The first couple of weeks as Director has been busy with updating login information, completing the console change out project with new furniture and rearranging the office space within the center. The last room to complete will be the meeting/training room.

I have attended several meetings for different committees I am serving on, county fire association, and a department heads meeting.

The review of policies and procedures for the communication center has started and will include a small number of staff to be part of a policy review team.

Staffing -

- The level is currently at 11 with two in training.
- We have made a conditional offer for the remaining open full-time position and made an offer to another for a part-time position both pending background checks before confirmation of employment.
- I may consider hiring a couple extra part-time positions to build up the part-time roster.
- I have instituted weekly supervisor meetings, monthly staff meetings with different shifts and monthly training topics that are mandatory to be completed for the whole team.
- The final item is I have started meeting with each team member on a one-on-one to get to know them better and to let them know my expectations while they can express their goals and desires for the future as an Emergency Communication Specialists for FRCC and their expectations of the director.

Challenges –

- One of the biggest challenges presently is ensuring adequate staffing to cover vacations and vacancies; the team has stepped up to help with coverage. The additional part-time staff would help with coverage, after becoming trained.
- The CAD system needs to have updated information added to better assist the staff when dispatching calls to the correct responding agencies. The new GIS software to create zones and districts will be a great asset, along with continued training for the staff to learn the coverage areas. The GIS files created will also be sent to get uploaded to the mapping software in the NG911 system.
- The communication infrastructure is an ongoing challenge but with a well-planned project will improve communications throughout the county.

June/July 2026 I.T. Recap

Key Activities and Highlights from the Past Month

- **Improving County Infrastructure:** Continued migration of county file storage to improve long-term reliability, increase available storage capacity, and reduce the risk of future service interruptions.

- **Cybersecurity & Compliance:** Advanced multiple cybersecurity initiatives, including implementation of new CJIS security controls and preparations for Maine's electronic monitoring notification law, helping ensure the County remains compliant with evolving state and federal requirements.

- **Reducing Operational Risk:** Continued bringing previously vendor-managed systems under County control by improving documentation, validating configurations, and ensuring critical infrastructure can be supported internally when needed. Our partnership with Systems Engineering has now ended.

Project Updates

- **Password Self-Service Initiative:** Continued implementation of a self-service password reset solution for county employees and our public safety partners. Once completed, this project will improve security, reduce support calls, and provide users with faster account recovery.

- **Cybersecurity & CJIS Compliance:** Implemented a standardized Windows login banner across all County computers. The banner satisfies the new Maine employee electronic monitoring notification requirements that took effect on **July 14, 2026**, while also serving as the CJIS-required authorized use warning by notifying users that County systems are for authorized use, activities may be monitored, and users have no expectation of privacy when using County-owned systems.

- **County Intranet Development:** Began development of a centralized SharePoint intranet to provide employees with easier access to county policies, forms, and internal resources. Development is progressing as operational workload allows.

- **CAD System Optimization:** Continued identifying operational inefficiencies and workflow improvements within the County's Computer Aided Dispatch (CAD) system. Numerous opportunities have been identified to improve workflow efficiency, reduce duplicate effort, and enhance system functionality. These improvements require dedicated project time that is difficult to allocate while the department's two-person team continues to prioritize daily operational support and critical service requests.

- **Technology Documentation:** Continued documenting county systems, infrastructure, and vendor-managed services to improve business continuity, reduce institutional knowledge risk, and simplify future support.

Budget & Fiscal Stewardship

- Continued optimizing existing storage resources to delay unnecessary hardware expenditures while planning for future growth.
- Reviewed software licensing and vendor services to identify opportunities for cost savings and ensure county technology investments continue to provide value. Utilizing a different Microsoft licensing approach we were able to lower our annual cost by 15%

Upcoming Priorities

- Complete the remaining county file storage migration.
- Continue deployment of the Password Self-Service Portal.
- Expand county cybersecurity awareness and employee training initiatives.
- Continue development of the county intranet to improve internal communication and access to information.
- Continue working with RCC staff and CentralSquare to address CAD system inefficiencies and improve operational workflows as resources permit.
- Evaluate aging infrastructure and vendor-managed systems to improve reliability, resiliency, and long-term sustainability.

Department Update

The I.T. Department continues to balance daily operational support with long-term technology improvements that strengthen cybersecurity, improve reliability, and increase operational efficiency. While responding to the day-to-day needs of county departments remains our highest priority, we are continuing to invest time in projects that reduce risk, improve service delivery, ensure regulatory compliance, and position Franklin County for future technology needs.

GreaterFranklin
Economic and Community Development

June 19,2026

TIF Committee for the Franklin County Commissioners
120 County Way, Suite 4
Farmington, ME 04938

Re: Request for Matching Funds in the amount of $141,000

Dear Committee Members,

Our request for county investment remains at $141,000 because Farmington, Wilton and Rangeley want their investment in our work to be through the county.

Successful community and economic development efforts such as Greater Franklin are charged with creating the ecosystem that allows for economic and community vitality. This requires taking a long view when considering return-on-investment, which is critical for creating the conditions for job and population growth. Our deliberate planning results in our attracting investment to benefit our towns and county. **Ultimately, we attract public and private investment to our towns and county.**

At the state and federal level, we are asked to advocate for our communities and businesses. Prior noted examples are our Broadband FIBER implementation, Computer skills training at all libraries, Childcare and Housing initiatives, Recreational infrastructure investments and bringing new industry to 300 Riley Road in Jay. In addition to the areas above, specifically we have advocated for the governor's veto of LD 307, an OSB mill in Jay, our two biomass generators, Titcomb and Spruce Mtn recreation areas and Saddleback Mtn. All of this can be regarding permitting and/or investment.

Franklin county's unemployment is still low (3.2%) relative to the country and state. We need to add to our workforce if our economy is to grow and it begins by investing in strategic community and economic development initiatives.

If these initiatives and our success in attracting investment resonate with you, **please request that the county invest $141,000 in your Economic and Community development work.**

Thank you for your consideration.

Sincerely, Charlie Woodworth

Charlie Woodworth, Executive Director

PO Box 107
Farmington, ME 04938
207-778-5887
info@greaterfranklin.com
www.greaterfranklin.com

Tax Increment Financing (TIF)
Application for Funding

General Project Information

Date: 4/29/26

Project Title: Invest in Your Community

Organization: Greater Franklin Economic and Community Development

Type of Organization: 501c3

This project is being pursued by:

- ☐ A single business or organization
- ■ A collaboration including:

Chambers x 4, towns x 22, Adult Education, Businesses, Eastern Maine Development, WMCA, CWM Workforce Development Board, Economic Development Authority (EDA), Rangeley Economic Committee, Franklin County Broadband Initiative, Maine Connectivity Authority, NECEC, DECD, Northern Boarder Regional Commission, Maine Association for the Education of Young Children, Maine State Housing, Western Maine Housing, Rangeley Housing, CEI, Rangeley Childcare

One line description of your project:

Attracting Investment to our Communities.

Dollar amount requested: 141,000

Total project budget: 203,300

Unorganized Territory(ies) in which project will occur:

Entire County (21 towns, 15 townships)

Have you applied for applicable licenses and permits for your project (LUPC, DEP, DHHS, etc.)? If so, please list:

N/A

Applicant Information

Legal name of organization: Greater Franklin Development Council

Mailing address: PO B0x 107

Physical address: 165 Front Street, Farmington, ME 04938

Telephone: 207-775-5887

Email: cwoodworth@greaterfranklin.org

Website: www.greaterfranklin.org

Number of years business/agency has been in existence: 28

Number of paid staff (Note FT, PT, and/or seasonal): 1 FT, 1 PT, 4 contract

Number of volunteers: 15

Federal Tax ID or EIN: 01-0524770

Name of Executive Director or President: Charlie Woodworth

Phone: 207-232-1997 Email: cwoodworth@greaterfranklin.org

Project start date: July 1, 2026 Project completion date: June 31, 2027

A 200 word (maximum) description of your project:

See "Attachment A"

Plan for Evaluating Success of the Project

Financial Sustainability Plan:

Organizations invest in Greater Franklin because of our project designs and outcomes. A sustainability plan requires that we provide a Return on Investment.

Measurable Outcomes:

Measureable Outcomes will be
- Three new businesses locating to 300 Riley Rd, Jay (15 0MW solar, 58 MW Data Center, OSB mill).
- Titcomb Mtn Recreation Center upgrading and improving operating efficiencies.
- Spruce Mt Recreation Center upgrading and improving operation efficiencies.
- Upgrading municipal websites to better serve residents and to meet federal ADA compliance.
- Developing IT programming with school districts to provide workforce training skills through mentorship.
- Continue pushing for total adoption of our existing FIBER networks which will stimulate the gig economy which will attract remote and local workers with their families moving to our region.
- Quality jobs with quality employers that provide career opportunities for our residents (300 Riley Rd, Saddleback).
- A citizenry that invests in itself for long term gain.
- A growing workforce which will allow for our new and existing businesses to operate at peak efficiency.
- Enrollment in our schools to grow to match built assets.

Potential Barriers to Success:

1.) Leadership at municipalities and the county embracing change for improved community outcomes.
2.) County investment in our work will allow us and our many collaborators to advance prosperity throughout our region.

Signatures

Signature of President/CEO/Board President: Date: 4/29/26

Print Name: Charlie Woodworth Title: Executive Director

Fiscal Sponsor (If Applicable)

Signature of Fiscal Sponsor Organization: Date:

Print Name: Title:

GreaterFranklin
Economic and Community Development

ATTACHMENT - A

April 29, 2026

Dear County TIF Committee,

Greater Franklin has our greatest success working with towns, and the county, when they have identified a need, determined a goal and, most importantly, they are very willing to do the work. Greater Franklin helps them plan and GF seeks aligned resources to bring investment into the projects. But, for anything to change, the towns must want something to change. We have a nine-year track record of success resulting in more economically vibrant communities.

- Our federal delegation looks to us for guidance on all federal applications (CDS, USDA, NBRC, EDA). They respect our judgement and insights.
- Working to attract businesses and services as evidenced by our uniquely successful county-wide broadband initiative and redeveloping 300 Riley Road in Jay. Having existing Fiber internet is the keystone for businesses to consider locating to Franklin County. This is what is stimulating the activity at 300 Riley Road.
- Planning and grant writing for community development projects like Spruce Mt Recreation Center, Titcomb Mtn Recreation Center, Western Mountains Workforce Housing.
- Historically, GF's staff of two leads these projects. Investors have noticed our productivity. Their additional support will allow us to hire one PT staff for bookkeeping/office manager as well as continuing to contract with subject specific professionals in Digital Skills training, marketing and federal grant management. This responsibly expands our capacity to deliver results.

Status of projects

- **Digital Literacy:** We are in Year 4 of our successful partnership with our two Adult Education districts. Since January 2023, classes have been taught in thirteen libraries and community centers, including **the Jail, HCC's Recovery Center, their Food Bank and Seniors Plus**, hosting more than 2,300 classes for 1,206 students. Our work is expanding into the high school computer and robotics clubs.

PO Box 107
Farmington, ME 04938
207-778-5887
info@greaterfranklin.org
www.greaterfranklin.org

- **Childcare:** Recent Childcare projects have added 185 slots against the need of 740. This represents $6.9M of public and private investment. There is much more to do.

- **Workforce Housing**: The town of **Rangeley** is working with a private developer that is building 18 single family homes. Along Rt 27 Corridor, the town of **Carrabassett Valley** is partnering to build WF housing. Both projects are focused on people who work and live in these communities.

- **300 Riley Road, Jay**:

  Our office is invited to the table to facilitate and advocate for the redevelopment of this mill property. Four years of effort are beginning to yield:
  - A $400M OSB mill project is paused by tariffs and the downturn in housing starts.
  - A 150MW Solar project and a Waste Recycling facility.
  - An 82MW data center ($550M investment, 100 FT jobs, utilizing existing infrastructure)

This work requires that citizens and elected officials lead. We are here to help design and strengthen projects, make connections and attract investment to allow these projects to succeed while creating positive community impact. This work requires partnerships. This work requires perseverance and a long timeline before tangible results show. Greater Franklin is partnering to deliver results.

