

## **Minutes**

**PRESENT:** Commissioner Harvell (Zoom), Commissioner Carlton, Commissioner Brann

The meeting was held via: Zoom

### **Franklin County Commissioners Meeting**

**June 18, 2024**

The meeting was called to order by Commissioner Harvell at 10:00 a.m.

Pledge of Allegiance

**Audience (Present):** Ryan Close, Nathan Hiltz, Jim Desjardins, Donna Perry, Melissa Adams, Robert Lightbody, Pam Prodan, Susan Pratt, Mt. Blue T.V., Jeff Gilbert, Fen Fowler, Brad Timberlake, LeeAnna Lavoie, Steven Govoni, Chris Bugay, Jace Poulin, Dawn Tolman, Hunter Lowell, Johanna Cullenberg, Everett Spaulding, Tiffany Baker, Jamie Sullivan, and Brenda Bittle

**Audience (Zoom):** Deeds, Michelle St. Clair, and Sara Bickford.

**APPOINTMENTS:** None

### **NEW BUSINESS:**

1. **Clerk's Report- Motion to accept the Clerk's Report: Bob/Terry (3/0)**
2. **Treasurer's Report – Motion to accept Treasurer's Report: Bob/Terry (3/0)**
3. **Quick Stream Bridge, Salem Township Bids** – Steven Govoni from Wentworth Partners and Associates discussed the bids that were received for the upcoming bridge replacement project. Mr. Govoni stated that initially 12 bidders were interested in the project. A pre-bid site meeting was held on June 6, 2024 at the project location. There were 7 companies present at that meeting. Of those 7 companies, only 2 put in bids for the project, however, neither bid was for 2024, both bids were projected for 2025. CPM Constructors of Freeport, Maine had the high bid of \$1,999,708.48 and Wyman & Simpson, Inc, of Richmond, Maine had the low bid of \$1,174,000.00. **Motion to reject all bids and go out for bid again next year: Bob/Terry (3/0)**
4. **Employee Recognition** – Brad Timberlake, Director of Franklin County Communications recognized the following Communication Center employees:
  - A. Jace Poulin, Dispatch Supervisor, was awarded the Lifesaving – CPR Pin for his skilled and compassionate handling of an emergency call for a woman in Chesterville who showed signs of agonal breathing.
  - B. Johanna Cullenberg, Dispatcher, was awarded the Stork Award for her successful assistance during a home childbirth in Jay.
  - C. Everett Spaulding, Dispatcher, Lifesaving – CPR Pin for his handling of an emergency call for a gentleman who collapsed while cutting wood in Freeman Township.
  - D. Dawn Tolman, Team Lead, Phoenix Award – Critical Role for her involvement in a chain of survival for a Farmington man.
  - E. Hunter Lowell, Dispatcher, Excellence in Service Award for his exceptional work, leadership and professionalism. Sergeant Sholan wrote a letter of commendation of behalf of Hunter.

## **5. Opioid Settlement Committee**

**A. Process** – Commissioner Carlton and Sue Pratt have reviewed and updated the current Opioid Settlement Committee documents to include updating the Bylaws, creating a Volunteer Application, Reporting Check List and Committee Meeting Ground Rules, updating the Application for Funding to clarify the language and rubric. The documents will be uploaded to the County website. **Motion to approve the amended Opioid Settlement Committee documents: Lance/Terry (3/0)**

**B. Planning Grant** – Commissioner Carlton and Sergeant Close attending a meeting at the Franklin Health Community Coalition to discuss the funding through the Maine Recovery Council – State of Maine Opioid Settlement Funds. LeeAnna Lavoie discussed the project goals and the 5-year strategic plan for prevention, harm reduction, treatment and recovery to include how to best utilize the funds to have the biggest impact within Franklin County. The Healthy Community Coalition is looking for a representative from the Franklin County Commissioners to sit on the committee. **Motion to appoint Bob Carlton to sit on the Franklin County Opioid Planning Grant Committee: Lance/Terry (3/0)**

- 6. Authorizations on Bangor Savings Account** – Jamie Sullivan and Brenda Bitle need to have access and be included on the Bangor Savings Bank accounts to perform their job duties. **Motion to authorize Jamie Sullivan and Brenda Bitle to have access and be included on the Bangor Savings Bank accounts with full powers: Bob/Terry (3/0)**
- 7. Disbursement Policy** – The Franklin County Commissioners must review and approve the Disbursement Policy. The policy allows designated officers, acting on a full board of officers, to review, approve, and sign the warrant for wages, retirement submissions and state warrants, through a special warrant. **Motion to approve/renew Disbursement Policy: Bob/Lance (2/1), Terry opposed**
- 8. Solid Waste and Management and Fire Service Agreements** – The FY2024/2025 Solid Waste and Mutual Aid Agreement for Fire Protection contracts are ready for signature. **Motion to sign Solid Waste and Mutual Aid Agreement for Fire Protection contracts for Kingfield, Strong, Phillips, Wilton, Eustis, Rangeley and Weld: Bob/Terry (3/0)**
- 9. Deputy Register of Probate Job Description** – Heidi Jordan, Register and Tiffany Baker, Deputy Clerk reviewed the current job description and updated the duties for the Deputy Register in anticipation of the Deputy Register's retirement in August. **Motion to approve the new job description for the Deputy Register of Probate: Bob/Terry (3/0)**

**OLD BUSINESS: None**

**MISCELLANEOUS:**

Commissioner Harvell will be out of the County on vacation during the next Commissioner's Meeting, however he will attempt to attend via: Zoom. **Motion to appoint Commissioner Carlton as Chair in Commissioner Harvell's absence: Lance/Bob (3/0)**

**End of Fiscal Year Special Warrant** - The Treasurer's Department would like to have a special warrant to allow FY2024 invoices to get paid and put on the books prior to the end of the fiscal year. **Motion to Authorize Commissioners to sign a Special Warrant: Lance/Bob (3/0)**

**WARRANTS: AP, UT, and Payroll – Motion to sign Warrants Terry/Bob (3/0)**

**ADJOURNMENT: Motion to adjourn at 11:07 a.m. Bob/Terry (3/0)**

**A recording is available for this meeting.**

Terry Brann  
Bob Cull

FRANKLIN COUNTY COMMISSIONERS

ATTEST: [Signature], CLERK