**Minutes**

**PRESENT:** Commissioner Brann, Commissioner Harvell, Commissioner Barker (absent)

Meeting held by Zoom

**Franklin County Commissioners Meeting**

**October 21, 2021 Minutes**

Meeting was called to order by Commissioner Brann at 3:15PM

Pledge of Allegiance

**Audience:**  Tiffany Baker, Jim Desjardins, Mike Pond, John Donald, Audra Cormier, Libby Kaut, Marian Hutchinson, Fen Fowler, Lisa Laflin, Aileen Kennedy, Scott Nichols

**APPOINTMENTS:**

**NEW BUSINESS:**

1. **Clerk’s Report: Approval of minutes from October 5th, 7th, and 12th.** Clyde will need to sign the minutes from October 12th as he and Terry were the ones present. **Motion to approve the October 5th and October 7th minutes: (Lance/Terry) (2/0)**
2. **Treasurer Report:** $1.3 million in County tax received, UT tax received, only four towns outstanding. Vickie, Pam, and Mary working on the FY21 audit. Warrants: 1 county, 1 UT, 1 payroll, and 1 TIF. Bank reconciliations for August are available for Bangor Savings-County, Bangor Savings-TIF, and Skowhegan Savings-UT. **Motion to approve the Treasurers report: (Lance/Terry) (2/0)**
3. **United Way Employee Campaign-Lisa Laflin:** Lisa proposed the Commissioners approve a workplace campaign which would allow employees to make payroll deductions to United Way in support of the local nonprofit. Terry expressed concerns over wasting employee’s time, but would consider a vote. The Commissioners would like Lisa to provide a survey question for employees to vote on whether or not they would like to participate in such a program. From the results, the Commissioners will decide whether or not to offer the campaign in Franklin County. **Motion made to approve a poll of the employees willingness to participate in the workplace campaign: (Lance/Terry) (2/0)**
4. **Sheriff Nichols and John Donald, Cook position, Food Services Supervisor, and Full-Time Corrections Officer:** John Donald presented Victoria Roman, Food Services Supervisor candidate, and Jadea LaMontagne, Cook candidate to the Commissioners for approval. **Motion to approve hiring Victoria Roman at a grade 5 starting at $21.31 and Jadea LaMontagne starting rate of $15.49 for the Jail: (Lance/Terry) (2/0)**
5. **Dress Code Policy: Motion to approve the additional policy to the county personnel policy handbook: (Terry/Lance) (2/0)** Lance requested HR look to OSHA for guidance on proper safety footwear that would apply to the county.

**OLD BUSINESS:**

**1. Flower Club:** Mount Blue Area Garden Club presented information to the Commissioners including a site map. The Commissioners requested a copy of the 1924 newspaper article. Robert Zundel has offered to do a design, remove trees, and turf lawn upon approval. Aileen expressed that it should remain “plain and simple” and was concerned where the funds were coming from to do improvements. She stated that she felt the county maintenance person would identify if/when the monument needed to be cleaned. Susan Black produced a deed from April 1924 which shows Franklin County owns the property.

**2. ARPA position:** Commissioners want to set up interviews in the early afternoon prior to the November 9, 2021 meeting.

**3. Schoolhouse Road bridge:** Would like to discontinue the county’s portion of the road through the legal process. Vickie will contact legal to get the process started.

**MISCELLANEOUS:**

1. **TIF Scholarship award:** Scholarship applicant from Freeman Township, Hailey Fenwick, attending University of Maine at Orono majoring in biology/pre-med., recommended award of $8,902.00. **Motion to approve the award to Hailey Fenwick in the amount of $8,902.00: (Lance/Terry) (2/0)**
2. **Vickie’s position as Finance Manager:** One applicant to date. Would like to interview on November 9th**.**
3. **NCEU-Memorandum of Agreement: NCEU wanted a memorandum for the temporary outsourcing of food services. (Lance/Terry) (2/0)** Jane Proctor is the new shop steward for the jail.

**Warrants:** 1 county, 1 UT, 1 payroll, 1 TIF. All warrants were approved and signed.

**ADJOURNMENT:**

**A motion and second to adjourn. (Lance/Terry) (2/0)**

**Meeting adjourned at 4:05pm.**

**Next regular meeting will be November 9, 2021 at 3:15pm**

**A recording is available for this meeting.**

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 FRANKLIN COUNTY COMMISSIONERS

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, CLERK