Submitted by, Charlie Woodworth, Executive Director

Tax Increment Financing (TIF) Funding Request Form

Requested TIF Funds	141,000	69%	Total Project Cost	203,300

Estimated Income	Sources		Amount
secured	grants and contributions		62,300
planned			
In-Kind	project management		
TIF Request		69%	141,000
total			203,300

Expenses / Use			
Broadband Admin	On going		38,826
Workforce Admin	On going		23,000
Affordable Housing	On going		31,500
Childcare	On going		21,974
Business engagement/Outreach	On going		43,000
Municipal engagement/Outreach	On going		40,000
Events/promotional coordination	On going		5,000
		total	203,300

Grants and Contributions itemized

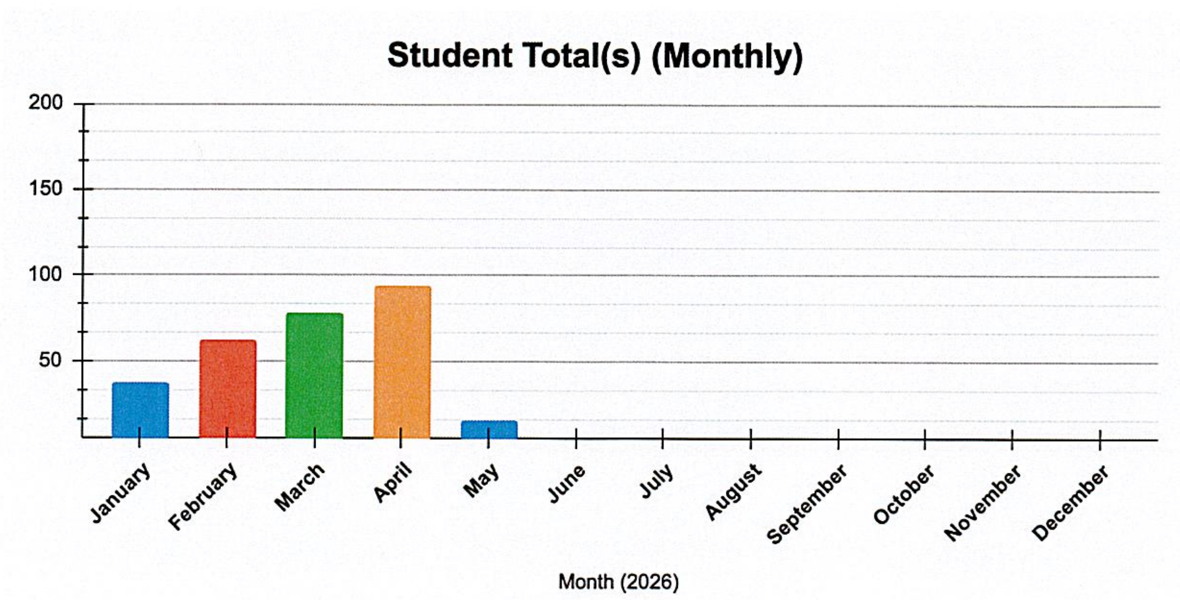
Board Members	1,200		
Helix Wind	1,000		
Otis Federal Credit Union	1,500		
Franklin Savings Bank	10,000		
Skowhegan Savings Bank	5,000		
Town of Farmington	-	(7,000)	
Town of Carrabassett Valley	8,600		
Town of Rangeley	-	(5,000)	
Town of Wilton	-	(4,000)	
Maine Community Foundation	10,000	(16,000)	Towns want county to fund our work
Sewall Foundation	10,000		
Betterment Foundation	15,000		
	62,300		

Greater Franklin Digital Literacy
Q1 Reporting – 2025 - 2026
Student Totals (Includes Repeat Attendance) & Program Trends

Please note: Total Classes, Total Students, Repeat Students and Repeat Student Percentage reflect reporting through May 8th, 2026.

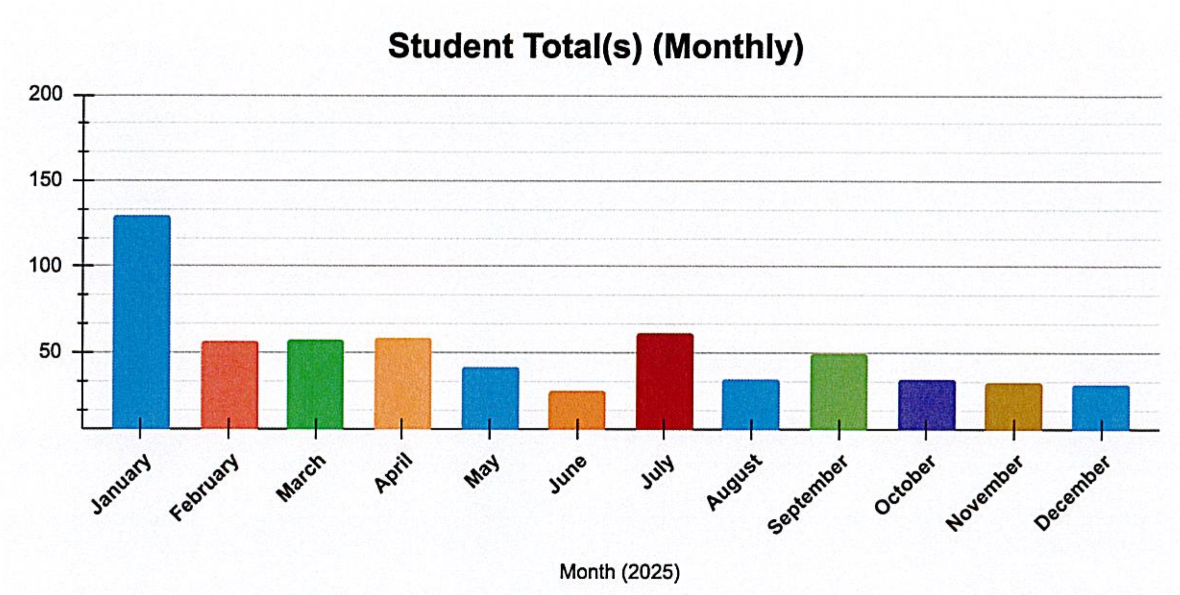
Totals 2026:

Total Classes (2026)	288
Total Students (2026)	236.00
Repeat Students (2026)	64.00
Repeat Student Percentage (2026)	27%
Total Students (Monthly / Includes Repeat Attendance):	
January	38
February	62
March	78



Totals 2025:

Total Classes (2025)	613
Total Students (2025)	286.00
Repeat Students (2025)	117.00
Repeat Student Percentage (2025)	41%
Total Students (Monthly / Includes Repeat Attendance):	
January	130
February	56
March	57



Trends / Breakdown:

2025:

In the beginning of 2025 (January – February) we saw a major drop in attendance (approximately 57% drop) due to a disbanded partnership. For the remainder of 2025, program numbers plateaued at approximately 56 students per month across 16-20 locations. For Q1 of 2025, program growth rate peaked at +1.8% from February 2025 – March 2025 and remained steady for the duration of the quarter.

With respect to program efficiency and reach, we experienced heavy front-loading of attendees in January of 2025 (130 attendees), signaling an artificially high reach capacity via formal curriculum environments such as Adult Education. With the loss of the partner agency into February 2025, program reach dropped by approximately 50% but remained consistent through the quarter. When factoring the January 2025 attendee skew, program attendance averaged at approximately 81 students per month in Q1 2025. The overall trend for program reach and efficiency in Q1 2025 showed a decrease.

2026:

Reporting for 2026 began at a lower floor (38 attendees) with program services beginning approximately halfway through the month. However, by the end of March 2026 the program growth surpassed the same growth rate in 2025 by +36.8%.

From January 2026 – February 2026 the program saw an +63% growth rate, and from February 2026 – March 2026 the program saw a +25.8% growth rate. Attendance effectively doubled (+105%) between January 2026 and March 2026.

In 2026, our Repeat Student Percentage has dropped from 41% to 27% (percentage includes attendance through May 8th, 2026), indicating that approximately 73% of those served in 2026 are new to the program. Between individual appointments (virtual and in-person), walk-ins, and group instruction (virtual and in-person) we are averaging 59.3 sessions per month. If numbers remaining consistent, we are projected to reach approximately 712 classes for 2026 – a +16% increase from 2025. Additionally, program reach and efficiency for 2026 has increased. As of May 8th, 2026 we have achieved 82% (236) of last year's student total (286) within four months. In 2025 we had approximately 2.1 classes per student (613 classes / 286 students), and in 2026 we have had 1.2

classes per student (288 / 236) indicating that we are providing a more focused selection of services and classes to a larger body of attendees. 2025 reflected a broader selection of services and classes provided to a smaller body of attendees.

Year-Over-Year Comparison:

For a more accurate YoY Comparison and reflection of program health, we will only focus on data available post-January 2025 / loss of program partner.

- **February 2026 – February 2025 YoY:** +10.7% (62 attendees vs. 56 attendees)
- **March 2026 – March 2025 YoY:** +36.8% (78 vs. 57)

Conclusion:

GFDL data for Q1 2025, post-January 2025, reflected an effort to stabilize attendance and reach after partnership loss. As of Q1 2026, the program has shifted to a more offensive position with wider reach, more frequent classes / sessions, and stronger service expansion. We have seen ongoing positive momentum through Q1 2026 and that momentum has continued, thus far, into Q2 2026 (94 attendees in April 2026, as a start). The rate increases in completed classes between Q1 2025 and Q1 2026 reflects more focused operational efficiency and increased community demand / engagement. Finally, our decreased Repeat Student Attendance rate indicates that our efforts have led to a wider, more diverse and unique student base, thereby replacing specific partner-driven volume with organic community involvement.

GFDL is currently operating at its highest efficiency rate since the partner departure in Q1 of 2025. The consistent upward trend in 2026 suggests that GFDL will continue to exceed previously established baselines across both reach and community impact.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: FEB 1 9 2004

Employer Identification Number:
01-0524770
DLN:
17053010789004
Contact Person:
L. WAYNE BOTHE ID# 31462
Contact Telephone Number:
(877) 829-5500
Public Charity Status:
170(b)(1)(A)(vi)

GREATER FRANKLIN DEVELOPMENT
COUNCIL
PO BOX 107
FARMINGTON, ME 04938-0107

Dear Applicant:

Our letter dated March 2000, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity during an advance ruling period.

Based on our records and on the information you submitted, we are pleased to confirm that you are exempt under section 501(c)(3) of the Code, and you are classified as a public charity under the Code section listed in the heading of this letter.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:00 a.m. - 6:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours,

Lois G. Lerner

Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)

TIF Project Scoring Sheet		
Project Name: TIF Invest in Your Community Greater Franklin	**Amount Requested: $141,000** $ ~~202,000~~ 141,000	
Location of Project:		
Standard Criteria (Score All Criteria)	**Points Possible**	
Evidence of Collaboration	1-20	20
Evidence of engagement with a Franklin County "Network"	1-10	10
Potential to provide direct benefit to business(es) in the UT	1-10	10
Project applicant home or work address in the UT	0 or 5	5
Leveraging Other Funds: % of Total Project Costs 69.4%	1-10	10
Specific Criteria (Score One Category)	**Points Possible**	
Scenic Byway Improvements & Planning	c	
Tourism Branding and Marketing	1-10	
U.T. Employment Training	1-10	
U.T. Wide Trail Improvements	1-10	
Infrastructure(broadband)/communitcations	1-10	
Childcare/Adult care solutions (in and outside of District)	1-10	
Affordable Housing solutions (in and outside of District)	1-10	
Transportation in District	1-10	
Economic and Community Development	1-10	10
(Total Points Possible: 65)	**Total Points** 65	65
Scored by: [redacted] Bill Gilmore		

Notes: Although the office is located in Farmington all committee mem bers live in the UT so I scored it at full value. 5

TIF Project Scoring Sheet

Greater Franklin Development Council	$141,000	$141,000
Count wide		
Standard Criteria (Score All Criteria)	**Points Possible**	**Points Awarded**
Evidence of Collaboration	1-20	20
Evidence of engagement with a Franklin County "Network"	1-10	10
Potential to provide direct benefit to business(es) in the UT	1-10	10
Project applicant home or work address in the UT	0 or 5	5
Leveraging Other Funds: % of Total Project Costs_________	1-10	10
Specific Criteria (Score One Category)	**Points Possible**	
Scenic Byway Improvements & Planning	1-10	
Tourism Branding and Marketing	1-10	
U.T. Employment Training	1-10	
U.T. Wide Trail Improvements	1-10	
Infrastructure(broadband)/communitcations	1-10	
Childcare/Adult care solutions (in and outside of District)	1-10	
Affordable Housing solutions (in and outside of District)	1-10	
Transportation in District	1-10	
Economic and Community Development	1-10	10
(Total Points Possible: 65)	**Total Points**	65
Gary Perison		6/19/2026

