**Minutes**

**PRESENT:** Commissioner Brann, Commissioner Harvell, Commissioner Barker

Meeting held by Zoom

**Franklin County Commissioners Meeting**

**December 7, 2021 Minutes**

Meeting was called to order by Commissioner Brann at 3:15 PM

Pledge of Allegiance

**Audience:**  Vickie Braley, Pamela Prodan, Tim Hardy, Fen Fowler, David Rackliffe, Peter Marchesi, MBTV, Diane Dunham, Tiffany Baker, Jim Desjardins,

**APPOINTMENTS:**

**3:15 PM-Public Hearing, FY22/23 UT Budget: Motion to enter public session at 3:17pm made: Lance/Clyde (3/0)** Vickie Braley proposed the UT budget at $1,506,368.00. The Commissioners added $50k to the paving reserve as well as increased the Madrid snow removal (due to bid increase) increasing the overall budget to $1,514,768.00. **Motion to accept the budget at $1,514,768.00: Clyde/Lance (3/0)**

**3:30 PM Executive Session: 1 MRSA 405 (6) (A) Personnel Matters: Consultations with legal council: Motion to enter at 3:38pm made by Lance/Clyde (3/0) Exit: 4:07pm**

**Action: Provide Peter Marchesi, the County lawyer with the insurance policy from Kyes Insurance.**

**4:00 PM Executive Session: 1 MRSA 405 (6) (A) Personnel Matters: Employment Discussion: Motion to enter at 4:08pm: Clyde/Lance (3/0) Exit: 4:15pm**

**Action: Motion to accept Deborah Barrera’s resignation as Secretary of Deeds. Clyde/Lance (3/0)**

**NEW BUSINESS:**

1. **Clerk’s Report: Minutes from November 16th and November 17th for signature. Motion to approve the minutes: Lance/Clyde (3/0)**
2. **Treasurer Report: 4 warrants: 1 UT, 1 TIF, 1 County, 3 Payroll, 3 EFT Warrants were approved and signed.**
3. **DA’s Office Rental Agreement, Craig Jordan:** Craig would like the County to sign a 5 year agreement. At the end of December, the current lease is up. Craig mentioned possibly selling the building in the future, and stated it would be an opportunity for the County to expand their work space. Lance asked Craig about a buy-out of the lease should the county need/want to exit the lease early. Craig responded to say that he would need to table this suggestion until he has time to think things over.
4. **Tim Hardy, Mutual Aid Agreement: Motion to accept the MAA: Clyde/Lance (3/0)**
5. **David Rackliffe, Stone Garden, Donation of K-9:** The Sheriff’s office has $29,500 in grant money to purchase TruNarc which is a narcotics detector, however the department needs $1,335.99 in additional funds in order to pay for the TruNarc system. Rackliffe is requesting funds from Stone Garden to cover the remaining cost. **Motion to approve the funds in the amount of $1,335.99 from Stone Garden. Motion to approve: Lance/Clyde (3/0)**

K-9 dog ready to retire in a year or so. Rackliffe is looking for approval to bring in a three year old German Shepherd to begin training. Cost for a dog ranges between $6-$12k. “Racke” the dog is a donation. **Motion to accept the donation of a three year old German Shepherd. Clyde/Lance (3/0)** The Sheriff’s office will be posting for a handler internally.

Disposal of electronics, etc. at the Sheriff’s office: Rackliffe stated they have old camera systems, boxes of lights, and other scrap they would like to dispose of. **The Commissioners voted to approve the disposal: Motion: Lance/Clyde (3/0)**

1. **New public parking hours announcement:** The new public parking hours for the Church Street parking lot are restricted to before 7am and after 5pm Monday through Friday. Previously it was posted as no parking between 8am-4pm. No change to the overnight parking restriction during the winter months.
2. **457 Plan Document for Signature: Motion to approve the 457 Plan Document: Lance/Clyde (3/0)** Plan document was signed by the Chair Terry Brann.
3. **HR, Workplace Records Policy Approval: Motion to approve: Lance/Clyde (3/0)**
4. **ARPA Proposal Application:** The Commissioners would like to review these documents with Sue when she returns.
5. **COVID Stipend:** Removed from the agenda at the request of the Department Head who added it.

**OLD BUSINESS:**

1. **Mount Blue Garden Club:** Presented more information on their proposal for the Commissioners to review.

**MISCELLANEOUS:**

1. **Time Clock Plus-** Provided a demo for the Department Heads to see how the program worked. Harris is pulling together a quote for the program along with two hard clocks to be installed at Dispatch and the Corrections Facility. Will present these quotes at the next meeting.
2. **Procurement Policy for Review**

**Warrants:**

**1 UT, 1 TIF, 1 County, 3 Payroll, 3 EFT**

**ADJOURNMENT:**

**A motion and second to adjourn. (Lance/Clyde) (3/0)**

**Meeting adjourned at 4:58 PM**

**Next regular meeting will be December 21, 2021 at 3:15pm**

**A recording is available for this meeting.**

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FRANKLIN COUNTY COMMISSIONERS

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, CLERK