Minutes

PRESENT: Commissioner Harvell, Commissioner Carlton, Commissioner Brann

The meeting was held via: Zoom
Franklin County Commissioners Meeting

March 5, 2024

The meeting was called to order by Commissioner Harvell at 3:45 p.m. (Lance was tardy)

Pledge of Allegiance

Audience: Jessica Brown, Sue Black, Susan Pratt, Nathan Hiltz, Nick Palmer, Jim Desjardins, Jake Nichols, David Rackliff, MBTV, Fen Fowler, Scott Nichols, Brad Timberlake, Sara Bickford, John Donald, Pamela Proden, Alyssa Tibbetts, Esq., Amy Bernard, Tiffany Baker, Jamie Sullivan and Brenda Bitle

Executive Session 1 MRSA 405 (6) (A) Personnel Matter: NCEU grievance - Motion to enter into Executive Session 1 MRSA 405 (6) (A) Personnel Matter: NCEU Grievance at 3:45 p.m.: Bob/Terry (3/0); Motion to End Executive Session at 4:30 p.m.: Bob/Terry (3/0) – No Action taken

Executive Session 1 MRSA 405 (6) (A) Personnel Matter: Trial Assistant - Motion to enter into Executive Session 1 MRSA 405 (6) (A) Personnel Matter: Trial Assistant at 4:33 p.m.: Bob/Terry (3/0); Motion to End Executive Session at 4:57 p.m.: Lance/Bob (3/0) – No Action taken

APPOINTMENTS: None

NEW BUSINESS:

1. **Clerk's Report- Motion to accept the Clerk's Report: Bob/Terry (3/0)**
2. **Treasurer's Report – Motion to accept the Treasurer's Report: Bob/Terry (3/0)**
3. **FOP Sidebar Agreement** – Discussion was had regarding the FOP requesting the county to give credit to employees in January who reach a milestone on their vacation schedule. Vacation is paid out on January 1 of each year. An employee must complete six (6) months of employment (continuous), in order to receive the balance of their vacation upon termination of employment. This agreement is to mimic the Union's Vacation Lease Agreement: **Motion to accept Sidebar Agreement for FOP: Terry/Bob (3/0)**
4. **Opioid Grant Application** – Western Maine Community Action submitted an application for grant funding for harm reduction for items not currently provided by their program to benefit Franklin County residents. The Opioid Committee unanimously approved funding in February, 2024: **Motion to approve to Opioid Grant funding to Western Maine Community Action in the amount of $10,000.00: Terry/Bob (3/0)**
5. **Dumpster at the Courthouse** – A discussion was held with respect to the use of the dumpster on the county premises. Commissioner Brann was inquiring as to why there was

a continuous overflow of garbage from the dumpster to the ground. Nick Palmer had conversations with Bob Luce regarding the current vendor not fulfilling their obligations for removal of garbage for quite some time. Mr. Luce terminated the agreement with the current vendor and hired a new vendor to provide dumpster services for his business and the county. This course of action should rectify the issue. **No Action**

6. **FY 24-25 Salary Structure with COLA** – The County Administrator presented to the Commissioners the salary structure FY25 at the rate of 4% COLA. Employees receiving Longevity of $1.00 with receive that $1.00 after the COLA is applied: **Motion to approved salary structure at 3% COLA: Lance/Terry (2/1)**

OLD BUSINESS:

Revised Sheriff Administrative Assistant Job Description – The Sheriff's Department requested that we update the title for the Secretary's position at their department to an Administrative Assistant due to the duties required in that position. This change would include an upgrade in the pay scale to become effective July 1, 2024 – **Motion to revise Sheriff Secretary Job description to Sheriff Administrative Assistant: Bob/Lance (3/0)**

MISCELLANEOUS:

The Franklin County Sheriff's Department requested that approximately 16 radios not being used by the Sheriff Department to be donated to the MSAD 58 School District. This donation would be and in-kind match towards to COPS School Safety Grant awarded to the County - **Motion to gift radios from the Sheriff's Department to MSAD 58: Bob/Terry (3/0)**

WARRANTS: Payroll, UT, County A/P

Executive Session 1 MRSA 405 (6) (A) Personnel Matter: Lt. Rackliffe- Motion to enter into Executive Session 1 MRSA 405 (6) (A) Personnel Matter: Lt Rackliffe at Motion to pay balance of what insurance does not cover: Bob/Lance (3/0) 5:41 p.m.: Bob/Terry (3/0); Motion to End Executive Session at 5:54 p.m.: Bob/Lance (3/0)

ADJOURNMENT: Motion to adjourn at 11:32 a.m. Bob/Terry (3/0)

A recording is available for this meeting.

FRANKLIN COUNTY COMMISSIONERS

ATTEST: _____, CLERK