Notes:

Revised 06/15/24

TIF Project Scoring Sheet		
Project Name: TIF Invest in your Community	Amount Requested: $141,000	Amount Recommended: $203,300
Location of Project:		
Standard Criteria (Score All Criteria)	Points Possible	Points Awarded
Evidence of Collaboration	1-20	20
Evidence of engagement with a Franklin County "Network"	1-10	10
Potential to provide direct benefit to business(es) in the UT	1-10	10
Project applicant home or work address in the UT	0 or 5	5
Leveraging Other Funds: % of Total Project Costs________	1-10	10
Specific Criteria (Score One Category)	Points Possible	
Scenic Byway Improvements & Planning	1-10	
Tourism Branding and Marketing	1-10	
U.T. Employment Training	1-10	
U.T. Wide Trail Improvements	1-10	
Infrastructure(broadband)/communitcations	1-10	
Childcare/Adult care solutions (in and outside of District)	1-10	
Affordable Housing solutions (in and outside of District)	1-10	
Transportation in District	1-10	
Economic and Community Development	1-10	10
(Total Points Possible: 65)	Total Points	~~0~~ 65
Scored by: Sandy Wilber		Date: 7-8-2026

Notes: UT Residency for all Committee Members. even though office is located in Farmington

TIF Project Scoring Sheet

Project Name: TIF Invest in Your Community	Amount Requested: $141,000	Amount Recommended $203,300
Location of Project:		
Standard Criteria (Score All Criteria)	**Points Possible**	**Points Awarded**
Evidence of Collaboration	1-20	20
Evidence of engagement with a Franklin County "Network"	1-10	10
Potential to provide direct benefit to business(es) in the UT	1-10	10
Project applicant home or work address in the UT	0 or 5	5
Leveraging Other Funds: % of Total Project Costs 69.4%	1-10	10
Specific Criteria (Score One Category)	**Points Possible**	
Scenic Byway Improvements & Planning	c	
Tourism Branding and Marketing	1-10	
U.T. Employment Training	1-10	
U.T. Wide Trail Improvements	1-10	
Infrastructure(broadband)/communitcations	1-10	
Childcare/Adult care solutions (in and outside of District)	1-10	
Affordable Housing solutions (in and outside of District)	1-10	
Transportation in District	1-10	
Economic and Community Development	1-10	10
(Total Points Possible: 65)	**Total Points**	65
Scored by: Vern Bean		Date: 6/22/26

Notes: Although the office is located in Farmington all committee mem bers live in the UT so I scored it at full value, 5 points

TIF Project Scoring Sheet

Project Name: Greater Franklin	**Amount Requested:** 141.000.-
Location of Project: Franklin Cty.	
Standard Criteria (Score All Criteria)	**Points Possible**
Evidence of Collaboration	1-20 20
Evidence of engagement with a Franklin County "Network"	1-10
Potential to provide direct benefit to business(es) in the UT	1-10 10
Project applicant home or work address in the UT	0 or 5
Leveraging Other Funds: % of Total Project Costs_________	1-10 10
Specific Criteria (Score One Category)	**Points Possible**
Scenic Byway Improvements & Planning	1-10
Tourism Branding and Marketing	1-10
U.T. Employment Training	1-10
U.T. Wide Trail Improvements	1-10
infrastructure(broadband)/communitcations	1-10
Childcare/Adult care solutions (in and outside of District)	1-10
Affordable Housing solutions (in and outside of District)	1-10
Transportation in District	1-10
Economic and Community Development	10
(Total Points Possible: 65)	**Total Points** 50

Scored by: Richard E. Fetter

Notes:

Amount Recommended
141,000.-

Points Awarded
20
10
10
10
0 50

Date:
6-21-2026

Tax Increment Financing (TIF)
Pre-Application

General Project Information

Date: 4/19/2026

Project Title: ORR Septic

Organization: TDR Enterprises LLC DBA Reed's Portables

Type of Organization: Septic service and portable toilets

This project is being pursued by:

- ☒ A single business or organization
- ☐ A collaboration including:

One line description of your project:

Purchase assets from another business to expand

Dollar amount requested: $50,000

Total project budget: $225,000

Unorganized Territory(ies) in which project will occur:

West Freeman TWP

Have you applied for applicable licenses and permits for your project (LUPC, DEP, DHHS, etc.)? If so, please list:

None needed

Applicant Information

Legal name of organization: TDR Enterprises LLC DBA Reed's Portables

Mailing address: 1 Brookside Lane, West Freeman TWP, ME 04983

Physical address: 1 Brookside Lane, West Freeman TWP, ME 04983

Telephone: 207-491-9016

Email: trentdreed@gmail.com

Website:

Number of years business/agency has been in existence: 4

Number of paid staff (Note FT, PT, and/or seasonal): Currently 1 part time, after project 2 full time

Number of volunteers: 0

Federal Tax ID or EIN: 88-1047523

Name of Executive Director or President: Trenton Reed

Phone: 207-491-9016 Email: trentdreed@gmail.com

Project start date: 4/17/26 Project completion date: 5/30/26

A 200 word (maximum) description of your project:

I am working to purchase a company in franklin county that is currently slowing down its operations. Making sure the business stays locally owned is important to many people as they rely on it for their home bathrooms, businesses, job sites and events. This business also takes care of septic cleaning services in our local area which has discontinued service this year. My goal is to bring this business back to full operation and fill in any gaps in service that our area has lacked in the past few years. I currently am a full time employee at RLH Enterprise in Strong as a Diesel Mechanic and run my small portable toilet business on the side during my evenings and weekends. The purchase of Orr septic will move me to a full time self employed position at my company.

Plan for Evaluating Success of the Project

Financial Sustainability Plan:

This is the best time financially to start/purchase a business in this industry because its the start of its busy season. The plan is to keep a few months of operating cost on hand while working to move our services and set up all of our customer info for billing. Its important that I improve service and customer satisfaction to retain long term and loyal customers as they are the heart of the business. I have been in this business since February of 2022 and can gladly say I am well versed in this industry from the experience of having to rebuild a business that had ceased operations in late 2021.

Measurable Outcomes:

The success of this project will bring up to 2 full time employees to the UT. Currently Orr septic is not running at full capacity and people struggle to have restrooms for their camps, homes, projects and or events every year and having your septic pumped can have people waiting weeks with no working bathrooms. I seek to completely turn that around and bring full-time year-round service to our area. The additional income from the business will allow for more regular and steadier growth until the gaps of service are fulfilled in our communities.

Potential Barriers to Success:

With the 4 years of similar operations under my belt, I am confident that my 2 potential barrier are funding for this project and finding help during the busy season and/or year round. I am looking for help with a down payment to bring this business to the UT while I retain enough for start-up and working capital for the start of this journey.

Signatures

Signature of President/CEO/Board President: [signature] Date: 4/19/26

Print Name: Trenton Reed Title: Owner

Fiscal Sponsor (If Applicable)

Signature of Fiscal Sponsor Organization: Date:

Print Name: Title:

Tax Increment Financing (TIF) Funding Request Form

Requested TIF Funds	50,000	22%	Total Project Cost	225,000

Estimated Income	Sources		Amount
secured	grants and contributions		-
planned			150,000
In-Kind	project management		25,000
TIF Request		22%	50,000
total			225,000

Expenses / Use		Amount
Working Capitol	On going	25,000
Purchase of the Business	one time	200,000
	total	225,000

Grants and Contributions itemized

Skowhegan Savings - $150,000

TIF - $50,000

-

Coastal Enterprises, Inc

For each of the below, indicate a **Monthly Cost** you'd estimate to pay.

**If a category does not apply to your work, please enter '0' or leave it blank.*

Your Own Salary needs	**$ 4,000**
Employee Payroll	
Rent (and triple-Net fees, if any)	
Monthly Insurance Premiums	**$ 300**
Website Hosting Costs	
Office Expense / Misc	**$ 175**
Telephone / Internet / Fax	**$ 200**
Supplies	**$ 400**

Advertising & Marketing

First Quarter (launch):	**$ 1,000**
Monthly afterwards:	**$ 75**

Utilities

Summer months:	
Shoulder Seasons:	
Winter months:	

Scheduling Software	**$ 300**
Vehicle Expense / Travel	**$ 500**

Projected Financials

		Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	Apr-27	May-27	Jun-27	Jul-27	Total
Portable Toilet Business (Combined)														
# of Units Sold		170	200	170	150	130	100	80	75	80	100	145	200	1,600
Avg. Price per Unit	$ 150.00													
Gross Sales		25,500	30,000	25,500	22,500	19,500	15,000	12,000	11,250	12,000	15,000	21,750	30,000	240,000
COGS - Material Cost / Unit	$ 5.00	850	1,000	850	750	650	500	400	375	400	500	725	1,000	8,000
COGS - Labor Cost / Unit	$ 10.00	1,700	2,000	1,700	1,500	1,300	1,000	800	750	800	1,000	1,450	2,000	16,000
Profit		22,950	27,000	22,950	20,250	17,550	13,500	10,800	10,125	10,800	13,500	19,575	27,000	216,000
Septic Services														
# of Jobs		15	15	15	15	15	-					25	40	140
Avg. Price per Job	$ 400.00													
Gross Sales		6,000	6,000	6,000	6,000	6,000	-	-	-	-	-	10,000	16,000	56,000
COGS - Disposal Fee per job	$60.00	900	900	900	900	900	-	-	-	-	-	1,500	2,400	8,400
Profit		5,100	5,100	5,100	5,100	5,100	-	-	-	-	-	8,500	13,600	47,600
Restroom Trailer														
# Rentals		2	3	2	3	1						1	2	14
Rental Rate	$ 2,000.00													
Gross Sales		4,000	6,000	4,000	6,000	2,000	-	-	-	-	-	2,000	4,000	28,000
COGS - Disposal, cleaning supplies, fuel, disposibles	6%	240	360	240	360	120	-	-	-	-	-	120	240	1,680
COGS - Material Cost / Unit		-	-	-	-	-	-	-	-	-	-	-	-	-
COGS - Labor Cost / Unit		-	-	-	-	-	-	-	-	-	-	-	-	-
Profit		3,760	5,640	3,760	5,640	1,880	-	-	-	-	-	1,880	3,760	26,320

		Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	Apr-27	May-27	Jun-27	Jul-27	Total
Summary														
Total Gross Sales		35,500	42,000	35,500	34,500	27,500	15,000	12,000	11,250	12,000	15,000	33,750	50,000	324,000
Total COGS		3,690	4,260	3,690	3,510	2,970	1,500	1,200	1,125	1,200	1,500	3,795	5,640	34,080
Total Gross Profit		$ 31,810	$ 37,740	$ 31,810	$ 30,990	$ 24,530	$ 13,500	$ 10,800	$ 10,125	$ 10,800	$ 13,500	$ 29,955	$ 44,360	$ 289,920
Operating Expenses														
Owner's Payroll		4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	48,000
Employee Payroll		-	-	-	-	-	-	-	-	-	-	-	-	-
Payroll Taxes & Worker's Comp (est)	24%	960	960	960	960	960	960	960	960	960	960	960	960	11,520
Rent		-	-	-	-	-	-	-	-	-	-	-	-	-
Advertising/Marketing		1,000	1,000	1,000	75	75	75	75	75	75	75	75	75	3,675
Professional Services And Fees (Legal/Acct)														-
Prop & Liab Insurance		300	300	300	300	300	300	300	300	300	300	300	300	3,600
Website Hosting		-	-	-	-	-	-	-	-	-	-	-	-	-
Utilities		-	-	-	-	-	-	-	-	-	-	-	-	-
Office Expense		175	175	175	175	175	175	175	175	175	175	175	175	2,100
Telecommunications		200	200	200	200	200	200	200	200	200	200	200	200	2,400
Scheduling Software		300	300	300	300	300	300	300	300	300	300	300	300	3,600
Vehicle Expense		500	500	500	500	500	500	500	500	500	500	500	500	6,000
Supplies		400	400	400	400	400	400	400	400	400	400	400	400	4,800
Other		-	-	-	-	-	-	-	-	-	-	-	-	-
Credit card fees	3%	1,065	1,260	1,065	1,035	825	450	360	338	360	450	1,013	1,500	9,720
Contingency	5%	445	455	445	397	387	368	364	362	364	368	396	421	4,771
Other		-	-	-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-	-	-
Interest (Loan 1)		-	-	-	-	-	-	-	-	-	-	-	-	-
Interest (Loan 2)		1,133	1,123	1,113	1,103	1,092	1,082	1,072	1,061	1,051	1,040	1,029	1,018	12,918
Depreciation & Amortization		1,625	1,625	1,625	1,625	1,625	1,625	1,625	1,625	1,625	1,625	1,625	1,625	19,500
Total Expenses		12,103	12,298	12,083	11,070	10,839	10,435	10,330	10,296	10,309	10,393	10,973	11,474	132,604
Pre-tax profit		$ 19,707	$ 25,442	$ 19,727	$ 19,920	$ 13,691	$ 3,065	$ 470	$ (171)	$ 491	$ 3,107	$ 18,982	$ 32,886	$ 157,316
Beginning Cash		30,000	49,815	75,356	83,373	103,371	117,129	108,453	108,970	108,835	97,553	100,676	119,662	30,000
Adjustments														
add depreciation		1,625	1,625	1,625	1,625	1,625	1,625	1,625	1,625	1,625	1,625	1,625	1,625	19,500
Less Principal (Loan 1)		-	-	-	-	-	-	-	-	-	-	-	-	-
Less Principal (Loan 2)		1,516	1,526	1,537	1,547	1,557	1,568	1,578	1,589	1,599	1,610	1,620	1,631	18,878
Less Taxes	30%	-	-	11,799	-	-	11,799	-	-	11,799	-	-	11,799	47,195
Less new equipment purchases														-
Less owner's draw														-
Ending cash		$ 49,815	$ 75,356	$ 83,373	$ 103,371	$ 117,129	$ 108,453	$ 108,970	$ 108,835	$ 97,553	$ 100,676	$ 119,662	$ 140,743	$ 140,743

