The Franklin County Commissioners, 140 Main Street, Farmington, ME are requesting sealed bid proposals for a 12 month contract for Substance Abuse and Mental health Counseling service provided through the Franklin County Jail.

Description of Services

Contractor must provide substance abuse and mental health counseling, to include domestic violence, anger management, re-integration and diversion. Contractor must provide services within the jail facility, whenever appropriate, as well as in the community. Services to be provided will comply with all Maine 2017 Detention and Correctional Standards for Mental Health Services and will include the following:

1. Jail Services (Adult)

* Screening and needs assessment of all appropriate inmates within 72 hours of admission
* Individual and group counseling services, to include developing transition plans
* Consultation with attorneys, community providers and family, when appropriate.
* Crisis assessment and referral, when necessary (available on-call)
* Clinical supervision and support for staff providing these services.
* Psychiatric services, to include prescriptions for necessary medications, to be provided on a fee for service basis at the established Maine Care rate.

1. Community Based Services (adult)\

* Screening and needs assessment of pre-adjudicated criminal justice clients referred by community providers and law enforcement.
* Timely and appropriate individual and group counseling services necessary for the criminal justice client to meet conditions of release or probation, whether through delivery or coordination of services.
* Work with prosecutors, defense attorneys and community providers to develop effective individual treatment and supervision plans in order to prevent inappropriate incarceration.
* Work with victim/witness advocates to identify and treat families affected by domestic violence and coordinate these services the court, FMH, law enforcement, community providers and other parties when and where appropriate.

1. Administrative Services

* Respond to direct referrals from the Sheriff, Chief Deputy and Jail Administrator, such as psychological debriefings following major traumatic situations.
* Meet with the Sheriff and Jail Administrator regularly to discuss safety, security and mental health issues of the jail population.
* Provide a bi-annual report of quantitative data and the demographics of the population being served.
* Provide to the Jail Administrator copies of current agency licenses and all licenses of the staff delivering services.
* Provide a copy of current agency liability insurance.

Sealed bid proposals, marked “MENTAL HEALTH PROPOSAL” must be submitted on or before

\_June 7, 2022 @ 3:00 pm to:

Franklin County Commissioners

140 Main Street

Farmington, Maine 04938

Proposals will be opened and reviewed by the Commissioners at their regular meeting \_\_\_June 7, 2022 @ 3:15 PM\_\_\_

**The County reserves the right to waive any informalities in proposals, to accept or reject any or all proposals, should it be in the County’s best interest to do so.**

Written policy, procedure and practice shall provide inmates with mental health

services. Such services shall be pursuant to a written agreement with a mental health

provider(s) who shall be responsible for providing these services to inmates in coordination with

the Administrator. Such written agreements shall comply with applicable standards. The

Administrator, in conjunction with the health care provider(s), should determine the space,

equipment, supplies, and materials necessary for the delivery of health care services in the

facility.

All applicable state licensing, registration, and/or certification requirements and restrictions shall

apply to mental health personnel working in or for the facility. Copies of all upto-

date licensing, registration, and/or certification shall be provided to the facility and kept on

file in the facility.

Mental health provider(s), should, in consultation with the Administrator,

review and approve written procedures and protocol for mental health services.

At a minimum, these should include:

a.) Mental health screening at admission;

b.) Collection of mental health history;

d.) Mental health assessment;

g.) Emergency mental health services;

h.) Non-emergency mental health services;

and/or consultation between correctional staff and mental health

providers of inmate; and

u.) Suicide prevention training, procedures, and protocols.

Written policy, procedure and practice provide that care applicable to emergency mental health situations shall be available to inmates at all times. In the case of an

emergency request for mental health attention, the shift supervisor shall promptly

communicate the emergency through the most direct means to the provider. The provider shall

determine the appropriate emergency action to be taken to safeguard the inmate and

communicate the same to the shift supervisor. Non-mental health personnel shall never

diagnose or treat an illness or injury except to provide emergency first aid.

K.12. MANDATORY

Written policy, procedure and practice provide for access to mental health and substance abuse

services that include, at a minimum:

a.) Substance abuse: identification, detoxification, referral and/or treatment.

b.) Mental health services: crisis intervention and evaluation, stabilization, treatment and

follow-up.

Inmate mental health and substance abuse records shall be kept separate from other

inmate records. The applicable provider shall, in consultation with the Administrator, establish

policies that determine access to these records. The facility provider(s), in compliance with

applicable state and federal laws, shall keep correctional staff informed of inmates’ health and

treatment. The Administrator shall be responsible for the retention schedule of inmate medical,

mental health and substance abuse records in accordance with state and federal law.

The health care provider(s) should*,* at least annually, review the inmate health care system and

provide the Sheriff or Multi-county Jail Authority and Administrator with a written, narrative

report on the results of their review and recommendations for change, if any.