**Minutes**

**PRESENT:** Commissioner Brann, Commissioner Harvell (Tardy), Commissioner Carlton

Meeting held by Zoom

**Franklin County Commissioners Meeting**

**November 1, 2022 Minutes**

Meeting was called to order by Commissioner Brann at 2:00 PM

Pledge of Allegiance

**Audience:** Sue Pratt, Donna Perry, Amy Bernard, MBTV, Tim Hardy, Jim Desjardins, Susan Black, Pamela Prodan, Fen Fowler, Charlie Woodworth, Doug Blauvelt, Sarah Bickford, Jim Andrews, Ellex Lopper, Brent West, Dave

**APPOINTMENTS:**

**NEW BUSINESS:**

1. **Clerk’s Report:** Amy informed the Board there is a sink hole at the Jail behind a portion of a ground pipe which was broken by the contractors who did some summer work on the septic system. The Contractor was instructed to bury the pipe because it was believed it was no longer in use. This created a sink hole due to drainage from the pipe of which the Contractor has agreed to fix the issue by repairing the pipe. Amy presented the minutes from the Commissioner’s meeting on 10/18/2022 for approval and signature. **Motion to approve and sign the minutes from 10/18/2022: Bob/Terry (2/0)**
2. **Treasurer Report:** Pam presented the following warrants for approval and signature: 1 county, 1 UT, 1 TIF, and 1 ARPA. In addition, the Treasurer reported the taxes owed for FY23 have been paid. **Motion to approve the Treasurer’s report and sign the warrants: Bob/Terry (2/0)**
3. **District Attorney’s Office, New Office Space:** Jim Andrews and Ellex expressed to the Board they were not involved in the office space expansion project happening at County Way. The County Administrator expressed that correspondence was sent to staff at the DA’s office and their input was solicited on what they needed for space. Andy Robinson had responded to our request for office space needs back some time ago. Both Jim and Ellex pointed out that per State Statute, the County is responsible for providing an adequate space for the District Attorney’s office and that moving them up to County Way will cause excessive travel back and forth to the courthouse.
4. **Jail: Medical Expansion:** The Commissioners requested Sue reach out to the architects to reduce the space and provide a new quote on the medical space. **Motion to reach out to the architect for a new design and quote reducing the space: Lance/Bob (3/0)**
5. **Corrections Officer: Step Increase:** Major Blauvelt requested Zachary Brooks receive a credit for prior years’ experience moving him to step 2 on the CBA pay scale. **Motion to approve the credit of 1 year experience moving Zachary Brooks to step 2 on the scale: Bob/Lance (3/0)**
6. **ARPA: Review Applications:** The High Peaks Alliance and Workforce Housing Dev. Came to the meeting in anticipation of a decision to accept or decline the projects put forward to the Board using ARPA funds in the prior months. **Motion to approve the Workforce Housing project in the amount of $308,000. Lance/Bob (2/1) Terry opposed.**
7. **Pole Permits Authorization: Motion to authorize Amy Bernard to sign pole permits as they come forward now and in the future: Bob/Lance (3/0)**
8. **Mutual Aid Agreements: Motion to approve and sign the mutual aid agreements for fire services: Lance/Bob (3/0)**
9. **Cyber Security Plan**
	1. **Authorization to apply for the Cyber Security Grant: Motion to approve the application for a cyber security grant in the amount of $50,000 which involves a match of 10%: Bob/Lance (3/0)**
10. **Insurance Bids:**
	1. **Kyes:** $98,042
	2. **MCCA Risk Pool:** $87,500 (not to exceed)

**Motion to bring Kyes and MCCA Risk Pool in for an interview with the Board: Bob/Lance (3/0)**

**OLD BUSINESS:**

1. **MPERS Study Results: Motion to authorize payment in the amount of $170,193.77 to make the Commissioners, Sheriff, Treasurer, and Probate Judge whole on their MPERS: Lance/Bob (3/0)** Elected officials must be offered an opportunity to join MPERS upon the start of employment/term.
2. **Executive Session 1 MRSA 405 (6) (A) Personnel Matter: Motion to enter at 4:04pm Exit: 4:43pm Lance/Terry (3/0). No action taken.**

**MISCELLANEOUS:**

**Authorization to donate a county trailer to Wilton. Motion to authorize the donation of a county trailer to the town of Wilton, and create a bill of sale letter: Bob/Lance (3/0)**

**WARRANTS:**

**Public Hearing: UT Budget Review and Approval:** Amy disclosed there were a couple of increases to the UT budget to include the tower agreement and Strong fire. **Motion to approve submission of the UT budget to the State of Maine: Bob/Lance (3/0)**

**ADJOURNMENT:**

**A motion and second to adjourn. (Lance/Bob) (3/0)**

**Meeting adjourned at 4:44pm**

**Next regular meeting will be November 15, 2022**

**A recording is available for this meeting.**

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 FRANKLIN COUNTY COMMISSIONERS

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, CLERK