Company name

Profit and Loss Projection (3 Years)

	Current	%	Year 2	%	Year 3	%
Operating Income	(see monthly projections)					
Sales	324,000	100.0%	396,200	100.0%	416,010	100.0%
Cost/ Goods Sold (COGS)	34,080	10.5%	50,074	12.6%	43,758	10.5%
Gross Profit	$ **289,920**	**89.5%**	$ **346,126**	**87.4%**	$ **372,252**	**89.5%**
Operating Expenses						
Owner's Payroll	48,000	14.8%	49,440	12.5%	50,923	12.2%
Employee Payroll	-	0.0%	-	0.0%	-	0.0%
Payroll Taxes & Worker's Comp (est)	11,520	3.6%	11,866	3.0%	12,222	2.9%
Rent	-	0.0%	-	0.0%	-	0.0%
Advertising/Marketing	3,675	1.1%	3,785	1.0%	3,899	0.9%
Professional Services And Fees (Legal/Acct)	-	0.0%	-	0.0%	-	0.0%
Prop & Liab Insurance	3,600	1.1%	3,708	0.9%	3,819	0.9%
Website Hosting	-	0.0%	-	0.0%	-	0.0%
Utilities	-	0.0%	-	0.0%	-	0.0%
Office Expense	2,100	0.6%	2,163	0.5%	2,228	0.5%
Telecommunications	2,400	0.7%	2,472	0.6%	2,546	0.6%
Scheduling Software	3,600	1.1%	3,708	0.9%	3,819	0.9%
Vehicle Expense	6,000	1.9%	6,180	1.6%	6,365	1.5%
Supplies	4,800	1.5%	4,944	1.2%	5,092	1.2%
Other	-	0.0%	-	0.0%	-	0.0%
Credit card fees	9,720	3.0%	11,886	3.0%	12,480	3.0%
Contingency	4,771	1.5%	4,914	1.2%	5,061	1.2%
Other	-	0.0%	-	0.0%	-	0.0%
Other	-	0.0%	-	0.0%	-	0.0%
Interest (Loan 1)	-	0.0%	-	0.0%	-	0.0%
Interest (Loan 2)	12,918	4.0%	11,351	2.9%	9,654	2.3%
Depreciation & Amortization	19,500	6.0%	20,085	5.1%	20,688	5.0%
Total Expenses	$ **132,604**	**40.9%**	$ **136,502**	**34.5%**	$ **138,797**	**33.4%**
Net Operating Income	$ **157,316**	**48.6%**	$ **209,624**	**52.9%**	$ **233,455**	**56.1%**
Debt Coverage Ratio:	*4.95*		*6.59*		*7.34*	
EBITDA:	*$ 189,734*	*58.6%*	*$ 241,060*	*60.8%*	*$ 263,796*	*63.4%*

With Simple Cash Flow Calculation:	Current	Year 2	Year 3
Beginning Cash	$ 30,000	$ 140,743	$ 286,535
Adjustments			
add depreciation	$ 19,500	$ 19,500	$ 19,500
Add interest	$ 12,918	$ 11,351	$ 9,654
Less Principal & Interest (Loan 1&2)	$ 31,796	$ 31,796	$ 31,796
Less Taxes	$ 47,195	$ 62,887	$ 70,036
Less new equipment purchases	$ -		
Less owner's draw	$ -		
Ending cash	$ **140,743**	$ **286,535**	$ **447,312**
	$ -		

Notes:

Sales are anticipated to increase Year over Year at:	5%
Cost of Goods sold are anticipated to hold at:	11%
All other Expenses (save Interest Expense) is anticipated to increase:	3%

Company name
Exit plan… what's it worth?

Year 3:

Net Income		233,455	
Interest		9,654	
Depreciation / Amortization		20,688	
Owner's Compensation (pre-tax)		50,923	
EBITDA	$	**263,796**	<-- Equity before interest, taxes, depreciation, & amortization
SDE	$	**314,720**	<-- Seller's Discretionary Earnings (EBITDA + Owner's compensation)
SDE Multiple		2.50	<-- Talk to your Advisor about this rule of thumb!
Resulting Starting Market Price	$	**786,799**	<-- If this is larger than your tangible equipment & assets, you've generated *goodwill* in your business

Company name

Ratio Analysis

	At Closing August 13, 2026	End of Year 1 August 12, 2027	End of Year 2 August 10, 2028	End of Year 3 August 9, 2029
Cash	30,000	140,743	286,535	447,312
Leasehold Improvements	-	-	-	-
Real Estate	-	-	-	-
Equipment and Furniture	195,000	195,000	195,000	195,000
Total Tangible Assets	225,000	335,743	481,535	
Bank Fees (Closing)	-	-	-	-
Startup Costs	6,000	6,000	6,000	6,000
Startup Advertising	1,000	1,000	1,000	1,000
Startup Legal & Professional	-	-	-	-
Goodwill	-	-	-	-
Total Intangible Assets	7,000	7,000	7,000	7,000
Less Depr & Amort	-	(19,500)	(20,085)	(20,688)
Assets	**232,000**	**323,243**	**468,450**	**#VALUE!**
Liabilities	170,000	151,122	130,677	108,535
Equity	62,000	172,122	337,773	#VALUE!
Working Capital / Cash	$30,000	$140,743	$286,535	$447,312
Debt-to-Equity	2.74	0.88	0.39	#VALUE!
Debt-to-Asset	0.73	0.47	0.28	#VALUE!
Debt Service Coverage (Including Owners Draw)		6.46	8.15	8.94
Debt Service Coverage (Without Owners Draw)		4.95	6.59	7.34
Return on Equity		91%	62%	#VALUE!
Return on Assets		48.67%	44.75%	#VALUE!

TIF Project Scoring Sheet		
Project Name: Reeds Portables ORR Septic	**Amount Requested:** $50,000	**Amount Recommended** $50,000
Location of Project: West Freeman Twp.		
Standard Criteria (Score All Criteria)	**Points Possible**	**Points Awarded**
Evidence of Collaboration	1-20	20
Evidence of engagement with a Franklin County "Network"	1-10	10
Potential to provide direct benefit to business(es) in the UT	1-10	10
Project applicant home or work address in the UT	0 or 5	5
Leveraging Other Funds: % of Total Project Costs ________	1-10	10
Specific Criteria (Score One Category)	**Points Possible**	
Scenic Byway Improvements & Planning	1-10	
Tourism Branding and Marketing	1-10	
U.T. Employment Training	1-10	
U.T. Wide Trail Improvements	1-10	
Infrastructure(broadband)/communitcations	1-10	
Childcare/Adult care solutions (in and outside of District)	1-10	
Affordable Housing solutions (in and outside of Districl)	1-10	
Transportation in District	1-10	
Economic and Community Development	1-10	10
(Total Points Possible: 65)	**Total Points**	0 65
Scored by: Sandy Welber		**Date:** 7-8-2026

Notes: Providing a Needed Service in Franklin County
CEI business planning Collaboration

TIF Project Scoring Sheet		
Reed's Portables	**$50'000**	
West Freeman, Maine		
Standard Criteria (Score All Criteria)	**Points Possible**	
Evidence of Collaboration	1-20	20
Evidence of engagement with a Franklin County "Network"	1-10	10
Potential to provide direct benefit to business(es) in the UT	1-10	10
Project applicant home or work address in the UT	0 or 5	5
Leveraging Other Funds: % of Total Project Costs________	1-10	10
Specific Criteria (Score One Category)	**Points Possible**	
Scenic Byway Improvements & Planning	1-10	
Tourism Branding and Marketing	1-10	
U.T. Employment Training	1-10	
U.T. Wide Trail Improvements	1-10	
Infrastructure(broadband)/communitcations	1-10	
Childcare/Adult care solutions (in and outside of District)	1-10	
Affordable Housing solutions (in and outside of District)	1-10	
Transportation in District	1-10	
Economic and Community Development	1-10	10
(Total Points Possible: 65)	**Total Points** 65	65
Bill Gilmore		

Notes: Will Be Well Received By Many People going Forward

TIF Project Scoring Sheet		
Project Name: Reeds Portables ORR Septic	Amount Requested: $50,000	Amount Recommended: $50,000
Location of Project: West Freeman TWP		
Standard Criteria (Score All Criteria)	**Points Possible**	**Points Awarded**
Evidence of Collaboration	1-20	20
Evidence of engagement with a Franklin County "Network"	1-10	10
Potential to provide direct benefit to business(es) in the UT	1-10	10
Project applicant home or work address in the UT	0 or 5	5
Leveraging Other Funds: % of Total Project Costs: 22.2% ($50k of $225k)	1-10	10
Specific Criteria (Score One Category)	**Points Possible**	
Scenic Byway Improvements & Planning	1-10	
Tourism Branding and Marketing	1-10	
U.T. Employment Training	1-10	
U.T. Wide Trail Improvements	1-10	
Infrastructure(broadband)/communitcations	1-10	
Childcare/Adult care solutions (in and outside of District)	1-10	
Affordable Housing solutions (in and outside of District)	1-10	
Transportation in District	1-10	
Economic and Community Development	1-10	10
(Total Points Possible: 65)	**Total Points**	65
Scored by: Vern Bean		Date: 6/29/26

Notes: Collaboration with CEI business planning, and UT businesses and residents on an ongoing basis,

as well as providing a needed service for other business and residential customers in Franklin County.

