**Franklin County: Assistant Emergency Management Coordinator**

Franklin County Emergency Management Agency is looking for a full-time Assistant Emergency Management Coordinator. This position functions as an assistant to the Emergency Management Agency Director in the capacity of Coordinator of many daily functions. The regular scheduled hours for this position will be 7am to 4pm Monday through Friday. This position will require some nights, weekends, and holiday assignment.

Requirements:

* High School diploma or GED
* Valid driver’s license
* Computer skills are a must
* Excellent verbal and written communication skills
* Familiarity with local governments and Emergency Management Agency
* Two years of management or supervisory experience is preferred.
* Performance evaluations/work history will be a consideration for internal applicants

This position is full-time and offers a competitive benefits package including medical, short-term disability, retirement, and paid time off.

For a job description or to apply, please visit franklincountymaine.gov/employment/

Please attach your cover letter and resume to your application.

The deadline to apply is March 25, 2022.

Franklin County is an equal employment opportunity employer.