

## Minutes

**PRESENT:** Commissioner Brann, Commissioner Carlton, Commissioner Harvell

The meeting was held via: Zoom  
**Franklin County Commissioners Meeting**

**December 5, 2023**

The meeting was called to order by Commissioner Brann at 3:30 P.M.  
Pledge of Allegiance

**Audience:** Brad Timberlake, Sue Black, Heidi Jordan, Sara Bickford, Curtis Robinson from Port City Architecture, Susan Pratt, Fen Fowler, Nathan Hiltz, Doug Hiltz, Scott Nichols, Ryan Close, Donna Perry, MBTV, Tiffany Baker, Amy Bernard, Pam Prodan and Jamie Sullivan

**APPOINTMENTS:** None

### **NEW BUSINESS:**

- 1. Clerks Report- Motion to accept the Clerk's Report: Bob/Terry (2/0)**
- 2. Treasurers Report – Motion to accept the Treasurer's Report: Bob/Terry (2/0)**
- 3. Project Manager Bids- Motion approved to allow to open sealed bids and begin the interview process: Bob/Lance (3/0) – 7 proposals were received and reviewed by Port Authority Architecture. Port Authority narrowed it down to 4 companies to interview for this project: AlliedCook, J.F. Scott, Landry French and Sheridan. The interview process is scheduled to begin on Monday, December 11, 2023, and a recommendation will be brought to the Commissioner on Tuesday, December 19, 2023. The interview panel will consist of: Amy Bernard, Tiffany Baker, Susan Pratt, EMA, IT and the Sheriff.**
- 4. UT Budget Final to State- Motion to accept UT Budget as written: Bob/Lance (3/0)**
- 5. Jail Server Room - Motion approved to allow for the use of money from the reserve account set aside from the drainage project to pay for the jail renovations. Lance/Bob (3/0)**
- 6. Vacation Policy Draft Proposal- Motion to accept vacation policy similar to that of the NCEU and FOP contracts, to streamline benefits at the County level for nonunion employees: Lance/Terry (3/0)**

**OLD BUSINESS:** None

**MISCELLANEOUS:** None

**EXECUTIVE SESSION 1 MRSA § 405(6)(f) Discussion of Confidential Records: Motion to Enter Executive Session at 3:50 p.m. Lance/Bob (3/0); End Executive Session at 4:30 p.m. – No Action**

**WARRANTS:** UT, County A/P and County Payroll

**ADJOURNMENT:** Motion to adjourn at 4:31 P.M. Lance/Bob (3/0)

**A recording is available for this meeting.**

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FRANKLIN COUNTY COMMISSIONERS

ATTEST: \_\_\_\_\_, CLERK