TIF Project Scoring Sheet		
Reed Portables ORR Septic	$50,000.00	$50,000.00
West Freeman Township		
Standard Criteria (Score All Criteria)	**Points Possible**	**Points Awarded**
Evidence of Collaboration	1-20	20
Evidence of engagement with a Franklin County "Network"	1-10	10
Potential to provide direct benefit to business(es) in the UT	1-10	10
Project applicant home or work address in the UT	0 or 5	5
Leveraging Other Funds: % of Total Project Costs_________	1-10	10
Specific Criteria (Score One Category)	**Points Possible**	
Scenic Byway Improvements & Planning	1-10	
Tourism Branding and Marketing	1-10	
U.T. Employment Training	1-10	
U.T. Wide Trail Improvements	1-10	
Infrastructure(broadband)/communitcations	1-10	
Childcare/Adult care solutions (in and outside of District)	1-10	
Affordable Housing solutions (in and outside of District)	1-10	
Transportation in District	1-10	
Economic and Community Development	1-10	10
(Total Points Possible: 65)	**Total Points**	65
Gary Perlson		7/10/2026

Notes:
Trent collaborated with Greater Franklin Development and Coastal Enterprises Inc.
The creation/expansion of a small buisness in the Franklin County Uts is a primary goal of the Franklin County TIF

TIF Project Scoring Sheet		
Project Name: Reeds Portables	Amount Requested: 50K	Amount Recommended 50K
Location of Project:		
Standard Criteria (Score All Criteria)	**Points Possible**	**Points Awarded**
Evidence of Collaboration	1-20	20
Evidence of engagement with a Franklin County "Network"	1-10	0
Potential to provide direct benefit to business(es) in the UT	1-10	10
Project applicant home or work address in the UT	0 or 5	5
Leveraging Other Funds: % of Total Project Costs_________	1-10	10
Specific Criteria (Score One Category)	**Points Possible**	
Scenic Byway Improvements & Planning	1-10	
Tourism Branding and Marketing	1-10	
U.T. Employment Training	1-10	
U.T. Wide Trail Improvements	1-10	
Infrastructure(broadband)/communitcations	1-10	
Childcare/Adult care solutions (in and outside of District)	1-10	
Affordable Housing solutions (in and outside of District)	1-10	
Transportation in District	1-10	
Economic and Community Development	1-10	10
(Total Points Possible: 65)	**Total Points**	55
Scored by: Richard Fotter		Date: 7/8/26
Notes:		

TIF Project Scoring Summary - July 9, 2026

Project	Scorer	Match%	Request	Recommend	Score	Avg	comments
Reed's Portables		39%	50,000	50,000			Recommend funding
acquiring inventory from a	GP				65		pending $130K Loan from Skowhegan Savings
competitor	VB				65		
CEI business coaching	SW				65		
	BG						(live-in boyfriend of Billy's grand daughter)
	RF				65	**52**	
Greater Franklin ECD		31%	141,000	141,000			Recommend Funding
marketing, infrastructure,	GP				65		Benefits all UTs within the county as well as
Employment training, housing,	VB				65		businesses in the organized towns.
Childcare, economic development	SW				65		ROI is times 376! ($53M:$141,000)
	BG				65		
	RF				50	**62**	
	Totals		191,000	191,000			

A3 communications

A DIVISION OF THE COOK & BOARDMAN GROUP, LLC

We have prepared a quote for you

Regional Communication Center Dispatch - Access & Video

Quote # AAAC009395
Version 3

Prepared for:

Franklin County - Maine

Jake Nichols
jnichols@franklincountymaine.gov

12 Sky View Drive
Cumberland, ME 04110
www.a3communications.com
(207) 536-5474

Notes

Pricing Based on NASPO - Security and Fire Protection Services - Maine Contract #3407. All terms and conditions are based on the NASPO master agreement and any state specific terms included in the associated participating addendum

Opportunity 62269 - Regional Communication Center Dispatch - Access & Video

Scope of Work

A3 Communications will be installing a Verkada software and Hardware Package. 10 Year Verkada Licenses for Intercom, Cameras & Access control. Each Verkada software license includes technical support, access to Verkada Command for an unlimited number of users, and unlimited storage for any archived video clips in your account. The license also includes automatic firmware updates and security patches, as well as all future software enhancements.

PLEASE NOTE: The proposed video surveillance solution will provide initial programming of the system to include basic functionality. Additional programming for more advanced features and functionality is available from A3 Communications at additional costs. Elements and excluded features of programming include:

- Addition and naming of all cameras to correlate with project ID # (Customer can change name after project completion).
- Interior cameras: 12 fps, maximum resolution, medium compression, event recording with 5/10 seconds pre/post recording
- Exterior cameras: 12 fps, maximum resolution, medium compression, event recording with 10/20 second pre/post recording
- Exterior cameras: 5 fps, low resolution, medium-high compression, continuous recording -Default user groups provided by VMS manufacturer only.
- Creation of administration users for customers related to VMS and Server OS.
- Verkada licneses require renewal at end of contracted term or system will be come inactive

The proposed access control solution will provide initial programming of the system to include basic functionality. Additional programming for more advanced features and functionality is available from A3 Communications at additional costs. Elements and excluded features of the programming include:

- Creation of administrator user for customers for the ACS and Server OS. This user is responsible for programming past basic setup.
- Addition and naming of all doors to correlate with project ID #. (Customer can change name after project completion).
- One general door credential group -Default user groups only.
- Standard access control door setup (DPS/REX/CR/Lock events, activation, and delays)
- All entries will be programed in a locked state and unlocked via valid credential
- Viewing stations are not quote as part of this project
- Existing electrified hardware will be reused, doors are properly aligned and assumed functional. If additional works is required and change order will be provided to complete work

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Project Notes and Exclusions

EXCLUSIONS AND CLARIFICATIONS

- This Proposal excludes the following, unless noted in the Scope and/or Bill of Materials:
- Wire management hardware or systems (horizontal or vertical)
- Racks, cabinets, or shelving
- Network switches, routers, firewall, or other network devices
- Any programming other than standardized configurations
- Pathways, conduit, and fire stopping
- Costs associated with failures due unforeseen events and conditions
- Electric service and outlets where required for system power
- Equipment, devices, and services not included in bill of material and scope of work

PROJECT NOTES

- All changes affecting the design, quantity of material, or labor shall be approved by the Project Manager and Customer prior to commencement of. Such changes may require the completion of a Change Order, with written approval by the Customer, before additional work is performed, and materials are provided.
- A3 Communications will not be responsible for the functionality or condition of, nor provide warranty for, existing equipment, cabling, and/or systems or new equipment, cabling, and/or systems provided and/or installed by others. Troubleshooting, repair, and/or replacement of said equipment, cabling, or systems is not included in this proposal
- A3 Communications will provide all labor, tools, and supervision required to complete this installation, except for what the customer will be responsible for, stated above
- A3 Communications will not be held responsible for any omissions or oversight due to miscommunications, misrepresentation or lack of information in the formulation of this proposal. If the above occurs, A3 Communications reserves the right to invoice for work accordingly or re-negotiate contract amount. Any material or labor item not specifically listed in this quote is not included. All changes affecting the design, quantity of material or additional labor shall be approved by the A3 Project Manager and Client prior to beginning work. Such changes may require the completion of a Change Order by the Client before any such change order work is performed.
- All existing conduit, wire, devices, and hardware to be used or reused are in satisfactory condition and in operating condition. Labor or costs for replacement and or repairs to any existing equipment will require change order authorization.
- Project will require active network at time of installation and will be provided at specified networking locations. IP addresses, subnet information, and network setup will be provided by customer prior to project start. A3 Communications is not responsible for network connectivity or security failures and will bill accordingly for time dedicated to resolution.

Licenses

Qty	Description	Cost	Price	Ext. Price
7	**10-Year Camera License, Capacity Increase**	$1,319.40	$1,636.06	$11,452.42
5	**Verkada 10-Year Door License, Capacity Increase**	$1,199.40	$1,487.26	$7,436.30
1	**10-Year Intercom License, Capacity Increase**	$2,399.40	$2,975.26	$2,975.26

Subtotal: **$21,863.98**

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Access Control Material

Qty	Description	Cost	Price	Ext. Price
1	**Verkada AC42 4 Door Controller**	$1,199.40	$1,426.21	$1,426.21
1	**Verkada AC12 1 Door Controller**	$539.40	$737.82	$737.82
5	**Verkada AD34 Multi-format Card Reader**	$209.40	$259.66	$1,298.30

Subtotal: **$3,462.33**

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Video Survellance

Qty	Description	Cost	Price	Ext. Price
4	**CD53-E Outdoor Dome Camera, 256GB, 30 Days Max**	$1,079.40	$1,338.46	$5,353.84
3	**CD53 Indoor Dome Camera, 256GB, 30 Days**	$959.40	$1,189.66	$3,568.98
4	**ARM MOUNT**	$77.40	$95.98	$383.92
4	**Pendant Cap Mount**	$47.40	$58.78	$235.12

Subtotal: **$9,541.86**

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Intercom

Qty	Description	Cost	Price	Ext. Price
1	TD53 Video Intercom Reader	$1,199.40	$1,487.26	$1,487.26

Subtotal: **$1,487.26**

Cable / Lift / MISC

Qty	Description	Price	Ext. Price
1	Misc: Fittings, Boxes, Conduit, Consumables & Patch Cord	$1,515.57	$1,515.57

Subtotal: **$1,515.57**

A3 Professional Services

Qty	Description	Price	Ext. Price
37	Physical Security Security Technician	$95.00	$3,515.00
20	Physical Security Engineer	$125.00	$2,500.00
5	Project Management	$110.00	$550.00
1	Subcontractor Installation	$4,640.00	$4,640.00

Subtotal: **$11,205.00**

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A3 communications
A DIVISION OF THE COOK & BOARDMAN GROUP, LLC

Regional Communication Center Dispatch - Access & Video

Prepared by:
A3 COMMUNICATIONS
Brice Greenleaf
207.536.5474
bgreenleaf@a3communications.com

Prepared for:
Franklin County - Maine
120 County Way
Suite 4
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Jake Nichols
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Ship To:
Franklin County - Maine
120 County Way Suite
4Farmington , ME 04938
Jake Nichols
(207) 305-7118
jnichols@franklincountymaine.gov

Quote Information:
Quote #: AAAC009395
Version: 3
Date: 07/15/2026
Expiration Date: 08/13/2026

Quote Summary

Description	Amount
Licenses	$21,863.98
Access Control Material	$3,462.33
Video Survellance	$9,541.86
Intercom	$1,487.26
Cable / Lift / MISC	$1,515.57
A3 Professional Services	$11,205.00
Total:	**$49,076.00**

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Payment Terms: NET 30

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Some products or services may be purchased from The Cook and Boardman group, which is an affiliated entity of A3 Communications. Material will be invoiced to customer when delivered onsite. Projects that are not completed within the first month of starting will be progressed billed for labor and materials each month. Payment terms on progress invoices are net 30 days. In the event of changing market conditions which may impact costs, this quote is valid for the next 30 days.

Some or all of the items quoted may be subject to tariffs, duties, or other surcharges related to changes in trade policy, none of which are reflected in the attached quote, but which will be invoiced to and the responsibility of customer if applicable.

12 Sky View Drive
Cumberland, ME 04110
www.a3communications.com
(207) 536-5474

Franklin County - Maine

Signature: ______________________________

Name: ______________________________

Date: ______________________________

July 7, 2026

Franklin County
120 County Way, Suite 4
Farmington, ME 04938

This letter is to confirm the services you have asked Blue Star Accounting and Advising to provide to Franklin County. Please read it carefully, as it outlines the nature, scope, and limitations of the services to be provided.

In general, our municipal consulting services may include the following:

- Assistance with developing annual budgets;
- Assistance with developing and maintaining capital improvement plans;
- Analysis and recommendations to improve business processes and internal controls;
- Preparation of periodic budget-to-actual reports with analysis and commentary;
- Bank reconciliations, tax receivable reconciliations, and payroll liability reconciliations;
- Review and adjustment of journal entries to ensure compliance with governmental accounting standards;
- Preparation of annual financial statements and note disclosures for audit;
- Assistance with audit preparation and auditor requests;
- Training for finance staff in governmental accounting, fund accounting, accounting software use, and internal reporting; and
- Ongoing phone, email, and in-person consultation.

The details of any particular service or project (e.g., timing, deliverables, method of delivery, due dates, etc.) will be coordinated and agreed to between Blue Star Accounting and Advising and the County Administrator or their staff when the service or project is requested. Other consulting services or projects not listed above may be requested by the County and performed under this engagement letter. Blue Star Accounting and Advising reserves the right to refuse to perform any requested service. If a requested service does not fall within the scope of a consulting service (as defined in the Our Responsibilities section), a separate engagement will be entered into for that service.

Our Responsibilities

Please note that consulting services differ fundamentally from, and should not be confused with, attest services. In an attest service, an independent practitioner expresses an opinion or conclusion about the reliability of written assertions that are the responsibility of another party, the asserter. By contrast, in a consulting service, the practitioner employs technical skills, education, observations, experiences, and knowledge of the consulting process to develop findings, conclusions, and recommendations that are presented to, and for the sole use and benefit of, the client. The nature and scope of the work are determined solely by agreement between the practitioner and the client.

Accordingly, we will conduct our engagement in accordance with the Statements on Standards for Consulting Services (SSCS) promulgated by the Management Consulting Services Executive Committee of the AICPA and comply with the AICPA's Code of Professional Conduct.

The general standards of our profession apply to all services and include:

- **Professional competence.** We undertake only those services that we can reasonably expect to complete with professional competence.
- **Due professional care.** We exercise due professional care in the performance of our services.
- **Planning and supervision.** We adequately plan and supervise the performance of our services.
- **Sufficient relevant data.** We obtain sufficient relevant data to afford a reasonable basis for conclusions or recommendations in relation to our services.

