**Minutes**

**PRESENT:** Commissioner Brann, Commissioner Harvell and Commissioner Barker

Meeting held by Zoom and Mt. Blue TV

**Franklin County Commissioners Meeting**

**April 14, 2021 Minutes**

Meeting was called to order by Commissioner Brann at 3:00 P.M.

Pledge of Allegiance

**Audience:**  Julie Magoon, Vickie Braley, Jim Desjardins, Sue Black, John Welch, Tim Hardy and Amanda Simoneau.

**APPOINTMENTS:**

**3:00 P.M Executive Session: 1 MRSA 405 (6) (A) Elected Officials COLA FY22: A motion and second to enter into Executive Session 1 MRSA 405 (6) (A). (3/0) (Lance/Clyde) Entered at 3:17 p.m. and exited at 4:25 p.m. No action taken.**

**Executive Session: 1 MRSA 405 (6) (A) Duties and Responsibilities, EMA Director & Deputy/Communications Center Manager’s Position: A motion and second to enter into Executive Session 1 MRSA 405 (6) (A). (3/0) (Lance/Clyde) Entered at 4:43 and exited at 5:00 p.m. No action taken**

**Executive Session: 1 MRSA 405 (6) (A), Job Duties and Responsibilities, IT Systems Administrator: A motion and second to enter into Executive Session 1 MRSA 405 (6) (A) (3/0) (Clyde/Lance) Entered at 4:27 p.m. and exited at 4:38 p.m. No action taken.**

**NEW BUSINESS:**

1. **Discussion of Draft Job Description, HR Specialist and Administrative Assistant: After review of the job description a motion and second was made to accept the job description as written. (3/0) (Lance/Clyde) A motion and second to accept the pay range of $18.13 to $24.48 for the new position. Another motion and second was made to approve to advertise the job. (3/0) (Lance/Clyde)**

**OLD BUSINESS:**

1. **HVAC Estimate from Mechanical Services:** John received a bid and agreement fromMechanical Services for a Trane Chiller in the amount of $57,417.00. **A motion and second to spend $57,417.00 for the Chiller and try to retain money from stimulus and have Chair
Person sign the agreement. (3/0) (Lance/Clyde)**

**MISCELLANEOUS:**

1. **Liquor License:** Julie received the Liquor license renewal for Tea Pond. **A motion and second to approve the Liquor License for Tea Pond. (3/0) (Clyde/Lance)**
2. There was a discussion of the cemetery work and looking for an enclosed trailer and the possibility of using a pickup from the Sheriff dept. instead of trading in the vehicle.
3. Julie mentioned that on April 28, 2021 at 3:00 p.m. the NCEU union negotiations will take place through Zoom.
4. The current flagpole is down and the new flag pole should be installed in the next 2-3 weeks **by** Flag Center in the amount of $3,800.00. **A motion and second to accept the price of $3,800.00 for new flag pole. (3/0) (Lance/Clyde)**
5. Julie asked to have Johnathan Hall rehired to help Nick at the UT cemeteries at a rate of$15.00per hour. **A motion and second to approve the rate of $15.00 per hour. (3/0) (Lance/Clyde)**

**Warrants were reviewed and signed by Commissioners.**

**ADJOURNMENT:**

**A motion and second to adjourn. (3/0) (Clyde/Lance)**

**Meeting adjourned at 5:00 p.m.**

**Next regular meeting will be April 20, 2021 at 3:00 p.m.**

**A recording is available for this meeting.**

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 FRANKLIN COUNTY COMMISSIONERS

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, CLERK