

Request for Proposals (RFP)

Plumbing Services – Hourly Rate Contract

Franklin County Request for Proposals (RFP)
Plumbing Services – County Buildings

RFP Number: Plumbing Services – County Buildings

Issue Date: August 6, 2025

Submission Deadline: August 28, 2025, by 2:00 PM

Contact: Nick Palmer, 207-491-6892

npalmer@franklincountymaine.gov

1. Introduction

Franklin County is seeking proposals from qualified, licensed, and insured plumbing contractors to provide plumbing services on an hourly rate basis. These services will be performed at various County-owned facilities and buildings on an as-needed basis.

2. Scope of Work

The selected contractor shall provide a range of plumbing services, which may include but are not limited to:

- Repair of leaks, clogs, and broken pipes
- Installation or replacement of fixtures (toilets, sinks, faucets, etc.)
- Water heater repair and replacement
- Backflow testing and maintenance
- Emergency services
- Preventative maintenance
- Inspection and diagnostics

All work must comply with applicable state and local codes and ordinances.

3. Contract Term

The term of the contract shall be [one (1) year] with the option to renew for up to two (2) additional one-year terms upon mutual agreement.

4. Proposal Requirements

Proposals must include:

- Company name, address, contact information
 - Copy of plumber's license and insurance
 - Hourly rates for:
 - Journeyman plumber
 - Master plumber
 - Apprentice/helper
 - After-hours/emergency rates
 - Markup on parts/materials (% over cost)
 - Response time commitment
 - Summary of relevant experience
 - At least three (3) client references
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5. Evaluation Criteria

Proposals will be evaluated on the following:

- Cost (hourly rates and markup)
 - Qualifications and certifications
 - Experience and past performance
 - Availability and response times
 - Completeness of proposal
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6. Submission Instructions

Submit proposals electronically in PDF format to: jsullivan@franklincountymaine.gov

Or mail/deliver to:

Franklin County Facilities Department

120 County Way, STE 4

Farmington, Maine 04938

All proposals must be received no later than August 28, 2025, by 2:00 PM. Late submissions will not be accepted.

7. Questions

All questions must be submitted via email to Npalmer@franklincountymaine.gov by August 25, 2025, 4:00 PM

Let me know if you'd like to include specific federal/state procurement clauses, prevailing wage requirements, or if you want to format this for a formal bid portal.