The following additional standards apply to consulting services due to the distinctive nature of the services to be performed:

- **Client interest.** We serve the client's interest by seeking to accomplish the objectives established with our clients while maintaining integrity and objectivity.
- **Understanding with the client.** We establish a written or oral understanding about the responsibilities of the parties and the nature, scope, and limitations of the services to be performed, and modify the understanding if circumstances require significant change during the engagement.
- **Communication with the client.** We inform the client of (a) conflicts of interest that may occur pursuant to integrity and objectivity standards, (b) significant reservations concerning the scope or benefits of the engagement, and (c) significant engagement findings or events.

In performing this engagement, we will rely on the accuracy and reliability of information provided by the County's personnel. The procedures we perform will be heavily influenced by the representations, documents, and other information received from County personnel. Accordingly, false representations, altered or incomplete documentation, or erroneous or omitted information (intentional or not) could result in inaccurate findings. As a result, inappropriate recommendations may be developed, and critical recommendations may go unidentified.

Given these inherent limitations, this engagement cannot be relied upon to identify or disclose any fraudulent activity, wrongdoing within the entity, or noncompliance with laws and regulations. However, should we discover, identify, or suspect any such matters, we will promptly bring them to the attention of the County.

Your Responsibilities

You are responsible for providing us with access to all information of which you are aware that is relevant to providing the agreed-upon services, such as records, documentation, and other matters, as well as any additional information we may request. You may restrict our access to information as you deem necessary; however, you acknowledge that doing so could materially affect the conclusions, findings, and recommendations we provide. By signing this agreement, you understand and accept responsibility for the accuracy and completeness of the information provided to us by County personnel.

You are also responsible for all management decisions, maintaining a system of internal control to detect and prevent errors and fraud, ensuring compliance with all statutory, regulatory, and contractual requirements, reviewing and assessing the quality of our work, and determining whether to implement any recommendations we may provide.

Other Matters

Fees and Billings

Fees for work will be charged at the following rates:

- **$175/hour** for services performed by Marc R Roy, CPA
- **$125/hour** for services performed by staff or third-party service providers
- **$50/hour** for travel time between Brunswick and the County, when site visits are required

Hourly rates will be charged in quarter-hour increments. Mileage travelled for requested site visits will be charged at the standard federal mileage rate. Fees shall also include any out-of-pocket expenses incurred in the performance of this engagement.

Payment for services is due when billed. Billings become delinquent if not paid within 30 days of the invoice date. If billings are delinquent, we may stop all work until your account is brought current or withdraw from this engagement.

The County acknowledges and agrees that we are not required to continue work in the event of your failure to pay on a timely basis for services rendered as required by this engagement letter. You further acknowledge and agree that in the event we stop work or withdraw from this engagement as a result of your failure to pay on a timely basis for services rendered, we shall not be liable for any damages that occur as a result of our ceasing to render services.

Fees may be adjusted upon thirty (30) days' prior written notice to the County. The County's continued request for services following the 30-day notice period shall constitute acceptance of the new rates. Fee adjustments shall not affect any other provisions of this agreement.

Electronic Communications

In connection with this engagement, we may communicate with you or others via email or other electronic transmission. We will take reasonable measures to secure your confidential information in our electronic transmissions. However, as these forms of communication can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that electronic transmissions from us will be properly delivered to and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure or communication of electronic transmissions, or for the unauthorized use or failed delivery of information transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of electronic transmissions, including any consequential, incidental, direct, indirect, or special damages, or disclosure or communication of confidential or proprietary information.

Third-Party Service Providers

In order to provide services efficiently and effectively, we may utilize qualified third-party service providers to assist us with certain administrative, accounting, bookkeeping, data processing, financial reporting, reconciliation, and other support functions related to your engagement. These service providers perform work solely under our direction and supervision, and we remain solely responsible for all professional services provided to you.

We will disclose only the information reasonably necessary for the service provider to perform the assigned work. Unless specifically authorized by you, third-party service providers will not be provided direct access to your accounting software, banking platforms, payroll systems, or other online accounts. We also limit the disclosure of sensitive personal information whenever reasonably practicable.

Before engaging any third-party service provider, we exercise reasonable care in evaluating its information security practices and require appropriate contractual confidentiality obligations and data protection obligations designed to protect your confidential information.

Blue Star Accounting and Advising may engage Madras Accountancy as a third-party accounting support provider to assist with the County's account. Madras Accountancy is a CPA firm licensed and headquartered in California, with team members also located in India, that specializes in providing accounting support services to other CPA firms. Madras Accountancy assists with routine accounting support functions, including reconciliations, report preparation, spreadsheet analysis, and other administrative accounting tasks. Madras Accountancy does not provide professional advice directly to clients. Any work performed by Madras Accountancy will be completed under our direction, supervised by us, and reviewed by us before being relied upon or delivered to you. We remain solely responsible for all services provided under this engagement.

By signing this engagement letter, you authorize Blue Star Accounting and Advising, to disclose your confidential information, as reasonably necessary, to qualified third-party service providers engaged by us in connection with the services described in this engagement letter.

Record Retention

It is our policy to keep records of client engagements for at least three (3) years after the termination of services. We will only keep electronic copies of your records, so any original records will be returned to you. It is your responsibility to retain and protect your records (which include any work product we provide to you as well as any records that we return) for possible future use, including potential examination by any government or regulatory agencies. Blue Star Accounting and Advising does not accept responsibility for hosting client information; therefore, you have the sole responsibility for ensuring you retain and maintain in your possession all your financial and non-financial information, data, and records. By your signature below, you acknowledge and agree that upon the expiration of the three-year period, we shall be free to destroy all records related to this engagement.

Dispute Resolution

If any dispute, except for a dispute over fees, arises between Blue Star Accounting and Advising and Franklin County, both parties agree to first try in good faith to settle the dispute through mediation before resorting to litigation. If the parties cannot agree on a mediator, each party will select their own mediator and the selected mediators will be engaged to select a mediator to mediate the dispute. The costs of any mediation proceeding shall be shared equally by all parties.

Both parties agree that any dispute over fees will be submitted for resolution by arbitration. If both parties cannot agree on an arbitrator, the same process as mediator selection above shall be used. Under all circumstances the arbitrator must follow the laws of the State of Maine. Such arbitration shall be binding and final. In agreeing to arbitration, we both acknowledge that, in the event of a dispute over fees, each of us is giving up the right to have the dispute decided in a court of law before a judge or jury and instead we are accepting the use of arbitration for resolution. The prevailing party shall be entitled to an award of reasonable attorneys' fees and costs incurred in connection with the arbitration of the dispute in an amount to be determined by the arbitrator.

Limitation of Liability

Except in cases of fraud, willful misconduct, or gross negligence on the part of Blue Star Accounting and Advising, its officers, or employees, Franklin County agrees, to the fullest extent permitted by law, to limit our liability to you for any and all claims, losses, costs, and damages of any nature whatsoever, so that our total aggregate liability to you shall not exceed our total fee for services rendered under this agreement.

Notwithstanding the preceding paragraph, the County releases and indemnifies Blue Star Accounting and Advising, its officers, and employees from any and all claims, liabilities, costs and expenses attributable to any misrepresentations, omissions, or restricted access to relevant information by County personnel.

The County agrees that, to the extent permitted by law, there is a one-year limitation period to bring a claim against Blue Star Accounting and Advising for any act arising out of services rendered pursuant to this agreement by you or on your behalf. The one-year period will begin upon the date of discovery of the issue giving rise to the claim or the date of termination of this engagement, whichever is earlier.

Termination

The parties agree that this engagement may be terminated by either party at any time and for any reason by providing written notice to the other party. The County indemnifies and holds harmless Blue Star Accounting and Advising, its officers, and employees for any damages or costs incurred by the County attributable to the termination of services.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know.

BLUE STAR
ACCOUNTING & ADVISING

Blue Star Accounting and Advising
Brunswick, Maine

Franklin County agrees to the terms of this engagement letter.

Sue Pratt, Interim County Administrator

Date

Carry Forward 2026

Department	Code	Description	Amount To Be Transferred	Transferred To
EMA	10-7640	Equipment & Furniture	$1,500.00	EMA Capital Reserve
DA	15-7680	Equipment & Furniture	$509.87	DA Equipment Reserve
DA	15-7690	Computers	$913.64	IT Capital Reserve
Facilities	40-7640	Buildings & Improvements	$5,450.43	Facilities Capital Reserve
Facilities	41-7640	Buildings & Improvements	$3,594.52	Facilities Capital Reserve
Facilities	42-7640	Buildings & Improvements	$9,726.95	Facilities Capital Reserve
Facilities	43-7640	Buildings & Improvements	$6,354.94	Facilities Capital Reserve
Probate	70-7690	Computers	$1,820.01	Probate Equipment Reserve
Probate	70-7680	Equipment & Furniture	$620.03	Probate Equipment Reserve
Communications	80-7680	Equipment & Furniture	$7,718.54	Communications Equipment Reserve
Communications	80-7690	Computers	$3,893.76	IT Capital Reserve
			$42,102.69	

FRANKLIN COUNTY
Commissioners' Monthly Financial Review Sign-Off

June 2026

The County Commissioners have reviewed and accepted the following monthly financial reports.

- Cash and CDARS Balances Report
- Bank Reconciliations
  - County General Fund Checking – ASB **4875 and **4904
  - County General Fund Payroll – BSB **3766
  - ARPA Fund – FSB **7016 & **7024
  - Deeds Surcharge – ASB **4752 & **4816
  - Probate Surcharge – ASB **4787 & **4840
  - UT General Fund Checking – ABS **3321 & **3356
  - UT TIF – ASB **6839 & **6898
  - UT TIF CDARS - IntraFi
- Summary Budget-to-Actual Reports
  - General Fund
  - Jail Fund
  - Unorganized Territory
- Reserves Activity Report

District 1	Tom Saviello	______________________
District 2	Fen Fowler	______________________
District 3	Tom Skolfield	______________________
District 4	Bob Carlton	______________________
District 5	Jeff Gilbert	______________________
Treasurer	Pam Prodan	______________________

Franklin County and Franklin County Unorganized Territory
Cash and CDARS Balances
As of June 30, 2026

Acct Num	Description	Bank	Bank Acct #	Balance
G 01-1000-00	County Operational Checking	Androscoggin Bank	4875 & 4904	$ 2,322,427.28
G 01-1001-00	County Payroll Checking	Bangor Savings Bank	3766	858,151.15
G 01-1105-00	County General Fund CDARS	Androscoggin Bank	Varies	-
			TOTAL GENERAL FUND	3,180,578.43
G 11-1001-00	ARPA Checking	Franklin Savings Bank	7016 & 7024	226,777.15
G 72-1000-00	Deeds Surcharge Checking	Androscoggin Bank	4752 & 4816	213,374.29
G 77-1000-00	Probate Surcharge Checking	Androscoggin Bank	4787 & 4840	46,833.39
	TOTAL FRANKLIN COUNTY BANK AND CDARS ACCOUNTS			**3,667,563.26**
G 15-1010-00	UT General Fund Checking	Androscoggin Bank	3321 & 3356	1,001,808.31
G 15-1051-00	UT General Fund CDARS	Androscoggin Bank	Varies	-
			TOTAL UT GENERAL FUND	1,001,808.31
G 16-1014-00	UT TIF Fund Checking	Androscoggin Bank	6839 & 6898	662,809.45
G 16-1053-00	UT TIF Fund CDARS	Androscoggin Bank	Varies	3,538,546.72
			TOTAL UT TIF FUND	4,201,356.17
	TOTAL UNORGANIZED TERRITORY BANK AND CDARS ACCOUNTS			**5,203,164.48**
	TOTAL ALL BANK AND CDARS ACCOUNTS			**$ 8,870,727.74**

Franklin County
Bank Reconciliation
Androscoggin Savings Bank General Fund Operating Accounts **4875 and **4904
June 2026

Balance per Bank

6/30/2026	Gen Fund	ASB 4875 Checking	$ 150,000.00	
6/30/2026	Gen Fund	ASB 4904 Sweep	2,549,140.03	
				$ 2,699,140.03

