**Minutes**

**PRESENT:** Commissioner Brann, Commissioner Harvell, Commissioner Barker (Absent)

Meeting held by Zoom

**Franklin County Commissioners Meeting**

**March 1, 2022 Minutes**

Meeting was called to order by Commissioner Brann at 3:15 PM

Pledge of Allegiance

**Audience: Nick Palmer, Donna Perry, Sue Pratt, David Rackliffe, Tim Hardy, Amanda Simoneau, Jim Desjardins, MBTV, Bob Carleton, Heidi Jordan, Cheryl Osborne, Sue Black, Richard Caton, Fen Fowler, Tiffany Baker, Diane Dunham, Pamela Prodan**

**APPOINTMENTS:**

**Executive Session: 1 MRSA 405 (6) (A), Personnel Matter: Human Resources Position:** Entered: 4:12PM, Exited: 4:28PM

**Action: Motion to approve a change to the Human Resources Specialist position from 37.5 hours at hourly pay to 40 hours salaried with matching benefits. (Lance/Terry) (2/0)**

**NEW BUSINESS:**

1. **Clerk’s Report: Motion to accept the February 15, 2022 minutes: (Lance/Terry) (2/0)**
2. **Treasurer Report:** Received a check from the UT which is pay in lieu of taxes. Received a check for voluntary payment by The Nature Conservancy for UT Revenue in the amount of $21,500. **Motion to accept the payment: (Lance/Terry) (2/0) Adopt Skowhegan Savings bank** Resolutions for adding Diane Dunham to the UT checking account: **Motion to accept the resolution: (Lance/Terry) (2/0) Motion to accept the Treasurers report: (Lance/Terry) (2/0)**
3. **ARPA funds transfer to a higher interest account:** Pam explained her concerns with the additional work to transfer funds including the staffing shortage and adding more work to the office staff. She explained there is a process involved with moving funds, and for transparency of use of funds, it’s easiest to keep the funds in the bank they are currently in. Lance asked the question of what goes into moving these funds. Pam stated there have been system updates and changes and secure mail which cause delays and added work.
4. **County Clerk Position:** Commissioners agreed to update the title to County Administrator, and hire at 40 hours salary. **Motion to hire a County Administrator at 40 hours salary: (Lance/Terry) (2/0)**
5. **MPERS Correction:** The County and MSRS amended the agreement in 2019 for the 2C plan to include all Corrections employees regardless of union status. Two employees were accidentally enrolled in the AC plan, one in 2019 and one in 2022. The cost to bring both employees to the 2C plan at their point of eligibility is $1178.04 which includes both the employee and employer portion to make right. **Motion to approve the expense to the county in the amount of $1178.04: (Lance/Terry) (2/0)**
6. **Jail-Retirement:** Norman Goff is retiring effective 03/05/2022 from the Corrections Department after 19 years of service. Sheriff Nichols has ordered a plaque for his retirement.
7. **ARPA:**

**Drainage System: Design is completed. Next step is to go to bid. Sue requested bid documents from Main-Land Development and have the drawings. Jail septic system tank and design is almost complete, project will need to go to bid as designed.**

**Communications Dept.:** IMC user group is nearing the end of life within 5 years. $700k county wide estimate. Could use other funds such as TIF in combination with county funds. Looking for approval of $500k. Homeland security grant will also provide funds. 2024 the software would be implemented.

1. **EMA Update, Tim Hardy:** Tim Hardy formally announced his plans to retire on May 31, 2022. Would like to hire an Administrative EMA Coordinator to assist with the transition. **Motion to approve Tim Hardy’s resignation: (Lance/Terry) (2/0)** Tim also provided a job description for the Administrative EMA Coordinator for approval. **Motion to approve: (Lance/Terry) (2/0)**

Tim proposed the county seek out a bid to replace the county EMA truck with an SUV. **Motion to approve the bid for an SUV: (Lance/Terry) (2/0)**

Full and Part-time positions, and 1 Supervisor position open at Dispatch: **Motion to post positions: (Lance/Terry) (2/0)**

**OLD BUSINESS:**

1. **Inclement Weather Policy: Motion to approve the new policy: (Lance/Terry) (2/0)**

**MISCELLANEOUS:**

1. **Twice Sold Tales, approval for use of parking lot and fire pit: Motion to approve: (Lance/Terry) (2/0)**
2. **Rent at the DA’s office: Haven’t received a new contract. Process next month and have Craig attend the next meeting to propose a new contract.**
3. **Corrections Officer Position: Doug looking for approval to hire Josiah Chapman at a starting rate of $17.76. Motion to approve: (Lance/Terry) (2/0)**

**Warrants: 2 County, 1 UT, 2 Payroll Warrants, EFT 1 for MPERS**

**ADJOURNMENT:**

**A motion and second to adjourn. (Lance/Terry) (2/0)**

**Meeting adjourned at 4:29 PM.**

**Next regular meeting will be March 15, 2022**

**A recording is available for this meeting.**

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FRANKLIN COUNTY COMMISSIONERS

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, CLERK