**Minutes**

**PRESENT:** Commissioner Brann, Commissioner Harvell, Commissioner Carlton

Meeting held by Zoom

**Franklin County Commissioners Meeting**

**July 19, 2022 Minutes**

Meeting was called to order by Commissioner Brann at 10:00AM

Pledge of Allegiance

**Audience:**

**APPOINTMENTS: Mike Pond, Amy Bernard, Donna Perry, Jim Desjardins, Annie Twitchell, Sue Pratt, Ralph Parker, Susan Black, Fen Fowler, Bob Luce, Nick Palmer, Amanda Simoneau, Tim Hardy, Michelle St.Clair, Charlie Woodworth, Diane Dunham, MBTV, Nancy Allen, Andrea Lynn, Brent West, Pamela Prodan**

**NEW BUSINESS:**

1. **Clerk’s Report:** Minutes from July 5, 2022 have been presented for approval. **Motion to approve the minutes from July 5, 2022: Lance/Bob (3/0)**
2. **Treasurer Report:** Warrants presented for signature include: 1 county, 1 UT, 1 A/P from FY22, 1 ARPA, 1 program grants, 1 A/P for UT from FY22, 1 TIF, 4 payroll, and 1 EFT for Empower Retirement. Bank account reconciliations for June 2022 include: Franklin Savings SLFRP-COVID (ARPA), Bangor Savings TIF, and Skowhegan Savings Unorganized Territory. **Motion to approve the Treasurer’s report: Lance/Bob (3/0)**
3. **Richard Wilkinson from Sugarloaf USA, update on Caribou Pond TIF project:** Richard provided an update on the dam project. The county has reimbursed $268,930.41toward the project. Plans for a future bike trail, dam will also help with snow, recreation.
4. **Fire and Solid Waste Municipal Agreements: Motion to approve signing the Fire and Solid Waste Municipal agreements: No motion made.**
5. **TIF Scholarships and Grant:** Scholarship awards include Emily Kidd attending the University of ME at Orono, receiving $10,000, and Courtney Bachelder attending University of ME at Augusta receiving $1,140. Grant application for Tim Pond Twp. For the restoration of a 24x24 angler guest cabin. **Motion to approve the grant for Tim Pond Twp. and scholarships for Emily Kidd and Courtney Bachelder: Lance/Bob (3/0)**
6. **Disbursement Policy:** Commissioner Brann requested the County Administrator develop a Disbursement Policy. The policy gives authorization to staff to pay payroll warrants, retirement payments, WEX payments and any state payments required. This will be an annual housekeeping item needing review on a yearly basis. **Motion to approve the Disbursement Policy: Bob/Lance (3/0)**
7. **Carry Forward: The following capital funds for these dept.’s are being requested to carry forward:**

* **Jail: $20,000 for parking drainage**
* **Treasurer: $1500 for computer hardware**
* **DA: $3000 computer hardware and furniture**
* **Sheriff: $35,042.76 is requested, however the budget is over by roughly $5000**
* **Communications: $3122 for computer hardware**
* **UT: $20,000 for EMA vehicle**

**Motion to approve the carry forward of the funds stated: Lance/Bob (3/0)**

1. **Open bids for the Franklin County Jail Sewer Project:** The bids are as follows:

* EL Vining: $339,484
* JR Nunes: $249,750
* CCC Construction: $400,059.50
* Fenwick: $24`,975
* Jordan: $294,190

**Motion: Allow Sue to award the bid once they have been thoroughly reviewed: Lance/Bob (3/0)**

1. **New ARPA Projects:**
2. **Sandy River Bridge: $235k, Revisit in August**
3. **Workforce Housing Coalition: Plan to revisit this project**
4. **Update on Architecture project for Office Spaces: We have conducted interviews on the candidates. Plan to make a decision as a group in the coming week.**

**OLD BUSINESS:**

**MISCELLANEOUS:**

**Communication Project:** The DECD identifies the project under TIF as a tier 2 project. The percentage of support from the TIF would definitely be less than 50%, expecting somewhere around 20%.

**Warrants:** 2 UT, 1 TIF, 1 ARPA, 2 Payroll, 2 EFT payments for Empower, 2 EFT payments for Maine State Retirement.

Commissioner Harvell and Commissioner Brann refused to sign the program grant warrant.

**ADJOURNMENT:**

**A motion and second to adjourn. (Lance/Bib) (3/0)**

**Meeting adjourned at 12:42pm.**

**Next regular meeting will be August 2, 2022 at 10am**

**A recording is available for this meeting.**

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FRANKLIN COUNTY COMMISSIONERS

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, CLERK