Deposits in Transit

-	
	-

Outstanding Checks and Withdrawals

1/20/2026	33160	00312 - Eric Geisman	(76.23)
2/24/2026	33324	01267 - Tiffany Silva	(55.24)
4/7/2026	33502	01283 - The Abbott Advantage	(1,587.50)
5/5/2026	33571	00242 - Falls Road Veterinary Clinic	(253.23)
6/2/2026	33675	00242 - Falls Road Veterinary Clinic	(347.16)
6/2/2026	33698	01099 - Central Maine Media Alliance	(40.00)
6/16/2026	33712	00026 - Archie's Inc	(1,319.34)
6/16/2026	33716	00128 - Consolidated Communications	(234.56)
6/16/2026	33721	00280 - Franklin Community Health Netwoı	(20,701.00)
6/16/2026	33724	00440 - Kennebec County Treasurer	(75.85)
6/16/2026	33725	00502 - Maine Forest Service	(3,307.49)
6/16/2026	33732	00589 - MTCMA	(223.10)
6/16/2026	33748	01051 - Adrenaline Electric	(564.99)
6/16/2026	33749	01056 - Sarah Caton	(52.20)
6/16/2026	33753	01099 - Central Maine Media Alliance	(80.00)
6/16/2026	33757	01199 - HoodZ of Southern Maine	(850.00)
6/16/2026	33768	01303 - County of York	(198.00)
6/16/2026	33771	01306 - Jakes Home Furniture and Applianc	(974.00)
6/16/2026	33772	01307 - Redington Fairview Gen Hospital	(3,369.00)
6/30/2026	33775	00018 - Amazon Capital Services	(2,477.61)
6/30/2026	33776	00043 - Amy Bernard	(735.21)
6/30/2026	33777	00053 - Bradley P Sica Jr, PLLC	(2,245.48)
6/30/2026	33778	00057 - Business Card	(2,653.47)
6/30/2026	33779	00069 - Robert Carlton	(378.45)
6/30/2026	33780	00087 - Charm Tex	(16.81)
6/30/2026	33781	00093 - Central Maine Power	(4,223.89)
6/30/2026	33782	00103 - CN Brown Company	(3,752.73)
6/30/2026	33783	00119 - Communication Consulting Service	(5,442.60)
6/30/2026	33784	00128 - Consolidated Communications	(2,352.62)

Franklin County
Bank Reconciliation
Androscoggin Savings Bank General Fund Operating Accounts **4875 and **4904
June 2026

6/30/2026	33785	00163 - DASH Medical Gloves	(808.08)
6/30/2026	33786	00169 - Dead River Company	(32.33)
6/30/2026	33787	00185 - Dirigo Safety LLC	(4,200.00)
6/30/2026	33788	00208 - Eastern Fire	(662.50)
6/30/2026	33789	00217 - Elan Financial Services	(11,898.44)
6/30/2026	33790	00236 - Expenet Technologies, LLC	(52.99)
6/30/2026	33791	00245 - Farmington Farmers Union	(608.34)
6/30/2026	33792	00256 - Farmington Water Department	(2,452.38)
6/30/2026	33793	00272 - Food City Farmington	(17.40)
6/30/2026	33794	00286 - Franklin County Extension	(17,471.35)
6/30/2026	33795	00330 - Great Works Internet	(4,763.90)
6/30/2026	33796	00336 - Tom Hagerstrom	(120.00)
6/30/2026	33797	00340 - Hammond Lumber Company	(509.76)
6/30/2026	33798	00362 - Hight Chevrolet	(636.28)
6/30/2026	33799	00366 - Hilltop Collision Center Inc	(2,634.43)
6/30/2026	33800	00472 - Linstar	(12.80)
6/30/2026	33801	00495 - Maine District Attorney's Technical	(2,286.36)
6/30/2026	33802	00515 - Maine Municipal Employees Health	(104,963.19)
6/30/2026	33803	00555 - McKesson Medical Surgical	(145.72)
6/30/2026	33804	00577 - Modern Pest Control Inc	(100.00)
6/30/2026	33805	00580 - Motor Supply Farmington	(3.78)
6/30/2026	33806	00590 - Multiforce Systems Corp	(3,628.37)
6/30/2026	33807	00602 - NCEU	(780.00)
6/30/2026	33808	00637 - ORKIN	(159.00)
6/30/2026	33809	00671 - Pam Poisson	(60.00)
6/30/2026	33810	00687 - Nancy Pratt	(39.88)
6/30/2026	33811	00689 - Priority Dispatch Corp	(450.00)
6/30/2026	33812	00711 - Randy Keach Auto	(1,212.40)
6/30/2026	33814	00793 - Shredding on Site, Inc	(258.92)
6/30/2026	33815	00799 - Sirchie Acquisition Company, LLC	(64.90)
6/30/2026	33816	00830 - Treasurer, State of Maine Dept Pub	(1,611.00)
6/30/2026	33817	00843 - Treasurer, State of Maine EMA	(60.00)
6/30/2026	33818	00846 - Treasurer, State of Maine Health &	(1,101.33)
6/30/2026	33819	00847 - Treasurer, State of Maine OIT	(229.23)
6/30/2026	33820	00876 - Sysco Northern New England	(3,569.62)
6/30/2026	33821	00877 - Systems Engineering, Inc	(11,874.41)
6/30/2026	33822	00885 - TDS Telecom	(82.03)
6/30/2026	33823	00887 - Teamster Local 340	(717.00)
6/30/2026	33824	00919 - Town of Farmington	(15.00)

Franklin County
Bank Reconciliation
Androscoggin Savings Bank General Fund Operating Accounts **4875 and **4904
June 2026

6/30/2026	33825	00928 - Town of Wilton	(10,028.92)	
6/30/2026	33826	00944 - Unique Auto Glass	(450.00)	
6/30/2026	33827	00965 - VEIT, LLC.	(3,472.41)	
6/30/2026	33828	00973 - WB Mason Co, Inc	(1,347.56)	
6/30/2026	33829	01008 - Xerox Financial Services	(500.64)	
6/30/2026	33830	01027 - Admiral Fire & Safety	(141.48)	
6/30/2026	33831	01044 - Sullivan TIre Company	(1,120.00)	
6/30/2026	33832	01051 - Adrenaline Electric	(3,682.01)	
6/30/2026	33833	01094 - Pine Tree	(460.50)	
6/30/2026	33834	01099 - Central Maine Media Alliance	(160.00)	
6/30/2026	33835	01178 - Encore Fire Protection	(1,936.75)	
6/30/2026	33836	01218 - Libby O'Brien Kingsley & Champion	(434.00)	
6/30/2026	33837	01234 - Spectrum Business	(115.00)	
6/30/2026	33838	01246 - Info Quick Solutions	(3,600.00)	
6/30/2026	33839	01247 - Thomas Skolfield	(203.00)	
6/30/2026	33840	01261 - Jeffery Gilbert	(1,834.75)	
6/30/2026	33841	01275 - Steve Francek	(12,575.00)	
6/30/2026	33842	01285 - Christopher C. Farmer, ESQ.	(750.00)	
6/30/2026	33843	01296 - Family Focused Yoga	(1,688.54)	
6/30/2026	33844	01308 - Julie Reichert	(97.37)	
6/30/2026	33845	01309 - Leilani Gordon	(27.94)	
6/30/2026	33846	01310 - Caleb Hutchinson	(1,378.07)	
6/30/2026	33847	01311 - H.E. CALLAHAN CONSTRUCTION C	(90,084.00)	
6/30/2026	33848	01312 - James Butler	(146.48)	
6/30/2026	33849	01314 - NHMA	(150.00)	
6/30/2026	33850	01315 - Ranger Copeland French P.A.	(1,275.00)	
6/30/2026	33851	01316 - T-Mobile	(172.45)	
				(376,712.75)
Adjusted Bank Balance				2,322,427.28
Balance per Books				2,322,427.28
Variance				$ -

Franklin County
Bank Reconciliation
Bangor Savings Bank Operating Account and Repurchase Accounts - **3766
June 2026

Balance per Bank					
6/30/2026	Gen Fund	BSB 3766 Checking	$ -		
6/30/2026	Gen Fund	BSB 3766 Repurchase	858,151.15		
				$	858,151.15
Deposits in Transit					
			-		
					-
Outstanding Checks and Withdrawals					
			-		
					-
Adjusted Bank Balance					858,151.15
Balance per Books					858,151.15
Variance				$	-

Notes

Franklin County
Bank Reconciliation
Franklin Savings Bank ARPA Accounts **7016 and **7024
June 2026

Balance per Bank					
6/30/2026	ARPA Fund	FSB 7016 Checking	$ 100,000.00		
6/30/2026	ARPA Fund	FSB 7024 Sweep	286,882.15		
				$	386,882.15
Deposits in Transit					
			-		
					-
Outstanding Checks and Withdrawals					
6/30/2026	1129	01187 - E.J. Perry Construction Co. Inc	(160,105.00)		
					(160,105.00)
Adjusted Bank Balance					226,777.15
Balance per Books					226,777.15
Variance				$	-

Notes

Prepared by Blue Star Accounting and Advising 7/13/2026

Franklin County
Bank Reconciliation
Androscoggin Savings Bank Deeds Surcharge Accounts **4752 and **4816
June 2026

Balance per Bank				
6/30/2026	Deeds Pres	ASB 4752 Checking	$ -	
6/30/2026	Deeds Pres	ASB 4816 ICS	213,374.29	
				$ 213,374.29
Deposits in Transit				
			-	
				-
Outstanding Checks and Withdrawals				
			-	
				-
Adjusted Bank Balance				213,374.29
Balance per Books				213,374.29
Variance				$ -

Notes

Prepared by Blue Star Accounting and Advising *7/13/2026*

Franklin County
Bank Reconciliation
Androscoggin Savings Bank Probate Surcharge Accounts **4787 and **4840
June 2026

Balance per Bank					
6/30/2026	Probate Pres	ASB 4787 Checking	$ -		
6/30/2026	Probate Pres	ASB 4840 Sweep	46,833.39		
				$	46,833.39
Deposits in Transit					
			-		
					-
Outstanding Checks and Withdrawals					
			-		
					-
Adjusted Bank Balance					46,833.39
Balance per Books					46,833.39
Variance				$	-

Notes

Prepared by Blue Star Accounting and Advising *7/13/2026*

Franklin County Unorganized Territory
Bank Reconciliation
UT General Fund - Operating Checking
June 2026

Balance per Bank				
6/30/2026	Gen Fund	Andro Bank **3321	$ -	
6/30/2026	Gen Fund	Andro Bank **3356	1,004,884.94	
				$ 1,004,884.94
Deposits in Transit				
			-	
				-
Outstanding Checks and Withdrawals				
6/30/2026	50461	00093 - Central Maine Power	(76.63)	
6/30/2026	50462	00975 - Webster Library	(3,000.00)	
				(3,076.63)
Adjusted Bank Balance				1,001,808.31
Balance per Books				1,001,808.31
Variance				$ -

Notes

Franklin County Unorganized Territory
Bank Reconciliation
UT TIF Fund - Operating Checking
June 2026

Balance per Bank

6/30/2026	TIF Fund	Andro Bank **6839	$ -	
6/30/2026	TIF Fund	Andro Bank **6898	663,509.45	
				$ 663,509.45

Deposits in Transit

-	
	-

Outstanding Checks and Withdrawals

6/30/2026	1058	01218 - Libby O'Brien Kingsley & Champion	(700.00)	
				(700.00)

Adjusted Bank Balance	662,809.45
Balance per Books	662,809.45
Variance	$ -

Notes

Prepared by Blue Star Accounting and Advising *7/13/2026*

Franklin County Unorganized Territory
Bank Reconciliation
UT TIF CDARS
June 2026

Balance per Bank				
6/30/2026	TIF Fund	Andro Bank **9554	$ 3,538,546.72	
				$ 3,538,546.72
Deposits in Transit				
			-	
				-
Outstanding Checks and Withdrawals				
			-	
				-
Adjusted Bank Balance				3,538,546.72
Balance per Books				3,538,546.72
Variance				$ -

Notes

Franklin County and Franklin County Unorganized Territory
Summary Budget-to-Actuals
FY2026 through June 30, 2026

