**Minutes**

**PRESENT:** Commissioner Brann, Commissioner Harvell, Commissioner Barker

Meeting held by Zoom

**Franklin County Commissioners Meeting**

**November 9, 2021 Minutes**

Meeting was called to order by Commissioner Brann at 1:45 PM

Pledge of Allegiance

**Audience:**  Tiffany Baker, Jim Desjardins, John Donald, Fen Fowler, Scott Nichols, Vickie Braley, MBTV, Tim Hardy, Nick Palmer, Pamela Prodan

**APPOINTMENTS:**

**1:45pm: Executive Session: 1 MRSA 405 (6) (A) Personnel Matters: Employment Discussion**

**Motion to enter Executive Session at 1:46pm: (Lance/Clyde) (3/0) Exited: 2:16pm.** No action taken.

**2:30pm: Executive Session: 1 MRSA 405 (6) (A) Personnel Matters: Employment Discussion**

**Motion to enter Executive Session at 2:17pm: (Lance/Clyde) (3/0) Exit at 2:51pm.** No action taken.

**3:15pm: Executive Session: 1 MRSA 405 (6) (A) Personnel Matters: Deputy County Clerk job responsibilities**

**Motion to enter Executive Session at 2:52pm (Lance/Clyde) (3/0) Exited at 3:18pm. Action: Move to appoint Vickie Braley as interim County Clerk and increase her pay to $30 an hour and keep her hours at 32.5 hours per week. Motion: (Lance/Clyde) (3/0)**

**NEW BUSINESS:**

1. **Clerk’s Report: Approve minutes from October 21, 2021 meeting. Motion to approve: (Lance/Clyde) (3/0) Minutes were approved and signed.**

**Clyde signed the October 12, 2021 minutes.**

1. **Treasurer Report:** 8 warrants presented. Auditor finished UT financial statements for year end June 2020. Hard copies available. Bank reconciliations for Sept. and Oct., Revenues for everything except for the jail for FY22, need signature. **Motion to sign the warrants: (Clyde/Lance) (3/0) Motion to sign revenue estimate: (Lance/Clyde) (3/0)** Vickie mentioned the financial audit has been completed, try to have finalized audit available for review in December.
2. **Nichols/Blauvelt/Donald-Cook Position, Full-time Corrections Officer, and Sergeant approval:** Nichols introduced Victoria Roman, the new Food Services Manager. Previous approval for the Cook position, the candidate did not respond to the offer despite multiple attempts. Sheriff Nichols requested approval to hire Lisa Davis of Wilton to fill the open Cook position at a rate of pay of $15.82 per hour based on her past experience. **Motion to approve: (Lance/Clyde) (3/0)** John Donald requested approval to promote Desirae Hudson from part-time Corrections Officer to full-time. **Motion to approve: (Lance/Clyde) (3/0)** John Donald also requested approval to promote Dustyn Blodgett to Sergeant. **Motion to approve: (Clyde/Lance) (3/0)**
3. **Review updated Franklin County Emergency Ops. Plan-Tim Hardy:** Bi-yearly renewal of the emergency ops. Plan. Last renewal was in 2019. Changes include priority rank and wind storm/power outages. Updates to the county threshold $119k damage assessment. Motion to approve the renewal**. Motion to approve: Lance/Clyde (3/0)**
4. **Sheriff’s Office Scrap metal disposal:** Nick would like to clean up and take the scrap metal pile from the Sheriff’s department for home projects. **Motion to approve: (Lance/Clyde) (3/0)**
5. **Septic-Agreement for Professional Services, Signature:** CCC Sign agreement. **Motion Terry Brann signs the agreement as Chair: (Lance/Clyde) (2/1) Terry Brann abstained.**

**OLD BUSINESS:**

1. **Review of MainePERS study: Motion to deny supporting the catch-up contributions in the amount of $668,520.00 for the five county employees: (Lance/Clyde) (3/0)**

**MISCELLANEOUS:**

1. **Teamsters Union negotiations dates: Motion to have Terry Brann represent the Commissioners as Chair for union negotiations. (Lance/Clyde) (3/0)**
2. **CCC Construction, Invoice and payment:** CCC Construction would like to submit an invoice and be paid on Friday, November 12, 2021. The Commissioners would like to have Mike Pond inspect the work before payment is made to ensure the job has been completed to expectations. **Motion to approve payment pending inspection of the job: (Lance/Clyde) (3/0)**

Vickie will contact Mike Pond after the meeting to have him go inspect the finished project.

1. **NCEU contract:** Has not been signed yet. Bill Doyle from the Union has been unresponsive to communications. Commissioners would like Vickie to reach out to the shop steward, Jane Proctor, to have her connect with the union on getting the contract finalized.

**Warrants: 2 County, 2 UT, 3 TIF, and 1 payroll. All warrants were approved and signed.**

**ADJOURNMENT:**

**A motion and second to adjourn. (Lance/Clyde) (3/0)**

**Meeting adjourned at 3:45pm**

**Next regular meeting will be November 16, 2021 at 3:15pm**

**A recording is available for this meeting.**

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FRANKLIN COUNTY COMMISSIONERS

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, CLERK