**Minutes**

**PRESENT:** Commissioner Brann, Commissioner Harvell, Commissioner Barker (Zoom)

Meeting held by Zoom

**Franklin County Commissioners Meeting**

**April 19, 2022 Minutes**

Meeting was called to order by Commissioner Brann at 10:00AM

Pledge of Allegiance

**Audience:** Donna Perry, MBTV, Nick Palmer, Tim Hardy, Pamela Prodan, Bob Carlton, Charlie Woodworth, Sue Pratt, Susan Black, Mike Pond, Annie Twitchell, Fen Fowler, Diane Dunham, Amanda Simoneau, Heidi Jordan, Dick Morton, David Rackliffe, Scott Nichols, Steve Lowell, Kevin Jones, Doug Blauvelt, Ralph Parker, Vickie Braley, Sarah Caton, Neil McLean, Milton Sinclair

**APPOINTMENTS:**

**Executive Session: 1 MRSA 405 (6) (A), Personnel Matter-Wages:** Entered at: 10:19am, Exited at: 10:58am. **Action: Motion to make Registrar of Probate whole by providing the same full benefit as full-time employees, increase salary to $41,000 on July 1 and in 2023 increase salary to $42,800: (Lance/Terry) (3/0)**

**Executive Session: 1 MRSA 405 (6) (A), Personnel Matter-County Administrator:** Entered at: 11:00am, Exited at 11:05am. **Action: Motion to approve benefit waiting period of 30 days for health insurance for the new County Administrator: (Lance/Terry) (3/0)**

**Executive Session: 1 MRSA 405 (6) (A), Personnel Matter-Confidential Information:** Entered at 10:18am, Exited at 10:20 am. No action taken**.**

**NEW BUSINESS:**

1. **Clerk’s Report: Minutes from April 5, 2022 presented for approval. Motion to approve: (Lance/Terry) (3/0)**
2. **Treasurer Report:** Warrants presented include: 1 county, 1 UT, 1 TIF, and 1 payroll. Bank reconciliations completed for March include: Bangor Savings (County), Bangor Savings (TIF), and Skowhegan Savings (UT). Pam stated she is optimistic about investing the ARPA funds and will have a proposal for the next meeting.

**Motion to approve the Treasurer report: (Lance/Clyde) (3/0)**

1. **Corrections Officer Approval, Doug Blauvelt:** Doug presented three candidates for hire, Dakota Mumma, Kevin Viles (part-time), and Zachary Brooks. Zachary Brooks comes with a buy out at an estimated $8,000. **Motion to approve the hiring of Dakota Mumma, and Zachary Brooks including the buy-out estimated at $8,000: (Lance/Clyde) (3/0)**

**Motion to approve hiring Kevin Viles as a part-time officer: (Clyde/Lance) (3/0)**

1. **Sign Expenet Contract for County Website: Motion to approve signing the annual contract which includes a maintenance cost of $960: (Lance/Clyde) (3/0)**
2. **Budget Proposals for FY23:** (Times are approximate)

**11:00am: Franklin County Soil and Water Conservation District.** Requesting an $8,000 increase due to COVID and not being able to gain employees. Have cut expenses considerably**. Motion to accept $24,000 as the total budget for Soil and Water: (Lance/Clyde) (3/0)**

**11:15am: Extension.** Requesting $62,539 includes increase to wages. **Motion to approve $55,000 for the Extension budget: (Lance/Clyde) (3/0)**

**11:30am: EMA.** 5% has been added to nonunion wages for EMA. Increase in tower maintenance and utilities. Office supplies increased from $500 to $800. Requesting $26,000 for unknown increases in cost. Repair reserve increase to $1,500. **Motion to approve a budget of $200,000: (Lance/Clyde) (3/0)**

**11:45am: Dispatch.** Currently in union negotiations. Cell phone increase to add two lines for supervisors estimated at $2100. Teletype expense is $3600, building repair increase, parking lot drainage reduced to $0. **Motion to approve a budget of $1,032,178. (Clyde/Lance) (3/0)**

**12:00pm: Franklin County Firemen’s Association. Motion to approve $3700. (Lance/Clyde) (3/0)**

**12:15pm: District Attorney.** Neil McClain presented the budget on behalf of the DA’s office. Proposed Sarah receive an increase of $6 per hour plus a 5.9% COLA. The rest of the office staff to receive 5.9%. Commissioners agreed to a $5 increase to Sarah’s rate of pay and 5% for the rest of the office staff. **Motion to approve a budget of $305,907. (Lance/Clyde) (3/0)**

**12:30pm: County Commissioners. Motion to increase the budget to $235,000. (Lance/Clyde) (3/0)**

**12:45pm: Treasurer.** Requested to add health and flex to personnel services. This was benefit was removed from the Treasurer during COVID.Added fixed asset services, and includes an increase to office supply and training. **Motion to approve a budget of $141,886 which includes partial reinstatement of the benefit. (Lance/Terry) (3/0)**

**1:00-1:30pm: Break**

**1:30pm: Technical Services. Motion to approve a budget of $232,937. (Lance/Terry) (2/1) Clyde opposed.**

**1:45pm: Courthouse. Motion to approve a budget of $144,603. (Lance/Clyde) (3/0)**

**2:00pm: Jail. Motion to approve a budget of $2,451,090. (Lance/Clyde) (3/0)**

**2:15pm: Sheriff. Motion to approve a budget of $1,831,393. (Lance/Clyde) (3/0)**

**2:30pm: Deeds. Motion to approve a budget of $235,405. (Lance/Clyde) (2/1) Terry opposed.**

**2:45pm: Probate. Motion to approve $184,231 for personnel services, and a total budget of $204,791. (Lance/Clyde) (3/0)**

**3:00pm: Superior Court. Motion to approve $3,000 for fees. (Lance/Clyde) (3/0)**

1. Clyde mentioned he would like a line for economic development. Lance said he would not support it. Wants to see what the new County Administrator brings to the table.

**OLD BUSINESS:**

**MISCELLANEOUS:**

1. **Motion to approve Wellness Grant for the Sheriff’s Department: (Clyde/Terry) (2/0)** Approved on 04/26/2022
2. Clyde thanked everyone for the flowers and made an announcement that he will be retiring on June 1. He will bring a letter to the Commissioner’s office in person.

**Warrants: 1 County, 1 UT, 1 TIF, 1 Payroll**

**ADJOURNMENT:**

**A motion and second to adjourn. (Lance/Terry) (3/0)**

**Meeting adjourned at 2:50 PM**

**Next regular meeting will be May 3, 2022 at 3:15 PM**

**A recording is available for this meeting.**

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FRANKLIN COUNTY COMMISSIONERS

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, CLERK