				% of Year Remaining
				8.3%

	Budget	Actual	Pos (Neg) Variance	% Variance
Franklin County General Fund				
Property taxes	$ 7,197,048.00	$ 7,197,048.00	$ -	0.0%
Other taxes	140,000.00	150,393.40	10,393.40	7.4%
Permits and fees	404,643.00	483,798.63	79,155.63	19.6%
Intergovernmental	177,466.00	64,683.53	(112,782.47)	-63.6%
Other revenues	130,000.00	162,243.99	32,243.99	24.8%
Other financing sources	-	7,270.00	7,270.00	
Total revenues and other financing sources	8,049,157.00	8,065,437.55	16,280.55	0.2%
Emergency management	280,612.00	269,290.10	11,321.90	4.0%
District attorney's office	388,665.00	349,589.34	39,075.66	10.1%
Superior court	3,000.00	1,108.36	1,891.64	63.1%
Commissioners' office	399,220.00	413,808.85	(14,588.85)	-3.7%
Treasurer's office	261,415.00	262,746.08	(1,331.08)	-0.5%
Technical services	499,717.00	512,552.17	(12,835.17)	-2.6%
Facilities	397,879.00	306,217.99	91,661.01	23.0%
Registry of deeds	250,961.00	233,841.67	17,119.33	6.8%
Registry of probate	329,782.00	312,389.32	17,392.68	5.3%
Sheriff's office	2,964,143.00	3,034,989.88	(70,846.88)	-2.4%
Civil process	-	626.93	(626.93)	
Communications	1,384,168.00	1,307,852.64	76,315.36	5.5%
County-wide	686,645.00	669,422.44	17,222.56	2.5%
Other financing uses	170,200.00	170,200.00	-	0.0%
Total expenditures and other financing uses	8,016,407.00	7,844,635.77	171,771.23	2.1%
Net change in fund balance	$ 32,750.00	$ 220,801.78	$ 188,051.78	574.2%
Franklin County Jail Fund				
Property taxes	$ 2,996,649.00	$ 2,996,649.00	$ -	0.0%
Intergovernmental	540,000.00	343,974.16	(196,025.84)	-36.3%
Other revenues	-	2,067.97	2,067.97	
Other fnancing sources	-	-	-	
Total revenues and other financing sources	3,536,649.00	3,342,691.13	(193,957.87)	-5.5%
County jail	3,536,649.00	3,606,958.04	(70,309.04)	-2.0%
Other financing uses	-	-	-	
Total expenditures and other financing uses	3,536,649.00	3,606,958.04	(70,309.04)	-2.0%
Net change in fund balance	$ -	$ (264,266.91)	$ (264,266.91)	

Franklin County and Franklin County Unorganized Territory
Summary Budget-to-Actuals
FY2026 through June 30, 2026

	% of Year Remaining
	8.3%

	Budget	Actual	Pos (Neg) Variance	% Variance
Franklin County Unorganized Territory				
Property taxes	$ 3,029,129.00	$ 3,029,129.00	$ -	0.0%
Other taxes	200,000.00	291,463.75	91,463.75	45.7%
Intergovernmental	39,086.00	75,045.08	35,959.08	92.0%
Other revenues	100,500.00	47,998.09	(52,501.91)	-52.2%
Other fnancing sources	-	-	-	
Total revenues and other financing sources	3,368,715.00	3,443,635.92	74,920.92	2.2%
Roads and bridges	380,000.00	421,772.92	(41,772.92)	-11.0%
Snow removal	777,212.00	783,727.63	(6,515.63)	-0.8%
Solid waste	235,389.00	235,388.72	0.28	0.0%
Fire protection and public safety	550,963.00	551,332.38	(369.38)	-0.1%
Community support and recreation	17,096.00	12,336.08	4,759.92	27.8%
Other services	4,500.00	2,550.00	1,950.00	43.3%
Capital outlay and contingency	2,125,910.06	2,125,910.06	-	0.0%
Administration	160,415.00	134,682.58	25,732.42	16.0%
Other financing uses	-	-	-	
Total expenditures and other financing uses	4,251,485.06	4,267,700.37	(16,215.31)	-0.4%
Net change in fund balance	$ (882,770.06)	$ (824,064.45)	$ 58,705.61	-6.7%

Franklin County and Unorganized Territory
Reserves Activity Report
FY2026 through June 30, 2026

	Beginning Balance	Revenues	Expenditures	Transfers In (Out)	Ending Balance
70 Benefits	$ 40,000.00	$ -	$ -	$ -	$ 40,000.00
71 Facilities	169,594.25	-	(21,173.74)	42,000.00	190,420.51
72 Deeds Pres	188,190.42	32,719.87	(2,011.00)	-	218,899.29
73 Deeds Micro	1,175.00	-	-	-	1,175.00
74 Perambulate	10,261.00	-	-	-	10,261.00
75 Contingency	100,000.00	-	-	-	100,000.00
77 Probate Pres	43,255.02	3,958.37	-	-	47,213.39
78 EMA Capital	44,839.00	-	-	10,700.00	55,539.00
79 EMA In-Kind	8,755.20	-	(1,273.93)	-	7,481.27
80 SO Vehicle	282,900.51	31,925.12	(33,912.67)	-	280,912.96
81 Parking Lot	60,000.00	-	-	-	60,000.00
82 IT / Server Upgrd	174,192.13	-	(46,261.65)	5,000.00	132,930.48
83 SO Capital	188,029.03	-	(100,938.76)	100,000.00	187,090.27
84 Unemployment	26,870.77	-	-	-	26,870.77
85 Dispatch Radio	374.18	-	-	-	374.18
86 Dispatch Equip	55,215.10	-	(16,694.34)	5,000.00	43,520.76
87 I Am Responding	2,978.00	-	(7,461.00)	7,500.00	3,017.00
88 Jail Capital	141,766.06	-	(128,720.00)	-	13,046.06
89 Jail Building	2,105.00	-	(2,105.00)	-	-
91 Clerical	1,610.50	-	(172.80)	-	1,437.70
92 Prob Equip	1,187.00	-	-	-	1,187.00
COUNTY RESERVES	$ 1,543,298.17	$ 68,603.36	$ (360,724.89)	$ 170,200.00	$ 1,421,376.64
Paving	$ 150,000.00	$ -	$ -	$ 100,000.00	$ 250,000.00
Vehicle	6,625.88	-	-	20,000.00	26,625.88
E-911	82,050.00	-	-	17,640.00	99,690.00
Roads and Bridges	1,545,965.23	-	(2,125,910.06)	1,100,000.00	520,055.17
Communications	10,000.00	-	-	5,500.00	15,500.00
Contingency	25,000.00	-	-	-	25,000.00
UT RESERVES	$ 1,819,641.11	$ -	$ (2,125,910.06)	$ 1,243,140.00	$ 936,871.05

Yea or nay vote request Treasurer as an appointed position:

https://legislature.maine.gov/statutes/30-a/title30- Asec156.html Here's an outline for changing a county treasurer from elected to appointed in Maine:

Step 1: County commissioners initiate the change

The county commissioners vote to abolish the elected treasurer position and replace it with an appointed treasurer.legislature.maine

Step 2: Or voters start it by petition

Instead of commissioner action, voters can force the issue with a petition signed by at least 10% of the votes cast in the county in the last gubernatorial election.

Step 3: Question goes to the ballot

Within 30 days of either the commissioners' decision or a valid petition, the commissioners must place the question on the ballot at the next regular or special statewide election.

Step 4: Voters approve or reject

The ballot question is whether the elected county treasurer should be abolished and replaced with an appointed treasurer. A majority "yes" vote is required.

Step 5: Current term finishes

If approved, the elected treasurer position is abolished only after the current treasurer's term expires.

Step 6: Commissioners appoint the new treasurer

After the change takes effect, the county commissioners appoint a treasurer who serves at their will and whose compensation they set.

Step 7: Appointee must be qualified

The appointed treasurer must be qualified in business administration and finance.

Title 30-A: MUNICIPALITIES AND COUNTIES
Part 1: COUNTIES
Chapter 1: COUNTY OFFICERS
Subchapter 3: COUNTY TREASURERS
Article 1: ELECTION AND TENURE

§156. Creation of position of appointed county treasurer

1. County commissioners' decision. Notwithstanding sections 151 (../30-A/title30-Asec151.html) and 152 (../30-A/title30-Asec152.html), the county commissioners may decide to abolish the position of elected county treasurer and replace it with an appointed county treasurer. This decision is not effective until approved by the voters of the county under subsection 3 (../30-A/title30-Asec156.html).

[PL 1987, c. 737, Pt. A, §2 (NEW); PL 1987, c. 737, Pt. C, §106 (NEW); PL 1989, c. 6 (AMD); PL 1989, c. 9, §2 (AMD); PL 1989, c. 104, Pt. C, §§8, 10 (AMD).]

2. Petition by voters. On the written petition of a number of voters equal to at least 10% of the number of votes cast in the county at the last gubernatorial election, the county commissioners, by order, shall provide for the abolition of the position of elected county treasurer and its replacement with an appointed county treasurer in the form and manner provided in this section.

A. The petition procedure of section 1321, subsection 3 (../30-A/title30-Asec1321.html), shall be used in this alternative method except that the legend at the top of each petition form shall read as follows:
"County of ** .... **
Each of the undersigned voters respectively requests the county commissioners to abolish the position of elected county treasurer and replace it with a county treasurer appointed by the county commissioners."
[PL 1987, c. 737, Pt. A, §2 (NEW); PL 1987, c. 737, Pt. C, §106 (NEW); PL 1989, c. 6 (AMD); PL 1989, c. 9, §2 (AMD); PL 1989, c. 104, Pt. C, §§8, 10 (AMD).]

B. The procedure after the petition is filed is the same as that under section 1321, subsection 4 (../30-A/title30-Asec1321.html). [PL 1987, c. 737, Pt. A, §2 (NEW); PL 1987, c. 737, Pt. C, §106 (NEW); PL 1989, c. 6 (AMD); PL 1989, c. 9, Pt. 2 (AMD); PL 1989, c. 104, Pt. C, §§8, 10 (AMD).]

[PL 1987, c. 737, Pt. A, §2 (NEW); PL 1987, c. 737, Pt. C, §106 (NEW); PL 1989, c. 6 (AMD); PL 1989, c. 9, §2 (AMD); PL 1989, c. 104, Pt. C, §§8, 10 (AMD).]

3. Election procedure. Within 30 days after a decision under subsection 1 (../30-A/title30-Asec156.html) or the receipt of a certificate or final determination of sufficiency under subsection 2, paragraph B (../30-A/title30-Asec156.html), the county commissioners, by order, shall submit the question of the abolition of the position of elected county treasurer and its replacement with an appointed county treasurer to the voters of the county at the next regular or special statewide election. The question to be submitted to the voters shall be in substance as follows:

"Shall the position of elected county treasurer be abolished and replaced with a treasurer appointed by the county commissioners?"

If a majority of those voting on this question vote in the affirmative, the position of elected county treasurer shall be abolished after the term of the current elected county treasurer expires and the county commissioners shall appoint a treasurer under subsection 4 (../30-A/title30-Asec156.html).

[PL 1987, c. 737, Pt. A, §2 (NEW); PL 1987, c. 737, Pt. C, §106 (NEW); PL 1989, c. 6 (AMD); PL 1989, c. 9, §2 (AMD); PL 1989, c. 104, Pt. C, §§8, 10 (AMD).]

4. Term; compensation; qualifications. Upon abolition of the position of elected county treasurer under this section, the county commissioners shall appoint a treasurer to serve at their will and, notwithstanding section 154 (../30-A/title30-Asec154.html), with the compensation they set. The treasurer must be qualified in matters of business administration and finance. The appointed treasurer has all authority granted to treasurers under this subchapter and is subject to all the requirements of this subchapter.

[PL 1987, c. 737, Pt. A, §2 (NEW); PL 1987, c. 737, Pt. C, §106 (NEW); PL 1989, c. 6 (AMD); PL 1989, c. 9, §2 (AMD); PL 1989, c. 104, Pt. C, §§8, 10 (AMD).]

SECTION HISTORY

PL 1987, c. 737, §§A2,C106 (NEW). PL 1989, c. 6 (AMD). PL 1989, c. 9, §2 (AMD). PL 1989, c. 104, §§C8,10 (AMD).

The Revisor's Office cannot provide legal advice or interpretation of Maine law to the public.
If you need legal advice, please consult a qualified attorney.

Office of the Revisor of Statutes (mailto:webmaster_ros@legislature.maine.gov) · 7 State House Station · State House Room 108 · Augusta, Maine 04333-0007

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Radio Infrastructure Improvement Committee

Recommendations

Sheriff Scott Nichols (or designee)

EMA Director Amanda Simoneau

FCRCC Director Kyle Ellis

Chief Richard Caton (Rangeley Police)

Chief TD Hardy (Farmington Fire)

Chief Sprague Wise (Eustis Fire)

CAD System Administrator Committee

Recommendations

Randy Gauvin (Farmington Selectboard)

Shiloh Lafreniere (Jay Town Manager)

Sheriff Nichols (or his designee)

Jake Nichols (Franklin County IT)

Director Kyle Ellis (FCRCC)

Director Amanda Simoneau (EMA)