

Franklin County Request for Proposals (RFP) Electrical Services – County Buildings

RFP Number: Electrical Services – County Buildings

Issue Date: August 6, 2025

Submission Deadline: August 28, 2025, 2:00 PM

Contact:

Nick Palmer

207-491-6892

NPALMER@FRANKLINCOUNTYMAINE.GOV

1. Introduction and Purpose

Franklin County is seeking qualified and licensed electrical contractors to provide on-call and project-based electrical services at various County-owned and -operated buildings. The goal is to ensure safe, timely, and code-compliant installation, repair, and maintenance of electrical systems in support of County operations.

2. Scope of Work

The selected contractor(s) shall perform a range of electrical services including, but not limited to:

- Diagnosis and repair of electrical systems and components.
- Installation and maintenance of wiring, outlets, switches, panels, and lighting.
- Emergency response to power outages or hazardous conditions.
- Generator maintenance and hook-up services.
- Electrical work related to HVAC and building automation systems.
- Upgrades to meet NEC and ADA compliance.
- Energy efficiency improvements (e.g., LED conversions).
- Preventative maintenance and inspections.
- Coordination with utility providers and inspectors as needed.

Services may be scheduled during business hours or required after-hours for emergencies.

3. Site Locations

Work may be required at any of the following County buildings (not exhaustive):

- Franklin County Courthouse
 - Franklin County Jail
 - Franklin County Emergency Operations Center
 - Franklin County Dispatch Center
-

4. Contractor Requirements

- Valid electrical contractor license in the State of Maine.
 - Minimum of 5 years of commercial/public-sector experience.
 - Proof of insurance meeting County minimums (general liability, workers' comp, auto).
 - Ability to respond to emergency requests within 2 hours.
 - OSHA-certified staff and adherence to all safety protocols.
 - Familiarity with NEC, NFPA, ADA, and applicable state/local electrical codes.
-

5. Proposal Requirements

Interested contractors must submit the following:

- Company overview and contact information.
 - Qualifications and experience of key personnel.
 - List of at least three (3) references with similar contracts.
 - Hourly rate schedule (regular hours, overtime, holidays).
 - Mark-up rate for materials and parts.
 - Proof of required licenses and insurance.
 - Sample project documentation (work order, report, or invoice).
 - Any subcontractor information (if applicable).
-
-

6. Contract Terms

- The County intends to award a 1-year contract, with two optional 1-year renewals.
 - No minimum amount of work is guaranteed.
 - Multiple contractors may be selected.
 - Work shall be scheduled by County staff via work orders.
-

8. Submission Instructions

All proposals must be submitted electronically in PDF format or delivered to:

Franklin County Facilities Department
120 County Way, STE 4
Farmington, Maine 04938
jsullivan@franklincountymaine.gov

Deadline: Proposals must be received by August 28, at 2:00 PM.

Late submissions will not be accepted.

9. Questions and Clarifications

All questions regarding this RFP must be submitted in writing to the contact listed above by
[Franklin County Request for Proposals (RFP)]
Electrical Services – County Buildings

RFP Number: Electrical Services – County Buildings

Issue Date: August 5th 2025

Submission Deadline: August 28th 2:00 PM

Contact:

Franklin County Facilities Department
Nick Palmer
207-491-6892

NPALMER@FRANKLINCOUNTYMAINE.GOV
