**County Commissioner’s Meeting**

**Agenda Discussion and Analysis**

**July 29, 2025**

**Recognition: None**

**Appointments: None**

**Agenda Item: Administrator’s Report**

* Kelsey Tibbetts has been hired as a part-time dispatcher beginning Monday, July 21, 2025
* Met with the courts to discuss needs and separate entry for lawyers and defendants when there is a trial. Updated on the status of the courtroom, communicating the lead tests cleared the space for use.
* The employee appreciation BBQ is happening on August 7th at the EOC. All employees are invited to attend, and we close the offices from 12p-1p. During this time we recognize years of service, and any departmental awards that are brought forth.
* Eight employees including Commissioner Gilbert attended the CPR/First Aid training facilitated by Brad at the EOC. The county now will have multiple trained responders available at each location.
* Met with Charlie regarding the Rangeley Daycare TIF and a policy and application was developed for the UT scholarships. Rangeley Daycare has agreed to the formal policy and application for UT residents.
* Jail construction is supposed to start on Monday.
* Legal has informed us that due to Attorney Libby’s vacation, they will be unable to address the requests for legal opinion until the August meeting.
* The county is preparing to submit the registration forms for the MCCA conference happening September 18-20th, this week. Please let Jamie know if you plan to attend ASAP.

**Recommendation:** **Motion to accept the Administrator’s Report.**

**Minutes:** Provided to you prior to the Commissioner’s Meeting

**Recommendation: Motion to approve July 15, 2025, Minutes and July 18, 2025, Minutes.**

**Treasurer's Report:** Included in the packet

**Recommendation: Motion to accept the Treasurer’s Report.**

**UT Report:** Included in the packet

**Comments:** Robert Lightbody will share his report on the status of the UT roads and bridges.

**Recommendation: Motion: None at this time.**

**Jail Substance Abuse and Mental Health Services Grant**

**Comments:** Sergeant Close is looking for approval from the Board to apply for a grant to support substance abuse and mental health services. See the information provided in your packet for details.

**Recommendation: Motion: Motion to authorize the Sheriff’s Department to apply for the substance abuse and mental health services grant.**

**Wellness Program Grant Application**

**Comments:** Annually, the county is eligible to apply for the Wellness Program Grant through Maine Municipal. The county is eligible for up to $1,760 for 2025. This grant will reimburse the purchase of some fitness for the EOC, up to the maximum allowed.

**Recommendation:** **Motion: Motion to authorize the County Administrator to sign for the Wellness Program Grant.**

**IT Department Reallocation**

**Comments:** Due to the cyber incident back in February, the IT Department has gone over its budgeted amount. Per the statute, this needs to be overridden by the Commissioners.

**Recommendation:** **Motion: Motion to reallocate the $50,000 deductible and uncovered cost from the cyber incident in the amount of $9,681.81 to IT Reserve.**

**DOT Port of Entry Discussion**

**Comments:** The Chair has requested this for the agenda to discuss the meeting Commissioner Carlton and Commissioner Skolfield had with the DOT on July 16th. The DOT communicated that Carrabassett Valley is scheduled to receive an overlay on the roads in 2026, similar to the work done in Kingfield. They also discussed traffic data, shared in your packet.Commissioner Carlton and Commissioner Skolfield expressed their concerns over the new border crossing and what that could look like for traffic issues on route 27.

**Recommendation: Motion: None at this time.**

**OLD BUSINESS:**

**Narrow Gauge Riders-TIF Application**

**Comments:** The Narrow Gauge Riders are requesting $35,000 to fund the replacement of a bridge over Crossman Stream in Madrid. The bridge was destroyed during the December 2023 flood. See info. in your packet.

**Recommendation: Motion: Motion to award $35,000 to the Narrow Gauge Riders for the bridge project.**

**United Methodist Economic Ministry-TIF Application**

**Comments:** The United Methodist Economic Ministry is requesting $140,000 to fund wood processing equipment for their heating program. This will cover the wood processor and trailer, 2 part time positions, a tractor, consultant, firewood, truck, and fuel/oil. Note: the original TIF application listed a different request amount. See info. in your packet.

**Recommendation: Motion: Motion to award $140,000 to the United Methodist Economic Ministry for their wood processing project.**